



Kenai Peninsula Borough

144 North Binkley Street
Soldotna, AK 99669

Meeting Agenda Assembly

Kelly Cooper, President
Wayne Ogle, Vice President
Dale Bagley
Kenn Carpenter
Willy Dunne
Paul Fischer
Brent Hibbert
Jill Schaefer
Stan Welles

Tuesday, June 6, 2017

6:00 PM

Assembly Chambers

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. INVOCATION

Any invocation that may be offered at the beginning of the assembly meeting shall be a voluntary offering of a private person, to and for the benefit of the assembly. No member of the community is required to attend or participate in the invocation.

[Clerk's Note: The Invocation was given by Pastor Paul Hartley, Church of the Nazaren, Nikiski.]

ROLL CALL

COMMITTEE REPORTS

APPROVAL OF AGENDA AND CONSENT AGENDA

(All items listed with an asterisk () are considered to be routine and non-controversial by the Assembly and will be approved by one motion. Public testimony will be taken. There will be no separate discussion of these items unless an Assembly Member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)*

G. APPROVAL OF MINUTES

[KPB-1273](#) May 16, 2017 Regular Assembly Meeting Minutes

Attachments: [051617 Regular Assembly Meeting Minutes](#)

COMMENDING RESOLUTIONS AND PROCLAMATIONS

PRESENTATIONS WITH PRIOR NOTICE

(20 minutes total)

[KPB-1249](#) Kenai Peninsula Borough School District Quarterly Report (10 minutes)

Attachments: [KPBSD Quarterly Report](#)

PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

(3 minutes per speaker; 20 minutes aggregate)

MAYOR'S REPORT

[KPB-1272](#) Mayor's Report Cover Memo

Attachments: [Mayor's Report Memo](#)

1. Assembly Requests/Responses

2. Agreements and Contracts

a. [KPB-1257](#) Request for Waiver of Formal Bidding Procedures - Computerized Legal Research Contract renewal with Westlaw

Attachments: [Computerized Legal Research Contract Renewal - Westlaw](#)

b. [KPB-1258](#) Authorization to Award Contract for ITB17-022 Transitional Housing to Triple V Contracting, LLC. Big Lake, AK

Attachments: [ITB17-022 Transitional Housing Contract to Triple V Contracting, LLC](#)

c. [KPB-1259](#) Authorization to Award Contract for ITB17-036 FY17 South Gravel Projects: Alder Street & Ester Avenue to Paul's Services, Anchor Point, AK

Attachments: [ITB17-036 Alder St. and Ester Ave. to Paul's Services](#)

d. [KPB-1260](#) Authorization to Award Contract for ITB17-015 Multi-Function Copier Purchases to HiSpeed Gear, Inc. Soldotna, AK

Attachments: [ITB17-015 Multi-Function Copier from HiSpeed Gear](#)

e. [KPB-1261](#) Authorization to Award Contract for ITB17-035 Bear Creek Multi-Use Facility-Exterior Surfaces and Interior Completion to Harmon Construction, Inc. Seward, AK

Attachments: [ITB17-035 BCMUF Harmon Construction](#)

- f. [KPB-1262](#) Authorization to Award Contract for ITB17-037 Chapman Elementary School Window-Wall and Siding Replacement to Blazy Construction, Inc. Soldotna, AK
Attachments: [ITB-1262 Champman Elementary School to Blazy Construction, Inc.](#)
- g. [KPB-1263](#) Authorization to Award Contract for ITB17-041 High Density Landfill Compactor Purchase to AER Inc. Airport Equipment Rentals, Soldotna, AK
Attachments: [ITB17-041 High Density Landfill Compactor - AER Inc.](#)
- h. [KPB-1264](#) Authorization to Award Contract for ITB17-040 River Center Streambank Restoration to Moore's Landscaping, LLC. Kenai, AK
Attachments: [ITB17-040 River Center Streambank Restoration to Moore's Landscaping](#)
- i. [KPB-1265](#) Authorization to Award Contract for ITB17-038 Homer High School ADA Elevator Repair to FT Elevator, Anchorage, AK
Attachments: [ITB17-038 Homer High School ADA Elevator Repair to FT Elevator](#)
- j. [KPB-1266](#) Request for Waiver of Formal Bidding – Water Monitoring Program Contract
Attachments: [Water Monitoring Program](#)
3. Other
- a. [KPB-1267](#) Investment Portfolio Report as of March 31, 2017
Attachments: [Investment Portfolio Report as of March 31, 2017](#)
- b. [KPB-1268](#) Project Reports - March 31, 2017
Attachments: [Project Reports - March 31, 2017](#)
- c. [KPB-1269](#) Recap of the FY 2017 Surplus Auction
Attachments: [Recap of FY2017 Surplus Auction](#)

L. ITEMS NOT COMPLETED FROM PRIOR AGENDA

PUBLIC HEARINGS ON ORDINANCES

(Testimony limited to 3 minutes per speaker)

Ordinances referred to Finance Committee

[2016-19-43](#) An Ordinance Appropriating \$29,646.43 of Interest Income to Pay the Cost of Kenai Peninsula Borough School Capital Improvements (Mayor)

Attachments: [O2016-19-43](#)
[Memo](#)

[2017-11](#) An Ordinance Amending KPB 5.18.200 to Change the Seasonal Exemption from Sales Taxes of Non-Prepared Food Items to Apply From October 1 to March 31 of Each Year (Bagley)

Attachments: [O2017-11](#)
[Memo](#)
[Public Comments](#)

[2017-19](#) An Ordinance Appropriating Funds for Fiscal Year 2018 (Mayor) (Final Hearing)

Attachments: [O2017-19](#)
[Welles Amendment \(Dealt with on 06/06/17\)](#)
[Bagley Amendment \(Dealt with on 06/06/17\)](#)
[Administration Amendment #2 \(Dealt with on 06/06/17\)](#)
[Memo](#)
[FY18 Mayor Proposed Budget](#)
[FY2018 Assembly Budget Presentation](#)
[Addtl Revenue Options](#)
[Public Comments](#)
[Administration Amendment #1 \(Dealt with on 5/16/17\)](#)
[Addtl Public Comments](#)
[Ogle Amendments \(Dealt with on 06/06/17\)](#)

Ordinances referred to Lands Committee

[2017-12](#) An Ordinance Authorizing a Cooperative Sale and Exchange of Interests in Lands with the State of Alaska Department of Transportation and Public Facilities in the Areas of Crown Pointe and Miller Loop Road (Mayor)

[Clerk's Note: Ordinance 2017-12 was postponed from the June 6, 2017 Assembly meeting, in order to give the Moose Pass Advisory Planning Commission an opportunity to review the Ordinance and make a recommendation to the Planning Commission.]

Attachments:

[Ordinance 2017-12](#)

[Memo](#)

[Parcel Imagery](#)

[Postponement Request \(Dealt with on 06/06/17\)](#)

[Planning Commission Recommendation to Postpone](#)

UNFINISHED BUSINESS

NEW BUSINESS

Resolutions

Resolutions referred to Finance Committee

[2017-037](#) A Resolution Setting the Rate of Levy for Real and Personal Property Taxes for the Kenai Peninsula Borough and for Service Areas within the Borough for Fiscal Year 2018, Tax Year 2017 (Mayor)

Attachments:

[R2017-037](#)

[Memo](#)

[Mill Rate History Prepared by Mayor Navarre](#)

[2017-038](#) A Resolution Amending the Terms of the \$8,500,000 Kenai Peninsula Borough Revenue Bond, 1998 (Southcentral Foundation Project); and Providing for Related Matters (Mayor)

Attachments:

[R2017-038](#)

[Memo](#)

[Second Amendment to Loan Agreement](#)

[2017-039](#) A Resolution Transferring \$10,000 from the Mayor's Department to the Legal Department for Outside Counsel to Advise the Board of Adjustment and the Board of Equalization (Mayor)

Attachments: [R2017-039](#)
[Memo](#)

[2017-040](#) A Resolution Approving the Sole Source Acquisition of 9-1-1 Caller Location Software for the Soldotna Public Safety Communications Center (Mayor)

Attachments: [R2017-040](#)
[Memo](#)

Resolutions referred to Policies and Procedures Committee

[2017-041](#) A Resolution Authorizing the Assessor to Accept Two-Late Filed Senior Exemption Applications and One Late-Filed Disabled Veteran Exemption for 2017, Filed After March 31, 2017 (Mayor)

Attachments: [R2017-041](#)
[Memo](#)
[Senior Citizen Exemption Applications](#)

*f. [2017-042](#) A Resolution Supporting a Demonstration Composting Project in Kachemak City (Mayor, Cooper, Dunne)

Attachments: [R2017-042](#)
[Letter from Kachemak City Clerk](#)
[Public Comment](#)

Ordinances for Introduction

Ordinances for Introduction and referred to Finance Committee

[2016-19-44](#) An Ordinance Redirecting \$13,762.13 from a Previously Appropriated Capital Project to be Used for Repairing and Completing the Bear Creek Fire Station (Mayor)

Attachments: [Ordinance 2016-19-44](#)
[Memo](#)

[2017-13](#) An Ordinance Amending KPB 2.04.060 to Increase the Mayor's Salary to \$110,000 (Mayor) (Hearing on 07/18/17)

Attachments: [Ordinance 2017-13](#)
[Memo](#)
[Mayor's Salary Inflation Chart](#)

3. Other

Other items referred to Lands Committee

[KPB-1270](#) Petition to Vacate the dedicated portion of Diamond M Ranch Road between Lots 3A and 5A as shown on Carrol Martin Subdivision Diamond M Ranch Resort Addition, Plat KN 2008-116; located within the N ½ Section 22 Section 15, T5N, R11W, Seward Meridian, Alaska, and within the Kenai Peninsula Borough; KPB File 2017-058V

Attachments: [Petition to Vacate Diamond M Ranch](#)

Other items referred to Policies and Procedures Committee

[KPB-1271](#) Confirming an Appointment to the Kenai Peninsula Borough Planning Commission (Mayor)

Diane Fikes City of Kenai Term to Expire: July 31, 2019

Attachments: [PC Appointment - Diane Fikes](#)

PUBLIC COMMENTS AND PUBLIC PRESENTATIONS

ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS

June 20, 2017 Regular Assembly Meeting 6:00 PM
Borough Assembly Chambers, Soldotna, Alaska

ASSEMBLY COMMENTS

S. PENDING LEGISLATION

(This item lists legislation which will be addressed at a later date as noted.)

INFORMATIONAL MATERIALS AND REPORTS

NOTICE OF NEXT MEETING AND ADJOURNMENT

The next meeting of the Kenai Peninsula Borough Assembly will be held on June 20, 2017, at 6:00 P.M. in the Borough Assembly Chambers, Soldotna, Alaska.

This meeting will be broadcast on KDLL-FM 91.9 (Central Peninsula), KBBI-AM 890 (South Peninsula), K201AO-FM 88.1 (East Peninsula).

Copies of agenda items are available at the Borough Clerk's Office in the Meeting Room just prior to the meeting. For further information, please call the Clerk's Office at 714-2160 or toll free within the Borough at 1-800-478-4441, Ext. 2160. Visit our website at www.borough.kenai.ak.us for copies of the agenda, meeting summaries, ordinances and resolutions.