



Kenai Peninsula Borough

144 North Binkley Street
Soldotna, AK 99669

Meeting Agenda Finance Committee

Brent Hibbert, Chair
Dale Bagley, Vice Chair
Willy Dunne

Tuesday, April 18, 2017

3:30 PM

Council Chambers, Seward City Hall

ITEMS NOT APPEARING ON THE REGULAR MEETING AGENDA

1. [KPB-1170](#) Bear Creek Fire Service Area FY18 Budget Presentation, Craig Chapman KPB Finance Director
Attachments: [LAYDOWN Bear Creek Fire Service Area FY18 Budget Presentation](#)
2. [KPB-1171](#) Seward Bear Creek Flood Service Area FY18 Budget Presentation, Craig Chapman KPB Finance Director
Attachments: [LAYDOWN Seward Bear Creek Flood SA FY18 Budget Presentation](#)

M. PUBLIC HEARINGS ON ORDINANCES

1. [2016-19-31](#) An Ordinance Accepting and Appropriating \$37,500 from the U.S. Fish and Wildlife Service, Partners in Fish and Wildlife Program to Supplement the Donald E. Gilman River Center Public Fishing Area Restoration Project (Mayor)
Attachments: [Ordinance 2016-19-31](#)
[Memo](#)
[Supporting Documentation](#)
2. [2016-19-32](#) An Ordinance Appropriating Commercial Passenger Vessel Tax Proceeds Received from the State of Alaska in the Amount of \$486,380 Allocating \$458,750 to the City of Seward and \$27,630 to the City of Homer (Mayor)
Attachments: [Ordinance 2016-19-32](#)
[Memo](#)
[Letter from City of Homer](#)
[Letter from City of Seward](#)

3. [2016-19-33](#) An Ordinance Approving and Appropriating a Grant in the Amount of \$15,500 from the State of Alaska Division of Homeland Security and Emergency Management to Purchase Geographic Information System Software (Mayor)

Attachments: [Ordinance 2016-19-33](#)
[Memo](#)
[Grant Documentation](#)
[Award Letter](#)

4. [2016-19-34](#) An Ordinance Authorizing the Acquisition of Real Property Located at 354 Tye Street, Soldotna, Alaska on Behalf of Central Peninsula Hospital for a Withdrawal Management Services Facility, Appropriating \$750,900 from the Central Peninsula Hospital Plant Replacement and Expansion Fund for the Purchase and Remodel of the Property, and Authorizing an Amendment to the CPGH, Inc. Lease and Operating Agreement (Mayor)

Attachments: [Ordinance 2016-19-34](#)
[Memo](#)
[LAYDOWN CPGH Recommendations Amendment](#)
[LAYDOWN Planning Commission Recommendations](#)
[Eleventh Amendment to Lease and Operating Agreement](#)
[Purchase Agreement](#)
[Correspondence from Central Peninsula Hospital](#)
[Parcel Report and Photo of Subject Property](#)
[CPGH, Inc. Resolution 2017-18](#)

5. [2016-19-35](#) An Ordinance Appropriating Supplemental Funding in the Amount of \$25,000 for Legal Costs Relating to Defending the Borough and Mayor Against a Complaint for Injunctive Relief Filed by Assembly Member William “Willy” Dunne (Mayor)

Attachments: [Ordinance 2016-19-35](#)
[Memo](#)

6. [2017-05](#) An Ordinance Authorizing the Director of Finance to Accept the Late Filed Grant Application for the Sterling Senior Citizen Program (Mayor)

Attachments: [Ordinance 2017-05](#)
[Memo](#)
[Letter to Assembly from Sterling Senior Center](#)

O. NEW BUSINESS

1. Resolutions

- *a. [2017-033](#) A Resolution Changing the Names of the Authorized Contacts and Card Holder on the Borough's Alaska Airline VISA Credit Card (Mayor)

Attachments: [Resolution 2017-033](#)
[Memo](#)
[LAYDOWN Amendment Memo](#)

- *b. [2017-034](#) A Resolution Extending the Contract for External Audit Services for One Year (Mayor)

Attachments: [Resolution 2017-034](#)
[Memo](#)
[Scope of Work](#)

2. Ordinances for Introduction

- *a. [2016-19-36](#) An Ordinance Authorizing the Purchase of a 4.3 Acre Drainage Easement at Karluk Avenue and Appropriating \$60,000 from the Land Trust Fund for the Acquisition (Mayor) (Hearing 05/02/17)

Attachments: [Ordinance 2016-19-36](#)
[Memo](#)
[Exhibit A](#)
[Drainage Eastment - Draft](#)

- *b. [2016-19-37](#) An Ordinance Redirecting Funds Previously Appropriated for Various South Peninsula Hospital Equipment Purchases and Authorizing the Purchase of Other Needed Equipment (Mayor) (Hearing on 05/02/17)

Attachments: [Ordinance 2016-19-37](#)
[Memo](#)
[LAYDOWN SPH Inc. Board Recommendations](#)

- *c. [2016-19-38](#) An Ordinance Appropriating \$40,813.20 From the Eagle Lake Reclamation Account For Reclamation Work Completed At The Eagle Lake Material Site During the 2016 Operating Season (Mayor) (Hearing on 05/02/17)

Attachments: [Ordinance 2016-19-38](#)
[Memo](#)

- *d. [2016-19-39](#) An Ordinance Amending Ordinance 2001-19-11 to Authorize the Expenditure of \$15,494 by the Cook Inlet Regional Citizens Advisory Council from Previously Awarded Grant Funds to Use Towards Performing an Assessment of the Oil and Gas Pipelines in Cook Inlet (Mayor) (Hearing on 05/02/17)

Attachments: [Ordinance 2016-19-39](#)
[Memo](#)

3. Other

- *a. [KPB-1144](#) Approving the Issuance of a Letter of Non-Objection to the Marijuana Control Board Regarding the New Retail Marijuana Store License Application Filed by Fat Tops, LLC, Sterling, AK
Subject to the following conditions:
1. The marijuana establishment shall conduct their operation consistent with the site plan submitted to the Kenai Peninsula Borough.
 2. There shall be no parking in borough rights-of-way generated by the marijuana establishment.
 3. The marijuana establishment shall remain current in all Kenai Peninsula Borough tax obligations consistent with KPB 7.30.020(A).
 4. The marijuana establishment shall not conduct any business on, or allow any consumer to access, the retail marijuana store's licensed premises, between the hours of 2:00 a.m. and 8:00 a.m.

Attachments: [Complete Application Package - Fat Tops, LLC 11140.pdf](#)
[LAYDOWN Planning Commission Recommendation to Postpone](#)
[Planning Staff Report - 11140](#)
[Acknowledgement Form - 11140](#)
[Site Development Plan - 11140](#)
[Aerial Map - 11140](#)
[Land Use Map - 11140](#)
[Department of Transportation Correspondence - 11140](#)
[Public Comments](#)

- *b. [KPB-1145](#) Approving the Issuance of a Letter of Non-Objection to the Marijuana Control Board Regarding the New Standard Marijuana Cultivation Facility License Application Filed by Hunter Greens and Purples, LLC, Homer, AK

Subject to the following conditions:

1. The marijuana establishment shall conduct their operation consistent with the site plan submitted to the Kenai Peninsula Borough.
2. There shall be no parking in borough rights-of-way generated by the marijuana establishment.
3. The marijuana establishment shall remain current in all Kenai Peninsula Borough tax obligations consistent with KPB 7.30.020(A).

Attachments:

[Complete Application Package - Hunter Greens and Purples 11617](#)

[LAYDOWN Memo to Assembly - 11617](#)

[LAYDOWN Planning Commission Recommendations](#)

[Planning Staff Report - 11617](#)

[Acknowledgement Form - 11617](#)

[Revised Site Plan - 11617](#)

[Site Development Plan - 11617](#)

[Aerial Map - 11617](#)

[Land Use Map - 11617](#)

- *c. [KPB-1146](#) Approving the Issuance of a Letter of Non-Objection to the Marijuana Control Board Regarding the New Limited Marijuana Cultivation Facility License Application Filed by Hale Harvest, Clam Gulch, AK
Subject to the following conditions:
1. The marijuana establishment shall conduct their operation consistent with the site plan submitted to the Kenai Peninsula Borough.
 2. There shall be no parking in borough rights-of-way generated by the marijuana establishment.
 3. The marijuana establishment shall remain current in all Kenai Peninsula Borough tax obligations consistent with KPB 7.30.020(A).

Attachments:

[Complete Application Package - Hale Harvest 10876](#)

[LAYDOWN Memo to Assembly - 10876](#)

[LAYDOWN Planning Commission Recommendation](#)

[Planning Staff Report - 10876](#)

[Acknowledgment Form - 10876](#)

[Site development plan - 10876](#)

[Aerial Map - 10876](#)

[Land Use Map - 10876](#)

- *d. [KPB-1147](#) Approving the Issuance of a Letter of Non-Objection to the Marijuana Control Board Regarding the New Retail Marijuana Store License Application Filed by Permafrost Distributors, Sterling, AK
Subject to the following conditions:
1. The marijuana establishment shall conduct their operation consistent with the site plan submitted to the Kenai Peninsula Borough.
 2. There shall be no parking in borough rights-of-way generated by the marijuana establishment.
 3. The marijuana establishment shall remain current in all Kenai Peninsula Borough tax obligations consistent with KPB 7.30.020(A).
 4. The marijuana establishment shall not conduct any business on, or allow any consumer to access, the retail marijuana store's licensed premises, between the hours of 2:00 a.m. and 8:00 a.m.

Attachments:

[Complete Application Package - 11509](#)

[LAYDOWN Memo to Assembly - 11509.docx](#)

[LAYDOWN Planning Commission Recommendations - 11509.pdf](#)

[Planning Staff Report - 11509](#)

[Acknowledgement Form - 11509](#)

[Site Development Plan - 11509](#)

[Aerial Map - 11509](#)

[Land Use Map - 11509](#)

- *e. [KPB-1148](#) Approving the Issuance of a Letter of Non-Objection to the Marijuana Control Board Regarding the New Limited Cultivation Marijuana Facility License Application Filed by Permafrost Distributors, Sterling, AK

Subject to the following conditions:

1. The marijuana establishment shall conduct their operation consistent with the site plan submitted to the Kenai Peninsula Borough.
2. There shall be no parking in borough rights-of-way generated by the marijuana establishment.
3. The marijuana establishment shall remain current in all Kenai Peninsula Borough tax obligations consistent with KPB 7.30.020(A).

Attachments:

[Complete Application Package 11519](#)

[LAYDOWN Memo to Assembly - 11519](#)

[LAYDOWN Planning Commission Recommendations - 11519.pdf](#)

[Planning Staff Report - 11519](#)

[Acknowledgement Form - 11519](#)

[Site Development Plan - 11519](#)

[Aerial Map - 11519](#)

[Land Use Map - 11519](#)