



Kenai Peninsula Borough

144 North Binkley Street
Soldotna, AK 99669

Meeting Agenda Assembly

Tuesday, September 18, 2018

6:00 PM

Council Chambers, Homer City Hall

CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

Any invocation that may be offered at the beginning of the assembly meeting shall be a voluntary offering of a private person, to and for the benefit of the assembly. No member of the community is required to attend or participate in the invocation.

[Clerk's Note: The invocation was given by Eric Rozeboom, from the Alaska Bible Institute.]

ROLL CALL

COMMITTEE REPORTS

APPROVAL OF AGENDA AND CONSENT AGENDA

(All items listed with an asterisk () are considered to be routine and non-controversial by the Assembly and will be approved by one motion. Public testimony will be taken. There will be no separate discussion of these items unless an Assembly Member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)*

G. APPROVAL OF MINUTES

[KPB-1866](#) September 4, 2018 Regular Assembly Meeting Minutes

Attachments: [090418 Regular Assembly Meeting Minutes](#)

COMMENDING RESOLUTIONS AND PROCLAMATIONS

PRESENTATIONS WITH PRIOR NOTICE

(20 minutes total)

[KPB-1864](#) South Peninsula Hospital Quarterly Report (10 Minutes)

Attachments: [Quarterly Report](#)

[KPB-1865](#) Southern Kenai Peninsula Opioid Task Force (10 Minutes)

Attachments: [Presentation](#)

PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

(3 minutes per speaker; 20 minutes aggregate)

MAYOR'S REPORT

Mayor's Report Cover Memo

[KPB-1859](#) Mayor's Report Cover Memo

Attachments: [Mayor's Cover Report Memo](#)

1. Assembly Requests/Responses - None.

2. Agreements and Contracts

- a. [KPB-1860](#) Authorizing to Award a Contract for ITB 19-004, Gravel Road Projects - North, Central & West to:
North Region - Commercial Automotive Repair & Equip Svcs., Inc. Kenai, AK.
Central Region - Alaska Scrap & Recycling, LLC., Soldotna, AK .
West Region - Captain Cook Construction, Clam Gulch, AK.

Attachments: [Auth. to Award Contract for ITB 19-004](#)

3. Other

- a. [KPB-1861](#) Certification of the 2018 Personal Property Supplemental Assessment Roll

Attachments: [Certification of 2018 Personal Property Supplemental Assessment Roll](#)

ITEMS NOT COMPLETED FROM PRIOR AGENDA

M. PUBLIC HEARINGS ON ORDINANCES

(Testimony limited to 3 minutes per speaker)

Ordinances referred to Finance Committee

[2018-19-09](#) An Ordinance Appropriating \$2,428,000 to the Fiscal Year 2019 Road Service Area Capital Improvement Project Fund (Mayor)

Attachments: [Ordinance 2018-19-09](#)
[Service Area Board Recommendations](#)
[Memo](#)

Ordinances referred to Policies and Procedures Committee

[2018-31](#) An Ordinance Authorizing the Assessor to Accept One Late-Filed Senior Exemption Application for 2018 Filed After March 31 and Providing an Exception to KPB 5.12.040(B) for this Application and those Late-Filed Exemption Applications Approved in Resolution 2018-028(Mayor)

Attachments: [Ordinance 2018-31](#)
[Amendment Memo](#)
[Memo](#)
[Exemption Application](#)

N. UNFINISHED BUSINESS

O. NEW BUSINESS

1. Resolutions

Resolutions referred to Policies and Procedures Committee

[2018-038](#) A Resolution Approving a Memorandum of Agreement between the Borough and Municipalities of Homer, Kachemak, Kenai, Seldovia, Seward, and Soldotna for the Purpose of Establishing a Multi-Jurisdictional Team to Review Hazard Mitigation Plans Affecting the Borough (Mayor)

Attachments: [Resolution 2018-038](#)
[Memo](#)
[Hazard Mitigation Plan Memorandum of Agreement](#)

2. Ordinances for Introduction

Ordinances for Introduction and referred to the Finance Committee

[2018-32](#) An Ordinance Approving the Asset Transfer of a Diesel Generator and Mobile Trailer from the Office of Emergency Management to the Moose Pass Volunteer Fire Company (Mayor)

Attachments: [Ordinance 2018-32](#)
[Memo](#)
[Approved Generator Transfer Form](#)

[2018-19-10](#) WITHDRAWN BY SPONSOR An Ordinance Authorizing the Issuance and Sale of a General Obligation Bond of the Kenai Peninsula Borough in the Principal Amount Not to Exceed Five Million Four Hundred Fifty Thousand and No/100 Dollars (\$5,450,000.00) to Pay Costs of Educational Capital Improvements in the Borough, Authorizing the Sale of the Bond to the Alaska Municipal Bond Bank Pursuant to the Terms and Conditions Provided in this Ordinance; and Pledging the Full Faith and Credit of the Borough to Payment of the Bond (Mayor, Cooper)

Attachments: [O2018-19-10 WITHDRAWN](#)
[Request to withdraw](#)
[Memo](#)

[2018-19-11](#) An Ordinance Accepting and Appropriating Grant Funds Totaling \$103,366 from the State of Alaska Department of Natural Resources, Division of Forestry to Update the Community Wildfire Protection Plans (Mayor)

Attachments: [Ordinance 2018-19-11](#)
[Memo](#)

[2018-19-12](#) An Ordinance Accepting and Appropriating Funding from the State of Alaska in the Amount of \$426,303 for Community Purposes under the State's 2018/2019 Community Assistance Program (Mayor)

Attachments: [Ordinance 2018-19-12](#)
[Memo](#)
[Grant Award](#)

3. Other

Other items referred to Finance Committee

[KPB-1862](#) Authorizing the Approval of the Restaurant Designation Permit and Liquor License Transfer as Requested by Beluga Fish Camp, License Number 2649, Beluga, Alaska

Attachments: [2649 - Transfer of Ownership](#)
[2649 - Restaurant Designation Permit Application](#)

[KPB-1863](#) Authorizing the Approval of the Restaurant Designation Permit and Liquor License Transfer as Requested by The Flats Bistro, License Number 642, Kenai, Alaska

Attachments: [642 - Transfer of Ownership](#)
[642 - Restaurant Designation Permit Application](#)

Other items referred to Policies and Procedures Committee

[KPB-1858](#) Approval of the Precinct Boards, Canvass Board and Absentee Voting Officials for the October 2, 2018 Regular Municipal Election

Attachments: [Approval of Election Workers](#)

PUBLIC COMMENTS AND PUBLIC PRESENTATIONS

ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS

1. September 25, 2018 Alaska LNG PAC Meeting
6:00 PM Nikiski Community Recreation Center
3. October 9, 2018 Regular Assembly Meeting
6:00 PM Assembly Chambers, Soldotna, Alaska

ASSEMBLY COMMENTS

S. PENDING LEGISLATION

(This item lists legislation which will be addressed at a later date as noted.)

1. [2017-31](#) An Ordinance Approving McKinley Single-Family Residential R-1 Local Option Zoning District and Amending KPB 21.46.040 (Mayor) [Tabled on 01/16/18]

Attachments:

[Ordinance 2017-31](#)

[Planning Request to Table](#)

[Memo](#)

[Staff Report](#)

[Local Option Zoning District Application](#)

[Planning Commission Recommendation \(Dealt with on 12/05/17\)](#)

[Request for Postponement \(Dealt with on 12/05/17\)](#)

INFORMATIONAL MATERIALS AND REPORTS

NOTICE OF NEXT MEETING AND ADJOURNMENT

The next meeting of the Kenai Peninsula Borough Assembly will be held on October 9, 2018 at 6:00 P.M. in the Borough Assembly Chambers, Soldotna, Alaska.

This meeting will be broadcast on KDLL-FM 91.9 (Central Peninsula), KBBI-AM 890 (South Peninsula), K201AO-FM 88.1 (East Peninsula).

Copies of agenda items are available at the Borough Clerk's Office in the Meeting Room just prior to the meeting. For further information, please call the Clerk's Office at 714-2160 or toll free within the Borough at 1-800-478-4441, Ext. 2160. Visit our website at www.borough.kenai.ak.us for copies of the agenda, meeting summaries, ordinances and resolutions.