



Kenai Peninsula Borough

144 North Binkley Street
Soldotna, AK 99669

Meeting Agenda Assembly

Tuesday, October 23, 2018

6:00 PM

Assembly Chambers

CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

Any invocation that may be offered at the beginning of the assembly meeting shall be a voluntary offering of a private person, to and for the benefit of the assembly. No member of the community is required to attend or participate in the invocation.

[Clerk's Note: The invocation was given by President Ogle.]

ROLL CALL

COMMITTEE REPORTS

APPROVAL OF AGENDA AND CONSENT AGENDA

(All items listed with an asterisk () are considered to be routine and non-controversial by the Assembly and will be approved by one motion. Public testimony will be taken. There will be no separate discussion of these items unless an Assembly Member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)*

ASSEMBLY REORGANIZATION

Election of President and Vice President

H. APPROVAL OF MINUTES

[KPB-1908](#) October 9, 2018 Regular Assembly Meeting Minutes

Attachments: [100918 Regular Assembly Meeting Minutes](#)

[KPB-1912](#) October 17, 2018 Assembly Special Meeting Minutes

Attachments: [101718 Special Assembly Meeting Minutes](#)

COMMENDING RESOLUTIONS AND PROCLAMATIONS

[KPB-1898](#) A Resolution Commending Jaycie Calvert and the Kenai Central High School Womens Cross-Country Team for Winning the Division II ASAA State Cross-Country Running Championships (Smalley)

Attachments: [KCHS Womens Cross-Country](#)

[KPB-1899](#) A Resolution Commending Kenai Middle School Boys Soccer Team for Winning the Kenai Peninsula Borough School District Borough Championships (Smalley)

Attachments: [Kenai Middle School Soccer](#)

PRESENTATIONS WITH PRIOR NOTICE

(20 minutes total)

[KPB-1913](#) Seward Flood Update

Attachments: [Office of Emergency Management Assembly Briefing](#)

PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

(3 minutes per speaker; 20 minutes aggregate)

MAYOR'S REPORT

Mayor's Report Cover Memo

[KPB-1900](#) Mayor's Report Cover Memo

Attachments: [Mayor's Report Cover Memo](#)

1. Assembly Requests/Responses - None.

2. Agreements and Contracts

a. [KPB-1901](#) Authroization to Award a Contract for ITB 19-005 Anchor Point Emergency Water Fill Site to Anchor Trucking, Anchor Point, Alaska.

Attachments: [Authorization to Award Contract ITB 19-005](#)

3. Other

a. [KPB-1902](#) Revenue-Expenditure Report - September 2018

Attachments: [Revenue - Expenditure Report - September 2018](#)

b. [KPB-1903](#) Budget Revisions - September 2018

Attachments: [Budget Revisions - September 2018](#)

- c. [KPB-1904](#) Litigation Status Report - Quarter Ending 09/30/18

Attachments: [Litigation Status Report](#)

ITEMS NOT COMPLETED FROM PRIOR AGENDA

N. PUBLIC HEARINGS ON ORDINANCES

(Testimony limited to 3 minutes per speaker)

Ordinances referred to Finance Committee

- [2018-19-13](#) An Ordinance Appropriating \$92,000 for Costs Related to Replacing the Emergency Generator and Accessories for Nikiski Fire Station #1 (Mayor)

Attachments: [Ordinance 2018-19-13](#)
[Memo](#)

- [2018-19-14](#) An Ordinance Approving the Purchase of a da Vinci Surgical Robotic System Plus On-Site Implementation and Training for the Central Peninsula Hospital and Appropriating \$2,250,000 from the Plant Replacement and Expansion Fund to Fund the Project (Mayor)

Attachments: [Ordinance 2018-19-14](#)
[Memo](#)
[DaVinci Executive Summary](#)
[Requested Information from Hospital](#)

- [2018-19-15](#) An Ordinance Appropriating \$90,000 from the North Peninsula Recreation Service Area Operating Fund, Fund Balance for Septic System Replacement at the Nikiski Pool (Mayor)

Attachments: [Ordinance 2018-19-15](#)
[Amendment Memo](#)
[Memo](#)

- [2018-19-16](#) An Ordinance Appropriating Up to \$60,000 from the Seward Bear Creek Flood Service Area Fund Balance for Flood Mitigation Costs to Reimburse Project Funds Used to Protect Forest Acres Neighborhood and Dieckgraeff Road (Mayor)

Attachments: [Ordinance 2018-19-16](#)
[Memo](#)

[2018-19-17](#) An Ordinance Appropriating Funds to the Legal Department for the Costs Associated with Hiring Outside Counsel to Represent the Kenai Peninsula Borough in the Application of the Alaska Gasline Development Corporation Filed with the Federal Energy Regulatory Commission (Mayor)

Attachments: [Ordinance 2018-19-17](#)
[Amendment Memo](#)
[Memo](#)

Ordinances referred to Lands Committee

[2018-33](#) An Ordinance Authorizing a Lease of Two Acres to Chugach Electric Association, Inc. for a Communication Site on Borough Managed Land Near Summit Lake (Mayor)

Attachments: [Ordinance 2018-33](#)
[Memo](#)
[Planning Commission Recommendations](#)
[Chugach Lease](#)
[South West 2001-Plat](#)
[GL Map](#)
[Memo of Real Property](#)

UNFINISHED BUSINESS

NEW BUSINESS

1. Resolutions

Resolutions referred to Policies and Procedures Committee

[2018-044](#) A Resolution Approving Three Memorandum of Agreements to be included in the Federal Emergency Management Agency, Assistance to Firefighters Regional Grant Applications (Mayor)

Attachments: [Resolution 2018-044](#)
[Memo](#)
[Service Area Board Recommendations](#)
[Memorandum of Agreement - City of Kenai, CES and NFSA](#)
[South Memorandum of Agreement - City of Homer, KESA and NES](#)
[East Memorandum of Agreement - City of Seward, BCF, MPVFC and CLES](#)

Ordinances for Introduction

Ordinances for Introduction and referred to Finance Committee

[2018-19-19](#) An Ordinance Accepting and Appropriating \$63,422 from the State of Alaska Department of Military and Veterans Affairs, Division of Homeland Security and Emergency Management State Homeland Security Program Grant (Mayor)

Attachments: [Ordinance 2018-19-19](#)
[Memo](#)
[Grant Award](#)

[2018-19-20](#) An Ordinance Accepting and Appropriating Additional Funds in the Amount of \$8,850 from the State of Alaska Department of Military and Veterans Affairs, Division of Homeland Security and Emergency Management Fiscal Year 2017 State Homeland Security Program Grant (Mayor)

Attachments: [Ordinance 2018-19-20](#)
[Memo](#)
[Application for Reallocation of Grant Funds](#)
[Grant Award](#)

Ordinances for Introduction and referred to the Lands Committee

[2018-34](#) An Ordinance Authorizing a Subsurface Oil and Gas Lease to Hilcorp Alaska, LLC at 12.5 Percent Royalty Under Five Parcels of Land Near Anchor Point, Containing a Total of 19.1 Acres More or Less (Mayor)

Attachments: [Ordinance 2018-34](#)
[Memo](#)
[Planning Commission Recommendations](#)
[Service Area Board Recommendations](#)
[Hilcorp Oil and Gas Lease](#)
[Memorandum of Oil and Gas Lease](#)
[Oil & Gas Subsurface Lease Parcels](#)
[Public Comments 112018](#)
[Public Comments 112018](#)
[Public Comments 102318](#)
[eComments](#)

3. Other

Other items referred to Lands Committee

[KPB-1905](#) Petition to Vacate of Section Line Easement and Right-of-way Within the Kenai Peninsula Borough as Follows:

a. Vacate the Portion of the 33-foot wide Section Line Easement within Lots 1,7 and 8 Block 1 Cook Inlet Shores Phase Four-Part 2 (KN 2017-16), in the Kalifornsky Area of the KPB and

b. Vacate that Portion of the Old Cannery Road Right-of-way Adjoining Lots 1, 7 and 8 Block 1 Cook Inlet Shores Phase Four-Part 2 (KN 2017-16) as Dedicated by Cook Inlet Shores Phase Four-Part 1 (KN 2008-104), Within the Kalifornsky Area of the Kenai Peninsula Borough

[Clerk's Note: The Planning Commission approved the above referenced petition to vacate at its October 8, 2018 meeting by unanimous consent.]

Attachments: [Petition to Vacate](#)

Other items referred to Policies and Procedures Committee

[KPB-1906](#) Confirming an Appointment to the KPB Board of Equalization (Mayor)

Geoff Knuth, Alternate Seat A, Term Expires 12/31/2018

Attachments: [Appointment](#)

[KPB-1907](#) Confirming Appointments to Service Area Boards (Mayor)

Anchor Point Fire & Emergency Service Area Board

Thomas Latimer, Seat C, Term Expires 10/2021

Dawson Slaughter, Seat D, Term Expires 10/2021

Conrad Woodhead, Seat E, Term Expires 10/2020

Kachemak Emergency Service Area Board

David Bachrach, Seat B, Term Expires 10/2021

Christopher Gordon, Seat C, Term Expires 10/2021

North Peninsula Recreation Service Area Board

Harrison Deveer, Seat A, Term Expires 10/2019

Seldovia Recreational Service Area Board

Valisa Higman, Seat C, Term Expires 10/2021

Greg Wolfer, Seat E, Term Expires 10/2020

Seward Bear Creek Flood Service Area Board

Randy Stauffer, Seat A, Term Expires 10/2020

Attachments: [Appointments to Service Area Boards](#)

[KPB-1895](#) Confirming Dil Uhlin as Road Service Area Director (Mayor)

Attachments: [Memo](#)

[Dil Uhlin Resume](#)

[Road Service Area Director Job Description](#)

[KPB-1916](#) Request to Extend Disaster Emergency Declaration Issued October 16, 2018

Attachments: [Request to Extend Disaster Emergency Declaration](#)

PUBLIC COMMENTS AND PUBLIC PRESENTATIONS

ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS

1. October 22, 2018 Alaska LNG PAC Work Session

4:00 PM Nikiski Community Recreation Center

2. October 22, 2018 Alaska LNG PAC Meeting

6:00 PM Nikiski Community Recreation Center

1. October 24, 2018 Material Site Work Group Meeting
2:00 PM Assembly Chambers, Soldotna, Alaska
2. November 14, 2018 Alaska LNG PAC Meeting
6:00 PM Nikiski Community Recreation Center
3. November 20, 2018 Regular Assembly Meeting
6:00 PM Assembly Chambers, Soldotna, Alaska

ASSEMBLY COMMENTS

T. PENDING LEGISLATION

(This item lists legislation which will be addressed at a later date as noted.)

INFORMATIONAL MATERIALS AND REPORTS

NOTICE OF NEXT MEETING AND ADJOURNMENT

The next meeting of the Kenai Peninsula Borough Assembly will be held on November 20, 2018 at 6:00 P.M. in the Borough Assembly Chambers, Soldotna, Alaska.

This meeting will be broadcast on KDLL-FM 91.9 (Central Peninsula), KBBI-AM 890 (South Peninsula), K201AO-FM 88.1 (East Peninsula).

Copies of agenda items are available at the Borough Clerk's Office in the Meeting Room just prior to the meeting. For further information, please call the Clerk's Office at 714-2160 or toll free within the Borough at 1-800-478-4441, Ext. 2160. Visit our website at www.borough.kpb.us for copies of the agenda, meeting summaries, ordinances and resolutions.