



Kenai Peninsula Borough

144 North Binkley Street
Soldotna, AK 99669

Meeting Agenda Policies and Procedures Committee

Brent Hibbert, Chair
Hal Smalley, Vice Chair
Kenn Carpenter

Tuesday, August 7, 2018

4:30 PM

Assembly Chambers

K. MAYOR'S REPORT

Mayor's Report Cover Memo

[KPB-1803](#) Mayor's Report to the Assembly

Attachments: [Mayor's Report Cover Memo](#)

1. Assembly Requests/Responses- None.

2. Agreements and Contracts

- a. [KPB-1804](#) Authorization to Award a Contract for ITB18-023 Central Emergency Services K-Beach Fire Station Siding Replacement to Polar North Construction, LLC, Soldotna, Alaska.

Attachments: [Authorization to Award Contract for ITB 18-023](#)

- b. [KPB-1805](#) Authorization to Award a Contract for ITB18-024 Central Emergency Services Sterling Fire Station Interior Painting to Costal Services, Soldotna, Alaska

Attachments: [Authorization to award contract for ITB18-0024](#)

3. Other

- a. [KPB-1806](#) Budget Revision - June 2018

Attachments: [Budget Revisions - June 2018](#)

- b. [KPB-1807](#) Revenue - Expenditure Report - June 2018

Attachments: [Revenue - Expenditure Report - June 2018](#)

- c. [KPB-1808](#) Kenai Peninsula College FY18 Program Report

Attachments: [Kenai Peninsula College FY18 Program Report](#)

- d. [KPB-1809](#) FY18-4Q Senior Center Grant Reports
Attachments: [FY 18-4Q Senior Center Grant Reports](#)
- e. [KPB-1810](#) FY18-4Q Economic Development Grant Reports
Attachments: [FY18-4Q Economic Development Grant Reports](#)

O. NEW BUSINESS

1. Resolutions

- a. [2018-032](#) A Resolution Authorizing the Borough to Intervene in the Matter Before the Federal Energy Regulatory Commission Regarding the Alaska Liquefied Natural Gas Project (Mayor)
Attachments: [Resolution 2018-032](#)
[Memo](#)

2. Ordinances for Introduction

- *h. [2018-27](#) An Ordinance Amending KPB 20.60, KPB 5.35, and KPB 14.31 Creating a New Requirement that Property Owners Pay Off the Remaining Balance or Prepay Estimated Costs of Any Special Assessments on Property to be Subdivided Before a Final Plat is Recorded and Providing Notice of the Requirement (Mayor) (Hearing on 09/04/18)
Attachments: [Ordinance 2018-27](#)
[Memo](#)
- *i. [2018-28](#) An Ordinance Enacting KPB Chapter 5.16 Establishing a Borough-wide Excise Tax on Cigarettes and Other Tobacco Products (Dunne) (Hearing on 09/04/18)
Attachments: [Ordinance 2018-28](#)
[Memo](#)
[Fiscal Note](#)

- j. [2018-30](#) An Ordinance Amending KPB 2.34, Risk Management Office, to Change the Title of the Risk Manager to Claims Manager, Clarify the Safety Manager Administers the Safety Program, and Describe the Environmental Compliance Manager's Role (Mayor) (Hearing on 09/04/18)

Attachments: [Ordinance 2018-30](#)
[Memo](#)

3. Other

- *d. [KPB-1813](#) Approval of the Proposition Summary to be included in the Voter Pamphlet for Proposition No. 1 – General Obligation Bonds to Pay the Local Required Match Portion of the Costs of the Kachemak-Selo New K-12 School

Attachments: [Proposition 1](#)

- *e. [KPB-1814](#) Approval of the Proposition Summary to be included in the Voter Pamphlet for Proposition No. 2 – Amending the Code to Move the Common Boundary Between the Central Kenai Peninsula Hospital Service Area and the South Kenai Peninsula Hospital Service Area South

Attachments: [Proposition 2](#)

- *f. [KPB-1815](#) Approval of the Proposition Summary to be included in the Voter Pamphlet for Proposition No. 3 – Expanding the South Kenai Peninsula Hospital Service Area to Include the Land South of Kachemak Bay Excluding the City of Seldovia

Attachments: [Proposition 3](#)

- *g. [KPB-1798](#) Approving an Update to the Assembly Manual - Attachment C, "Committee Chair Roles and Responsibilities Policy" (Ogle)

Attachments: [Memo](#)
[Role and Responsibility of the Committee Chair](#)