



# Kenai Peninsula Borough

144 North Binkley Street  
Soldotna, AK 99669

## Meeting Agenda Assembly

*Wayne Ogle, President*  
*Dale Bagley, Vice President*  
*Norm Blakeley*  
*Kenn Carpenter*  
*Kelly Cooper*  
*Willy Dunne*  
*Paul Fischer*  
*Brent Hibbert*  
*Hal Smalley*

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Tuesday, August 6, 2019

6:00 PM

Betty J. Glick Assembly Chambers

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### CALL TO ORDER

### PLEDGE OF ALLEGIANCE

### INVOCATION

*Any invocation that may be offered at the beginning of the assembly meeting shall be a voluntary offering of a private person, to and for the benefit of the assembly. No member of the community is required to attend or participate in the invocation.*

[Clerk's Note: The invocation was given by Michael Mendenhall.]

### ROLL CALL

### COMMITTEE REPORTS

### APPROVAL OF AGENDA AND CONSENT AGENDA

*(All items listed with an asterisk (\*) are considered to be routine and non-controversial by the Assembly and will be approved by one motion. Public testimony will be taken. There will be no separate discussion of these items unless an Assembly Member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)*

### G. APPROVAL OF MINUTES

[KPB-2244](#) July 2, 2019 Regular Assembly Meeting Minutes

Attachments: [070219 Regular Assembly Meeting Minutes](#)

### COMMENDING RESOLUTIONS AND PROCLAMATIONS

**PRESENTATIONS WITH PRIOR NOTICE**

*(20 minutes total)*

1. [KPB-2242](#) Central Peninsula Hospital Quarterly Report (10 Minutes)  
*Attachments:* [Presentation](#)
  
2. [KPB-2243](#) Planning Project Update - Central Area Rural Transit System (CARTS), Jennifer Beckmann, Executive Director (10 Minutes)  
*Attachments:* [Presentation](#)

**PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**

*(3 minutes per speaker; 20 minutes aggregate)*

**ITEMS NOT COMPLETED FROM PRIOR AGENDA****PUBLIC HEARINGS ON ORDINANCES**

*(Testimony limited to 3 minutes per speaker)*

Ordinances referred to Finance Committee

[2019-19-05](#) An Ordinance Approving the Purchase and Installation of a Steris/Amsco Orthovision Table from the South Peninsula Hospital Service Area Capital Project Fund (Mayor)

*Attachments:* [Ordinance 2019-19-05](#)  
[Memo](#)  
[Request for Postponement](#)  
[South Peninsula Hospital Memo](#)  
[South Peninsula Hospital Resolution 2019-10](#)

[2019-15](#) An Ordinance Amending KPB 5.18.430 to Increase the Maximum Amount of a Sale Subject to the Borough Sales Tax to \$1,000, Except for Residential Rentals, Subject to Voter Approval (Carpenter)

[Clerk's Note: A teleconference site was established at the Borough Office in Seward to take public testimony on the above referenced Ordinance.]

*Attachments:* [Ordinance 2019-15](#)  
[Bagley Amendment Memo](#)  
[Amendment Memo](#)  
[Memo](#)  
[Fiscal Note](#)

Ordinances referred to Policies and Procedures Committee

[2019-14](#) An Ordinance Authorizing the Assessor to Accept One Late-Filed Senior Citizen Exemption Application (Mayor)

*Attachments:* [Ordinance 2019-14](#)  
[Memo](#)  
[Exempt Docs](#)

[2019-16](#) Providing for a Ballot Proposition on the Question of Adopting a Manager Plan of Government at the Next Regular Election (Cooper, Smalley)

*Attachments:* [Ordinance 2019-16](#)  
[Cooper Amendment Memo](#)  
[Memo](#)  
[Fiscal Note](#)  
[Public Comment 080619](#)  
[Public Comment 070219](#)  
[eComment 070219](#)  
[eComment 080619](#)

[2019-17](#) An Ordinance Amending KPB 22.40.080 to Place the Mayor's Report Earlier on the Agenda (Fischer, Blakeley)

*Attachments:* [Ordinance 2019-17](#)  
[Bagley Amendment Memo](#)  
[Memo](#)

[2019-18](#) WITHDRAWN An Ordinance Amending KPB 22.40.080 and Repealing KPB 22.40.090 which Provide for an Invocation During Assembly Meetings and Referring this Question to the Voters (Dunne)

*Attachments:* [Ordinance 2019-18](#)  
[Dunne Amendment Memo](#)  
[Memo](#)  
[Public Comment 080619](#)

## UNFINISHED BUSINESS

### NEW BUSINESS

Resolutions

Resolutions referred to Finance Committee

[2019-043](#) Authorizing the Sole Source Award of Two Zoll X-Series Defibrillators for Kachemak Emergency Service Area (Mayor)

*Attachments:* [Resolution 2019-043](#)  
[Memo](#)

[2019-044](#) A Resolution Encouraging Governor Dunleavy to Sign House Bill 2001 as Passed by the Alaska State Legislature without Vetos (Cooper, Dunne)

*Attachments:* [Resolution 2019-044](#)

### 2. Ordinances for Introduction

Ordinances for Introduction and referred to Finance Committee

[2018-19-39](#) An Ordinance to Record FY2019 Expenditures of Paid by the State of Alaska Department of Administration, Division of Retirement & Benefits on Behalf of the Kenai Peninsula Borough Toward the Borough's Unfunded PERS Liability (Mayor)

*Attachments:* [Ordinance 2018-19-39](#)  
[Amendment Memo](#)  
[Memo](#)  
[PERS FY19 Division of Retirement Letter](#)

[2019-19-06](#) An Ordinance Approving the Purchase and Installation of a Deaerator Tank from the South Peninsula Hospital Service Area Capital Project Fund (Mayor)

*Attachments:* [Ordinance 2019-19-06](#)  
[Memo](#)  
[South Peninsula Hospital Memo](#)  
[South Peninsula Hospital Resolution](#)

Ordinances for Introduction and referred to the Lands Committee

[2019-22](#) An Ordinance Authorizing a Negotiated Sale with Alex and Courtney Matiaco at Fair Market Value for Lot 5A, Block 3, Ravenwood Subdivision, Addition No. 3, Plat No. 81-42, Kenai Recording District, which was Previously Retained for a Public Purpose (Mayor)

*Attachments:* [Ordinance 2019-22](#)  
[Memo](#)  
[Site Map](#)  
[Application](#)  
[Assessing Memo](#)

Ordinances for Introduction and referred to the Policies and Procedures Committee

[2019-20](#) An Ordinance Authorizing the Assessor to Accept One Late-Filed Disabled Veteran Exemption Application (Mayor)

*Attachments:* [Ordinance 2019-20](#)  
[Exemption Application](#)  
[Memo](#)

[2019-21](#) An Ordinance Amending KPB 21.02 Regarding Advisory Planning Commissions Establishing an Advisory Planning Commission in the Kalifornsky Area (Mayor) (Hearing on 09/03/19)

*Attachments:* [Ordinance 2019-21](#)  
[Memo](#)  
[Proposed Area Map](#)  
[Letter of Interest](#)  
[Petition of Interest](#)

### 3. Other

Other items referred to Policies and Procedures Committee

[KPB-2227](#) Confirming the Appointments to the Funny River Advisory Planning Commission (Mayor)

Claudette Knickerbocker, Seat A, Term expires September 30, 2020

Ray Price, Seat B, Term expires September 30, 2020

Leroy E. Sandoval, Seat C, Term expires September 30, 2020

Ron Gherman, Seat D, Term expires September 30, 2021

Chris Hafer, Seat E, Term expires September 30, 2021

Richard Galloway, Seat F, Term expires September 30, 2019

Michael Masters, Seat G, Term expires September 30, 2019

Attachments: [Appointment Applications](#)

[KPB-2228](#) Confirming the Appointments to the Kenai Peninsula Borough Planning Commission (Mayor)

Diane Fikes, Seat City of Kenai, Term expires July 31, 2022

Franco Venuti, Seat City of Homer, Term expires July 31, 2022

Syverine Bentz, Seat Anchor Point/Ninilchik, Term expires July 31, 2022

Virginia Morgan, Seat East Peninsula, Term expires July 31, 2022

Attachments: [Appointment Applications](#)

## **PUBLIC COMMENTS AND PUBLIC PRESENTATIONS**

### **MAYOR'S REPORT**

[KPB-2229](#) Mayor's Report Cover Memo

Attachments: [Cover Memo](#)

1. Assembly Requests/Responses - None.

2. Agreements and Contracts

a. [KPB-2230](#) Authorization to Award a Contract for ITB19-015 NFS #1 Crack Seal & Seal Coat/Parking Lot Repairs to Foster Construction, LLC., Soldotna, AK.

Attachments: [Authorization to award ITB19-015](#)

b. [KPB-2231](#) Authorization to Award a Contract for IRB20-004 2019 Portable Relocations to Eberline Building & Inc., Soldotna, AK.

Attachments: [Authorization to Award ITB20-004](#)

- c. [KPB-2232](#) Authorization to Award a Contract for ITB19-021 NIKISKI FSA #1 Generator Replacement

*Attachments:* [Authorization to Award ITB19-021](#)

3. Other

- a. [KPB-2233](#) Revenue - Expenditure Report - June 2019

*Attachments:* [Revenue - Expenditure Report - June 2019](#)

- b. [KPB-2234](#) Budget Revisions - June 2019

*Attachments:* [Budget Revisions - June 2019](#)

- c. [KPB-2235](#) Purchasing Request for an Ambulance

*Attachments:* [Purchasing Request for an Ambulance](#)

- d. [KPB-2236](#) Purchasing Request for Grant Funded Funny River Pumper/Tanker

*Attachments:* [Purchasing Request for Pumper/Tanker](#)

- e. [KPB-2237](#) Purchasing Request for Ambulance Gurney System

*Attachments:* [Purchasing Request for Ambulance Gurney System](#)

- f. [KPB-2238](#) FY19-4Q Economic Development Grant Reports

*Attachments:* [FY19-4Q Economic Development Grant Reports](#)

- g. [KPB-2239](#) FY19-4Q Senior Center Grant Reports

*Attachments:* [FY19-4Q Senior Center Grant Reports](#)

## ASSEMBLY COMMENTS

## R. PENDING LEGISLATION

*(This item lists legislation which will be addressed at a later date as noted.)*

1. [2019-05](#) An Ordinance Authorizing a Memorandum of Agreement and Cooperative Sale and Exchange of Interests in Lands with the State of Alaska Department of Transportation and Public Facilities Regarding Certain Borough and State Maintained Roads (Mayor) (Referred to Lands Committee) [Tabled on 04/02/19]

Attachments: [Ordinance 2019-05](#)  
[Memo](#)  
[Road Swap Memorandum of Agreement](#)  
[Department of Transportation Road Swap Letter](#)  
[Maps](#)  
[Planning Commission Recommendation \(Acted on 3/05/19\)](#)  
[Request to Table \(Acted on 04/02/19\)](#)

## INFORMATIONAL MATERIALS AND REPORTS

[KPB-2240](#) Kenai Peninsula Borough Election Stakeholders Group Final Report and Recommendations

Attachments: [Election Stakeholders Final Report](#)  
[Letter of Support from League of Womens' Voters](#)

## ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS

### ADJOURNMENT

*The next meeting of the Kenai Peninsula Borough Assembly will be held on August 20, 2019 at 6:00 P.M. in the Borough Assembly Chambers, Soldotna, Alaska.*

*This meeting will be broadcast on KDLL-FM 91.9 (Central Peninsula), KBBI-AM 890 (South Peninsula), K201AO-FM 88.1 (East Peninsula).*

*Copies of agenda items are available at the Borough Clerk's Office in the Meeting Room just prior to the meeting. For further information, please call the Clerk's Office at 714-2160 or toll free within the Borough at 1-800-478-4441, Ext. 2160. Visit our website at [www.borough.kenai.ak.us](http://www.borough.kenai.ak.us) for copies of the agenda, meeting summaries, ordinances and resolutions.*