



Kenai Peninsula Borough

144 North Binkley Street
Soldotna, AK 99669

Meeting Agenda Assembly

Wayne Ogle, President
Dale Bagley, Vice President
Norm Blakeley
Kenn Carpenter
Kelly Cooper
Willy Dunne
Paul Fischer
Brent Hibbert
Hal Smalley

Tuesday, August 20, 2019

6:00 PM

Betty J. Glick Assembly Chambers

CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

Any invocation that may be offered at the beginning of the assembly meeting shall be a voluntary offering of a private person, to and for the benefit of the assembly. No member of the community is required to attend or participate in the invocation.

[Clerk's Note: The invocation will be offered by Stephen Brown.]

ROLL CALL

COMMITTEE REPORTS

APPROVAL OF AGENDA AND CONSENT AGENDA

(All items listed with an asterisk () are considered to be routine and non-controversial by the Assembly and will be approved by one motion. Public testimony will be taken. There will be no separate discussion of these items unless an Assembly Member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)*

APPROVAL OF MINUTES

*1. [KPB-2262](#) August 6, 2019 Regular Assembly Meeting Minutes

Attachments: [080619 Regular Assembly Meeting Minutes](#)

COMMENDING RESOLUTIONS AND PROCLAMATIONS

- *1. [KPB-2249](#) A Resolution Commending Marathon Petroleum Corporation for 50 Years of Service to Alaska (Mayor)

Attachments: [Marathon Commending Resolution](#)

PRESENTATIONS WITH PRIOR NOTICE

(20 minutes total)

1. [KPB-2258](#) Paul Ostrander and Brenda Ahlberg, Election Stakeholders Group Final Report and Presentation (10 Minutes)

Attachments: [LAYDOWN Presentation](#)
[LAYDOWN Final Report](#)
[LAYDOWN Letters of Support](#)

2. [KPB-2259](#) Hilcorp Alaska Lower Cook Inlet Seismic Survey Update, Mike Dunn, Project Manager and Beth Sharpe, Wildlife Specialist (10 Minutes)

PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

(3 minutes per speaker; 20 minutes aggregate)

ITEMS NOT COMPLETED FROM PRIOR AGENDA

PUBLIC HEARINGS ON ORDINANCES

(Testimony limited to 3 minutes per speaker)

Ordinances referred to Finance Committee

1. [2019-19-05](#) An Ordinance Approving the Purchase and Installation of a Steris/Amsco Orthovision Table from the South Peninsula Hospital Service Area Capital Project Fund (Mayor)

Attachments: [Ordinance 2019-19-05](#)
[LAYDOWN Amendment Memo](#)
[Memo](#)
[South Peninsula Hospital Recommendations](#)
[Request for Postponement \(dealt with on 08/06/19\)](#)

2. [2018-19-39](#) An Ordinance to Record FY2019 Expenditures of Paid by the State of Alaska Department of Administration, Division of Retirement & Benefits on Behalf of the Kenai Peninsula Borough Toward the Borough's Unfunded PERS Liability (Mayor)

Attachments: [Ordinance 2018-19-39](#)
[Amendment Memo](#)
[Memo](#)
[PERS FY19 Division of Retirement Letter](#)

3. [2019-19-06](#) An Ordinance Approving the Purchase and Installation of a Deaerator Tank from the South Peninsula Hospital Service Area Capital Project Fund (Mayor)

Attachments: [Ordinance 2019-19-06](#)
[LAYDOWN Service Area Board and INC Board Recommendations](#)
[Memo](#)
[South Peninsula Hospital Recommendation](#)

Ordinances referred to Lands Committee

4. [2019-22](#) An Ordinance Authorizing a Negotiated Sale with Alex and Courtney Matiaco at Fair Market Value for Lot 5A, Block 3, Ravenwood Subdivision, Addition No. 3, Plat No. 81-42, Kenai Recording District, which was Previously Retained for a Public Purpose (Mayor)

Attachments: [Ordinance 2019-22](#)
[LAYDOWN PC Recommendations](#)
[Memo](#)
[Site Map](#)
[Application](#)
[Assessing Memo](#)

Ordinances referred to Policies and Procedures Committee

5. [2019-20](#) An Ordinance Authorizing the Assessor to Accept One Late-Filed Disabled Veteran Exemption Application for 2019 Filed After March 31 and Providing an Exception to KPB 5.12.040(B) (Mayor)

Attachments: [Ordinance 2019-20](#)
[Exemption Application](#)
[Memo](#)

UNFINISHED BUSINESS

NEW BUSINESS

1. Resolutions

Resolutions referred to Legislative Committee

- *a. [2019-045](#) A Resolution Supporting the Kenai Peninsula Coordinated Public Transit-Human Services Transportation Plan to be Submitted to the State of Alaska Department of Transportation and Public Facilities (Mayor)

Attachments: [Resolution 2019-045](#)
[LAYDOWN PC Recommendations](#)
[Memo](#)
[Draft Public Transportation Plan](#)

2. Ordinances for Introduction

Ordinances for Introduction and referred to Finance Committee

- *a. [2019-19-07](#) An Ordinance Appropriating \$1,500 for the Costs of Printing and Distributing Information about the Ballot Proposition Seeking Voter Approval to Increase the Maximum Amount of a Sale Subject to the Borough Sales Tax to \$1,000, Except for Residential Rentals, to Ensure Compliance with Legal Restrictions on the Use of Borough Funds and Assets Related to Ballot Propositions (Carpenter, Mayor) (Hearing on 09/03/19)

Attachments: [Ordinance 2019-19-07](#)
[Memo](#)

3. Other

Other items referred to Policies and Procedures Committee

- *a. [KPB-2246](#) Confirming the Appointment to the Anchor Point Fire & Emergency Medical Service Area Board (Mayor) (Referred to Policies and Procedures Committee)

Cherie Richter; Seat A; Term Expires October, 2020

Attachments: [Appointment](#)

- *b. [KPB-2260](#) Approval of the Proposition Summary to be Included in the Voter Pamphlet for Proposition No. 1 – Adopting a Manager Plan of Government to be Effective after the 2020 Election

Attachments: [Proposition 1](#)

- *c. [KPB-2261](#) Approval of the Proposition Summary to be Included in the Voter Pamphlet for Proposition No. 2 – Amending KPB 5.18.430 to Increase the Maximum Amount of a Sale Subject to the Borough Sales Tax to \$1,000, Except for Residential Rentals, Subject to Voter Approval

Attachments: [Proposition 2](#)

MAYOR'S REPORT

[KPB-2250](#) Mayor's Report Cover Memo

Attachments: [Mayor's Report Cover Memo](#)

1. Assembly Requests/Responses

2. Agreements and Contracts

- a. [KPB-2251](#) Authorization to Award a Contract for ITB20-005 CPL Well & Probe Replacement Project 2019 to Discovery Drilling, Inc., Anchorage, AK.

Attachments: [Auth to Award ITB20-005](#)

- b. [KPB-2252](#) Authorization to Award a Contract for ITB20-002 Flintlock Lane, Bidarki Drive, Bridger Road, Project No. 55BDR to J.C. Johnson & Sons of Anchor Point, AK.

Attachments: [Auth to Award ITB20-002](#)

- c. [KPB-2253](#) Authorization to Award a Contract for ITB20-003 Tim Ave., Muir St., Creek View Road Project No. W4TIM to Paul's Services of Anchor Point, AK.

Attachments: [Auth to Award ITB20-003](#)

- d. [KPB-2254](#) Authorization to Award a Contract for ITB20-001 Glenn Road & Kipling Circle Project No. S7GLE to J.C. Johnson & Sons of Anchor Point, AK.

Attachments: [Auth to Award ITB20-001](#)

3. Other

- a. [KPB-2255](#) Certificate of Achievement for Excellence in Financial Reporting for the Comprehensive Annual Financial Report (CAFR) for the Fiscal Year Ended June 30, 2018
Attachments: [Certificate of Achievement for CAFR](#)
- b. [KPB-2256](#) Presentation: Sovala Kisen, Claims Manager, “Kenai Peninsula Borough Safety”
Attachments: [LAYDOWN Presentation](#)
- c. [KPB-2257](#) Investment Report - Quarter Ended 06/30/19
Attachments: [Investment Report - Quarter Ended 063019](#)

PUBLIC COMMENTS AND PUBLIC PRESENTATIONS

ASSEMBLY COMMENTS

PENDING LEGISLATION

(This item lists legislation which will be addressed at a later date as noted.)

1. [2019-19-05](#) An Ordinance Approving the Purchase and Installation of a Steris/Amsco Orthovision Table from the South Peninsula Hospital Service Area Capital Project Fund (Mayor)
Attachments: [Ordinance 2019-19-05](#)
[LAYDOWN Amendment Memo](#)
[Memo](#)
[South Peninsula Hospital Recommendations](#)
[Request for Postponement \(dealt with on 08/06/19\)](#)
2. [2019-21](#) An Ordinance Amending KPB 21.02 Regarding Advisory Planning Commissions Establishing an Advisory Planning Commission in the Kalifornsky Area (Mayor) (Hearing on 09/03/19)
Attachments: [Ordinance 2019-21](#)
[Memo](#)
[Proposed Area Map](#)
[Letter of Interest](#)
[Petition of Interest](#)

INFORMATIONAL MATERIALS AND REPORTS

ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS

1. September 3, 2019 Regular Assembly Meeting
6:00 PM Betty J. Glick Assembly Chambers, Soldotna, Alaska

ADJOURNMENT

The next meeting of the Kenai Peninsula Borough Assembly will be held on September 3, at 6:00 P.M. in the Borough Assembly Chambers, Soldotna, Alaska.

This meeting will be broadcast on KDLL-FM 91.9 (Central Peninsula), KBBI-AM 890 (South Peninsula), K201AO-FM 88.1 (East Peninsula).

Copies of agenda items are available at the Borough Clerk's Office in the Meeting Room just prior to the meeting. For further information, please call the Clerk's Office at 714-2160 or toll free within the Borough at 1-800-478-4441, Ext. 2160. Visit our website at www.borough.kenai.ak.us for copies of the agenda, meeting summaries, ordinances and resolutions.