



Kenai Peninsula Borough

144 North Binkley Street
Soldotna, AK 99669

Meeting Agenda Assembly

Wayne Ogle, President
Dale Bagley, Vice President
Norm Blakeley
Kenn Carpenter
Kelly Cooper
Willy Dunne
Paul Fischer
Brent Hibbert
Hal Smalley

Tuesday, September 17, 2019

6:00 PM

Homer City Council Chambers

CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

Any invocation that may be offered at the beginning of the assembly meeting shall be a voluntary offering of a private person, to and for the benefit of the assembly. No member of the community is required to attend or participate in the invocation.

[Clerk's Note: The invocation will be offered by Barrett Fletcher.]

ROLL CALL

COMMITTEE REPORTS

APPROVAL OF AGENDA AND CONSENT AGENDA

(All items listed with an asterisk () are considered to be routine and non-controversial by the Assembly and will be approved by one motion. Public testimony will be taken. There will be no separate discussion of these items unless an Assembly Member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)*

APPROVAL OF MINUTES

*1. [KPB-2291](#) September 3, 2019 Regular Assembly Meeting Minutes

Attachments: [090319 Regular Assembly Meeting Minutes](#)

COMMENDING RESOLUTIONS AND PROCLAMATIONS

1. [KPB-2295](#) LAYDOWN Mayor's Proclamation Declaring August 31, 2019 as "Loren Leman Day"

Attachments: [LAYDOWN Proclamation](#)

PRESENTATIONS WITH PRIOR NOTICE

(20 minutes total)

1. [KPB-2290](#) South Peninsula Hospital Quarterly Report (10 Minutes)

Attachments: [SPH Quarterly Report](#)

2. [KPB-2292](#) Pebble Project, Mike Heatwole (10 Minutes)

Attachments: [LAYDOWN Presentation](#)

PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

(3 minutes per speaker; 20 minutes aggregate)

1. [KPB-2296](#) LAYDOWN Public Comment

Attachments: [LAYDOWN Public Comment](#)

ITEMS NOT COMPLETED FROM PRIOR AGENDA

PUBLIC HEARINGS ON ORDINANCES

(Testimony limited to 3 minutes per speaker)

Ordinances referred to Finance Committee

1. [2019-19-08](#) An Ordinance Appropriating \$10,650 to Fund Additional Part Time and Seasonal Labor Costs to Provide Custodial Services to the Emergency Operations Center and Kenai River Center Buildings for FY2020 (Mayor)

Attachments: [Ordinance 2019-19-08](#)
[Memo](#)

2. [2019-19-09](#) An Ordinance Appropriating Funds to Upgrade the Payroll and Human Resources Modules in the Borough's Enterprise Resource Planning Software (Mayor)

Attachments: [Ordinance 2019-19-09](#)
[Memo](#)

3. [2019-19-10](#) An Ordinance Appropriating \$75,000 from the Seward Bear Creek Flood Service Area Fund Balance to Complete Sediment Management in Kwechak Creek (Mayor)

Attachments: [Ordinance 2019-19-10](#)
[Memo](#)

UNFINISHED BUSINESS

1. Postponed Item

Unfinished Business referred to Policies and Procedures Committee

- a. [2019-045](#) A Resolution Supporting the Kenai Peninsula Coordinated Public Transit-Human Services Transportation Plan to be Submitted to the State of Alaska Department of Transportation and Public Facilities (Mayor)

Attachments: [Resolution 2019-045](#)
[LAYDOWN Revised Transportation Plan](#)
[Memo](#)
[Draft Public Transportation Plan](#)
[Request for Postponement \(Dealt with on 09/03/19\)](#)
[PC Recommendations \(Dealt with on 08/20/19\)](#)

NEW BUSINESS

1. Resolutions

Resolutions referred to Finance Committee

- *a. [2019-050](#) A Resolution Approving the Design, Purchase and Installation of a CT Scanner for South Peninsula Hospital to be Purchased from the South Peninsula Hospital Capital Project Fund (Mayor)

Attachments: [Resolution 2019-050](#)
[Memo](#)

2. Ordinances for Introduction - None

3. Other

- a. [KPB-2294](#) LAYDOWN Approval of the Precinct Boards, Canvass Board and Absentee Voting Officials for the October 1, 2019 Regular Municipal Election

Attachments: [LAYDOWN 2019 Canvass, Absentee and Precinct Election Workers](#)

- *b. [KPB-2293](#) Confirming the Appointment to the Anchor Point Fire and Emergency Medical Service Area Board (Mayor)

Attachments: [Appointment](#)

MAYOR'S REPORT

[KPB-2283](#) Mayor's Report Cover Memo

Attachments: [Cover Memo](#)

1. Assembly Requests/Responses - None
2. Agreements and Contracts

- a. [KPB-2284](#) Authorization to Award a Contract for ITB20-006 Rustic Avenue RIAD, Project No. RUSTC to Foster Construction, LLC., Soldotna, AK

Attachments: [Authorization to Award Contract for ITB20-006](#)

- b. [KPB-2285](#) Proctor Sales, Inc., Sole Source

Attachments: [Proctor Sales, Inc. Sole Source](#)

- c. [KPB-2286](#) Heartland Water Technology, Inc., Sole Source

Attachments: [Heartland Water Technology, Inc., Sole Source](#)

- d. [KPB-2287](#) PDC Engineers, Sole Source

Attachments: [PDC Engineers Sole Source](#)

- e. [KPB-2288](#) Authorization to Award a Contract for RFP20-004 Funny River Transfer Site Redesign to McLane Consulting, Inc., Soldotna, AK

Attachments: [Authorization to Award Contract for RFP20-004](#)

3. Other

- a. [KPB-2289](#) Certification of the 2019 Personal Property Supplemental Assessment Roll

Attachments: [Certification of the 2019 Personal Property Supplemental Assessment Roll](#)

PUBLIC COMMENTS AND PUBLIC PRESENTATIONS

ASSEMBLY COMMENTS

PENDING LEGISLATION

(This item lists legislation which will be addressed at a later date as noted.)

1. [2019-05](#) An Ordinance Authorizing a Memorandum of Agreement and Cooperative Sale and Exchange of Interests in Lands with the State of Alaska Department of Transportation and Public Facilities Regarding Certain Borough and State Maintained Roads (Mayor) (Referred to Lands Committee) [Tabled on 04/02/19]

Attachments:

[Ordinance 2019-05](#)

[Memo](#)

[Road Swap Memorandum of Agreement](#)

[Department of Transportation Road Swap Letter](#)

[Maps](#)

[Planning Commission Recommendation \(Acted on 3/05/19\)](#)

[Request to Table \(Acted on 04/02/19\)](#)

INFORMATIONAL MATERIALS AND REPORTS

ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS

1. October 8, 2019 Regular Assembly Meeting
6:00 PM Betty J. Glick Assembly Chambers, Soldotna, Alaska

ADJOURNMENT

This meeting will be broadcast on KDLL-FM 91.9 (Central Peninsula), KBBI-AM 890 (South Peninsula), K201AO-FM 88.1 (East Peninsula).

Copies of agenda items are available at the Borough Clerk's Office in the Meeting Room just prior to the meeting. For further information, please call the Clerk's Office at 714-2160 or toll free within the Borough at 1-800-478-4441, Ext. 2160. Visit our website at www.kpb.us for copies of the agenda, meeting summaries, ordinances and resolutions.