



Kenai Peninsula Borough

144 North Binkley Street
Soldotna, AK 99669

Meeting Agenda

Assembly

Kelly Cooper, President
Hal Smalley, Vice President
Norm Blakeley
Jesse Bjorkman
Kenn Carpenter
Tyson Cox
Willy Dunne
Brent Hibbert
Brent Johnson

Tuesday, September 15, 2020

6:00 PM

The meeting will be held through Zoom - Meeting ID:
128 871 931, from the Betty J. Glick Assembly
Chambers

CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

Any invocation that may be offered at the beginning of the assembly meeting shall be a voluntary offering of a private person, to and for the benefit of the assembly. No member of the community is required to attend or participate in the invocation.

ROLL CALL

COMMITTEE REPORTS

APPROVAL OF AGENDA AND CONSENT AGENDA**ACTION ITEMS CURRENTLY ON CONSENT AGENDA**

Resolution 2020-064
Resolution 2020-065
Resolution 2020-066
Resolution 2020-067
Ordinance 2020-19-07
Ordinance 2020-19-08
Ordinance 2020-19-09
Ordinance 2020-39
Salmon Bake RDP
Stoney Creek Brew House
APC Appointments
Approval of Election Workers

ACTION ITEMS ELIGIBLE TO BE ADDED TO THE CONSENT AGENDA

Ordinance 2020-19-05
Ordinance 2020-19-06
Ordinance 2020-37

(All items listed with an asterisk () are considered to be routine and non-controversial by the Assembly and will be approved by one motion. Public testimony will be taken. There will be no separate discussion of these items unless an Assembly Member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)*

APPROVAL OF MINUTES

- *1. [KPB-2799](#) LAYDOWN September 1, 2020 Regular Assembly Meeting Minutes

Attachments: [LAYDOWN September 1, 2020 Regular Assembly Meeting Minutes](#)

COMMENDING RESOLUTIONS AND PROCLAMATIONS**PRESENTATIONS WITH PRIOR NOTICE**

(20 minutes total)

1. [KPB-2798](#) South Peninsula Hospital Quarterly Report (10 Minutes)

Attachments: [LAYDOWN SPH Quarterly Report](#)

PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

(3 minutes per speaker; 20 minutes aggregate)

ITEMS NOT COMPLETED FROM PRIOR AGENDA

PUBLIC HEARINGS ON ORDINANCES

(Testimony limited to 3 minutes per speaker)

Ordinances referred to Finance Committee

1. [2020-19-05](#) An Ordinance Appropriating Funding from the Central Peninsula Hospital Plant Replacement and Expansion Fund for the Handicap Parking and ADA Access Project (Mayor)

Attachments: [Ordinance 2020-19-05](#)
[Memo](#)
[LAYDOWN Inc. Board Recommendations](#)
[Link to Ordinance 2016-19-12](#)

2. [2020-19-06](#) An Ordinance Appropriating \$111,869.20 to Fund a Former State Dispatch Position at the Soldotna Public Safety Communications Center (Mayor)

Attachments: [Ordinance 2020-19-06](#)
[Memo](#)
[Fiscal Note](#)

3. [2020-37](#) An Ordinance Approving and Accepting Grant Funds from the State of Alaska Division of Homeland Security & Emergency Management to Reimburse Repairs at the North Peninsula Recreation Center Resulting from the November 30, 2018 Cook Inlet 7.0 Earthquake (Mayor)

Attachments: [Ordinance 2020-37](#)
[Memo](#)
[NPRC DR4413-PW Obligating Award Document](#)
[Link to Ordinance 2018-19-26](#)

UNFINISHED BUSINESS

1. Postponed Items

- a. [2020-061](#) A Resolution in Support of the State's Use of Estimated Student Count Data to Fund K-12 Public Education for Fiscal Year 2021 (Cooper, Cox, Smalley, Dunne, Johnson, Bjorkman)

Attachments: [Resolution 2020-061](#)
[Memo](#)
[KPBSD Enrollment on 11-22-19](#)

- b. [KPB-2776](#) Confirming Appointment to the Kenai Peninsula Borough Planning Commission (Mayor)

Lou Oliva, Seat Northwest Borough, Term Expires 07/31/2023

Attachments: [Appointment](#)
[Roads Director Information](#)
[LAYDOWN Public Comments 091520](#)
[Public Comments 090120](#)

NEW BUSINESS

1. Resolutions

Resolutions referred to Finance Committee

- *a. [2020-064](#) A Resolution Authorizing the Mayor to Enter into Cooperative Agreements Between the Kenai Peninsula Borough and the Cities of Homer, Kenai, Seldovia, Seward, Soldotna and Kachemak City for the Cooperative and/or Joint Administration of Powers Relating to the Use of Cares Act Coronavirus Relief Funds Received from the State of Alaska (Mayor)

Attachments: [Resolution 2020-064](#)
[Memo](#)
[LAYDOWN Amendment Memo](#)

Resolutions referred to Policies and Procedures Committee

- *b. [2020-065](#) A Resolution Authorizing One New Dispatcher I Position in the Soldotna Public Safety Communications Center (Mayor)

Attachments: [Resolution 2020-065](#)
[Memo](#)
[Link to Resolution 2020-044](#)

- *c. [2020-066](#) A Resolution Extending the Deadline for Submission of the Anadromous Waters Habitat Protection Work Group's Final Report (Mayor)

Attachments: [Resolution 2020-066](#)
[Memo](#)

Resolutions referred to Legislative Committee

- *d. [2020-067](#) A Resolution Authorizing the Assembly President to Sign Kenai Peninsula Borough, City of Kenai and City of Soldotna Joint Resolution No. 2020-001, Encouraging all Residents to Take the Necessary Precautions and Follow the Recommended Preventative

Measures of the Center for Disease Control to Reduce the Spread of COVID-19 in Our Community During the Public Health Emergency (Mayor)

Attachments: [Resolution 2020-067](#)
[Memo](#)
[Joint Resolution 2020-001](#)
[LAYDOWN Homer City Council Reso 20-082](#)

- e. [2020-068](#) LAYDOWN A Resolution to Resume In-Person Assembly Meetings in Accordance with the Recommended COVID-19 Safety Guidelines Established by the Center for Disease Control and the Alaska Department of Health and Social Services

Attachments: [LAYDOWN Resolution 2020-068](#)

- f. [2020-069](#) LAYDOWN A Resolution Amending the Spending Plan Approved in Resolutions 2020-047, 2020-056, 2020-57 for Cares Act Coronavirus Relief Funds Received from the State of Alaska (Mayor)

Attachments: [LAYDOWN Resolution 2020-069](#)
[LAYDOWN Memo](#)

2. Ordinances for Introduction

Ordinances for Introduction and referred to the Finance Committee

- *a. [2020-19-07](#) An Ordinance Appropriating Refinanced 2013 Bear Creek Fire Service Area General Obligation Bond Proceeds for the Purpose of Paying Bond Refinancing Issuance Costs (Mayor) (Hearing on 10/13/20)

Attachments: [Ordinance 2020-19-07](#)
[Memo](#)

- *b. [2020-19-08](#) An Ordinance Appropriating Refinanced 2013 School General Obligation Bond Proceeds for the Purpose of Paying Bond Refinancing Issuance Costs (Mayor) (Hearing on 10/13/20)

Attachments: [Ordinance 2020-19-08](#)
[Memo](#)
[Link to Resolution 2013-071](#)
[Link to Resolution 2020-042](#)

- *c. [2020-19-09](#) An Ordinance Appropriating Refinanced 2011 Hospital General Obligation Bond Proceeds for the Purpose of Paying Bond Refinancing Issuance Costs (Mayor) (Hearing on 10/13/20)

Attachments: [Ordinance 2020-19-09](#)
[Memo](#)
[Link to Resolution 2011-073](#)
[Link to Resolution 2020-043](#)

- *d. [2020-39](#) An Ordinance Providing for Extension of an Exception to the Operating Agreement Between the Kenai Peninsula Borough and Central Peninsula General Hospital, Inc. to Allow Cash in Excess of 90 Days to be Retained by Central Peninsula General Hospital, Inc. as of September 30, 2020 Due to the COVID-19 Pandemic (Mayor) (Hearing on 10/13/20)

Attachments: [Ordinance 2020-39](#)
[Memo](#)
[CPGH, Inc Reso](#)
[Link to Resolution 2020-060](#)

- e. [2020-40](#) LAYDOWN An Ordinance Exempting the Kenai Peninsula Borough Cares Act Coronavirus Relief Fund Grant Programs from KPB 19.30.020 – 19.30.070, Relating to Economic Development (Mayor) (Hearing on 10/13/20)

Attachments: [LAYDOWN Ordinance 2020-40](#)
[LAYDOWN Memo](#)

- f. [2020-41](#) LAYDOWN An Ordinance Authorizing Five Communications Site Lease Agreements at Certain Locations with SPITwSPOTS, Inc. (Mayor) (Hearing on 10/13/20)

Attachments: [LAYDOWN Ordinance 2020-41](#)
[LAYDOWN Memo](#)
[LAYDOWN Tower Sites Overview Map](#)

3. Other

Other items referred to Finance Committee

- *a. [KPB-2788](#) Approving a Letter of Non-Objection for a Restaurant Designation Permit filed by The Salmon Bake, License Number 4153

Attachments: [4153 - Restaurant Designation Permit Application](#)
[4153 - Memo to Assembly](#)

- *b. [KPB-2789](#) Approving a Letter of Non-Objection to the Issuance of the New Liquor License as Requested by Stoney Creek Brew House, License No. 5921

Attachments: [5921 - Complete Application](#)
[5921 - Memo to Assembly](#)
[5921 - Planning Memo](#)
[5921 - Aerial Map](#)

Other items referred to Policies and Procedures Committee

*c. [KPB-2796](#) Confirming Appointments to Advisory Planning Commissions (Mayor)

Cooper Landing APC

Yvette Galbraith, Seat C, Term Expires 09/30/2023

Heather Harrison, Seat D, Term Expires 09/30/2023

Hope/Sunrise APC

James Skogstad, Seat G, Term Expires 09/30/2023

Kachemak Bay APC

Adrea Kosto, Seat A, Term Expires 09/30/2023

Kalifornsky APC

Stephen Ford, Seat B, Term Expires 09/30/2023

LAYDOWN: Funny River APC

Claudette Knickerbocker, Seat A Expires 09/30/2023

Attachments: [Appointments](#)
[LAYDOWN Funny River APC Appointment](#)
[LAYDOWN Corrected APC Applicant Address](#)

*d. [KPB-2797](#) LAYDOWN Approval of the Precinct Boards, Canvass Board and Absentee Voting Officials for the October 6, 2020 Regular Municipal Election and Possible Mayoral Run-Off on October 27, 2020.

Attachments: [LAYDOWN Election Workers](#)

MAYOR'S REPORT

[KPB-2791](#) Mayor's Report Cover Memo

Attachments: [Mayor's Report Cover Memo](#)

1. Assembly Requests/Responses

2. Agreements and Contracts

a. [KPB-2792](#) Authorization to Award a Contract for RFP21-001 North Peninsula

Recreation Service Area Pool Roof Professional Designs Services to Architects Alaska, Inc., Anchorage, Alaska.

Attachments: [Authorization to Award Contract RFP21-001](#)

- b. [KPB-2793](#) Authorization to Award a Contract for ITB21-003 River Center Communications Tower to Peak Signals, LLC., Palmer, Alaska.

Attachments: [Authorization to Award Contract for ITB21-003](#)

- c. [KPB-2794](#) Authorization to Award a Contract for RFP21-002 Communications Engineering Analysis (CAR18) to Tusa Consulting Services II, LLC., Covington, Louisiana.

Attachments: [Authorization to Award Contract for RFP21-002](#)

3. Other

- a. [KPB-2795](#) Certification of the 2020 Personal Property Supplemental Assessment Roll

Attachments: [Personal Property Supplemental Assessment Roll](#)

PUBLIC COMMENTS AND PUBLIC PRESENTATIONS

ASSEMBLY COMMENTS

PENDING LEGISLATION

(This item lists legislation which will be addressed at a later date as noted.)

1. [2020-38](#) An Ordinance Approving the Revised Kenai Peninsula Borough Emergency Operations Plan (Mayor) (Hearing on 10/13/20)

Attachments: [Ordinance 2020-38](#)
[Memo](#)
[OEM Emergency Operations Plan List of Key Changes](#)
[OEM EOP July 2020](#)
[OEM EOP - Annexes All](#)
[Link to Ordinance 2016-08](#)

INFORMATIONAL MATERIALS AND REPORTS

ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS

October 13, 2020 Regular Assembly Meeting

2:00 PM This meeting will be held through Zoom Meeting ID: 128 871 931 From the Betty J. Glick Assembly Chambers

ADJOURNMENT

This meeting will be broadcast on KDLL-FM 91.9 (Central Peninsula), KBBI-AM 890 (South Peninsula), K201AO(KSKA)-FM 88.1 (East Peninsula).

The meeting will be held through Zoom, the Meeting ID: 128 871 931. To join the meeting from a computer, visit <https://zoom.us/j/128871931>. To attend the Zoom meeting by telephone call toll free 1-888-788-0099 or 1-877-853-5247 and enter the Meeting ID: 128 871 931. Detailed instructions will be posted on at the Kenai Peninsula Borough's main page at kpb.us: "Meeting and Public Notices" "Current Assembly Agenda".

Copies of the agenda and ordinances to be considered can be viewed on the website referenced above or at the Public Bulletin Board located on the window right of the double doors in the back of the Borough Administration Building. For further information, please call the Clerk's Office at 714-2160 or toll free within the Borough at 1-800-478-4441, Ext. 2160. Visit our website at www.kpb.us for copies of the agenda, meeting summaries, ordinances and resolutions.