



# Kenai Peninsula Borough

144 North Binkley Street  
Soldotna, AK 99669

## Meeting Agenda Policies and Procedures Committee

*Willy Dunne, Chair*  
*Hal Smalley, Vice Chair*  
*Kenn Carpenter*

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Tuesday, October 13, 2020

3:45 PM

The meeting will be held through Zoom - Meeting ID:  
128 871 931, from the Betty J. Glick Assembly  
Chambers

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### PUBLIC HEARINGS ON ORDINANCES

6. [2020-38](#) An Ordinance Approving the Revised Kenai Peninsula Borough  
Emergency Operations Plan (Mayor)

Attachments:

[Ordinance 2020-38](#)  
[Memo](#)  
[OEM Emergency Operations Plan List of Key Changes](#)  
[OEM EOP July 2020](#)  
[OEM EOP - Annexes All](#)  
[Link to Ordinance 2016-08](#)

7. [2020-41](#) An Ordinance Authorizing Five Communications Site Lease  
Agreements at Certain Locations with SpitWSpots, Inc. (Mayor)

Attachments:

[Ordinance 2020-41](#)  
[Amendment Memo 101320](#)  
[Planning Commission Recommendation 101320](#)  
[LAYDOWN Service Area Board Recommendation 101320](#)  
[Memo](#)  
[Tower Sites Overview Map](#)  
[BCFSA Lease](#)  
[Cohoe Lease](#)  
[Nikoleavsk Lease](#)  
[Niniichik Lease](#)  
[LAYDOWN Public Comments 101320](#)

### NEW BUSINESS

1. Resolutions

- \*c. [2020-072](#) LAYDOWN Certifying the Results of the October 6, 2020 Regular Borough Election (Cooper at the Request of the Borough Clerk)

Attachments:

[LAYDOWN Resolution 2020-072](#)  
[LAYDOWN Memo](#)  
[LAYDOWN Canvass Board Report](#)  
[LAYDOWN Unofficial Jurisdiction Wide Results](#)  
[LAYDOWN Voter Turnout](#)

2. Ordinances for Introduction

- \*d. [2020-45](#) An Ordinance Amending KPB 2.40, Planning Commission, KPB Title 20, Subdivisions, and KPB 21.20, Hearing and Appeals, to Correct Grammatical Errors, and Clarify and Improve Certain Administrative Procedures (Mayor) (Hearing on 11/10/20)

Attachments:

[Ordinance 2020-45](#)  
[Memo](#)  
[Sectional Analysis](#)

3. Other

- \*c. [KPB-2839](#) Confirming Appointments to the Advisory Planning Commissions (Mayor)

Funny River APC

James L Harpring, Seat B, Term Expires September 30, 2023

LAYDOWN Dean Cash, Seat C, Term Expires September 30, 2023

Hope/Sunrise APC

Derrick Jabaay, Seat E, Term Expires September 30, 2023

LAYDOWN Anchor Point APC

Jonathan Marsh, Seat C, Term Expires September 30, 2023

Attachments:

[Advisory Planning Commission Appointments](#)  
[LAYDOWN Appointments](#)

- \*d. [KPB-2840](#) Confirming the Appointment to the Kenai Peninsula Borough Planning Commission (Mayor)

Davin Chesser, Seat Northwest Borough, Term Expires 07/31/2023

Attachments: [Planning Commission Appointment](#)

- \*e. [KPB-2841](#) Confirming the Appointments to the Kenai Peninsula Borough Service Areas (Mayor)

Anchor Point Fire and Emergency Service Area Board  
Cherie Richter, Seat A, Term Expires 10/2023

Eastern Peninsula Highway Emergency Service Area Board  
Jessica Hogan, Seat E, Term Expires 10/2023  
Edward Kahles, Seat D, Term Expires 10/2023

Seldovia Recreational Service Area Board  
Amelia Pollack, Seat B, Term Expires 10/2023

LAYDOWN Seward Bear Creek Flood Service Area Board  
David Hettick Sr., Seat A, Term Expires 10/2023

LAYDOWN Seldovia Recreational Service Area Board  
Jenifer Cameron, Seat E, Term Expires 10/2023

LAYDOWN Kachemak Emergency Service Area Board  
Mildred "Milli" Martin, Seat A, Term Expires 10/2023

Attachments: [Service Area Appointments](#)  
[LAYDOWN SAB Appointments](#)

- \*f. [KPB-2842](#) Confirming the Appointments to the Kenai Peninsula Borough Resilience and Security Advisory Commission (Mayor)

East Peninsula (areas of Seward, Moose Pass, Cooper Landing)  
Jen Pletz, Term Expires 09/2021

Southwest Borough (areas of Seldovia, Port Graham, Homer, Kachemak City and Nanwalek)  
Brentwood Higman, Term Expires 09/2022

SouthCentral (areas of Anchor Point, Ninilchik, Kasilof, Clam Gulch)  
Agam Ohn-Bar, Term Expires 09/2023

Central Peninsula (areas of Sterling, Kenai, Soldotna, Kalifornsky)  
Mikel Salzetti, Term Expires 09/2021  
Richard L. Davidson, Term Expires 09/2022

Northwest Borough (areas of Hope, Tyonek, Nikiski)  
Michele Hartline, Term Expires 09/2023

At-Large (Any Geographical Area Listed)  
Randy Arndt, Term Expires 09/2021  
Rowland S. Waterman, Term Expires 09/2022  
Alexandra Ravelo, Term Expires 09/2023

Attachments: [Resilience and Security Advisory Commission Appointments](#)  
[LAYDOWN Photo provided by Assembly Member Dunne](#)

## MAYOR'S REPORT

[KPB-2812](#) Mayor's Report Cover Memo

Attachments: [Cover Memo](#)

1. Assembly Requests/Responses- None.

2. Agreements and Contracts

- a. [KPB-2813](#) Sole Source CareHawk Intercom Equipment through Northern Support Services.

Attachments: [Sole Source CareHawk](#)

- b. [KPB-2814](#) Authorization to Award a Contract for ITB21-005 South Peninsula Hospital Deerator Replacement to Norcoast Mechanical, Inc., Anchorage, Alaska.  
*Attachments:* [Authorization to Award Contract for ITB2-005](#)
- c. [KPB-2815](#) Authorization to Award a Contract for ITB21-012 911 Back Up Center Remodel to Orion Construction, Inc., Wasilla, Alaska.  
*Attachments:* [Authorization to Award Contract for ITB21-012](#)
- d. [KPB-2816](#) Authorization to Award a Contract for RFP21-003 Janitorial Services to Touch of Gold Cleaning of Nikiski, Alaska.  
*Attachments:* [Authorization to Award a Contract for RFP21-003](#)
- e. [KPB-2817](#) Authorization to Award a Contract for ITB21-010 FY21 Gravel Roads – North Region, Unit 2, to Chumley’s Inc., Nikiski, Alaska.  
*Attachments:* [Authorization to Award a Contract for ITB21-010 - North](#)
- f. [KPB-2819](#) Authorization to Award a Contract for ITB21-010 FY21 Gravel Roads – West Region, Units 2&6 to Foster Construction, LLC, Soldotna, Alaska.  
*Attachments:* [Authorization to Award Contract for ITB21-010 - West](#)
- g. [KPB-2820](#) Authorization to Award a Contract for ITB21-010 FY21 Gravel Roads - South Region, Units 3 & 4 to East Road Services, Inc., Homer, Alaska.  
*Attachments:* [Authorization to Award Contract ITB21-010](#)
- h. [KPB-2821](#) Authorization to Award a Contract for ITB21-010 FY21 Grave Roads - Central Region, Unit 4 to Foster Construction, LLC, Soldotna, Alaska  
*Attachments:* [Authorization to Award Contract for ITB21-010](#)
- i. [KPB-2822](#) O2Prime Ionization Project, Through Siemens GSA Contract - South Peninsula Hospital  
*Attachments:* [O2 Prime South Peninsula Hospital](#)
- j. [KPB-2823](#) O2Prime Ionization Project, Through Siemens GSA Contract - Central Peninsula Hospital and Heritage Place  
*Attachments:* [O2 Prime CPGH and heritage](#)

- k. [KPB-2824](#) O2Prime Ionization Project, Through Siemens GSA Contract - Homer Area Schools.  
*Attachments:* [O2 Prime - Homer Schools](#)
- l. [KPB-2825](#) O2Prime Ionization Project, Through Siemens GSA Contract - Seward Area Schools.  
*Attachments:* [O2 Prime - Seward Schools](#)
- m. [KPB-2826](#) O2Prime Ionization Project, Through Siemens GSA Contract - North Peninsula Recreation and Nikiski Fire Station #2.  
*Attachments:* [O2 Prime - North Pen Rec and NFS2](#)
- n. [KPB-2827](#) O2Prime Ionization Project, Through Siemens GSA Contract - Kenai Area Schools.  
*Attachments:* [O2 Prime - Kenai Schools](#)
- o. [KPB-2828](#) O2Prime Ionization Project, Through Siemens GSA Contract - Soldotna Area Schools.  
*Attachments:* [O2 Prime - Soldotna Schools](#)
- p. [KPB-2829](#) O2Prime Ionization Project, Through Siemens GSA Contract - Borough Administration Building, office of Emergency Management Building and Kenai River Center.  
*Attachments:* [O2 Prime - BAB, OEM and KRC](#)
- q. [KPB-2830](#) NPRSA Pool Digital Control Retrofit to Siemens, Under the Government General Services Administration (GSA) Contract.  
*Attachments:* [NPRSA Pool Retrofit](#)
- r. [KPB-2831](#) Authorization to Award a Contract for ITB21-013 Kenai Peninsula Borough Assembly Chamber Renovations to Orion Construction, Inc., Wasilla, Alaska.  
*Attachments:* [Authorization to Award Contract for ITB21-013](#)
3. Other
- a. [KPB-2832](#) Revenue-Expenditure Report - August 2020  
*Attachments:* [Revenue-Expenditure Report - August 2020](#)
- b. [KPB-2833](#) Budget Revisions - August 2020  
*Attachments:* [Budget Revisions - August 2020](#)

- c. [KPB-2834](#)      Litigation Status Report - Quarter Ending 09/30/20

Attachments:      [Litigation Status Report](#)