



Kenai Peninsula Borough

144 North Binkley Street
Soldotna, AK 99669

Meeting Agenda Policies and Procedures Committee

Willy Dunne, Chair
[Vacant], Vice Chair
Kenn Carpenter

Tuesday, November 10, 2020

3:15 PM

The meeting will be held through Zoom - Meeting ID:
128 871 931, from the Borough Administration
Building

PUBLIC HEARINGS ON ORDINANCES

7. [2020-45](#) An Ordinance Amending KPB 2.40, Planning Commission, KPB Title 20, Subdivisions, and KPB 21.20, Hearing and Appeals, to Correct Grammatical Errors, and Clarify and Improve Certain Administrative Procedures (Mayor)

[Clerk's Note: A Sectional Analysis will be provided by the Legal and Planning Departments, 20 Minutes]

Attachments:

[Ordinance 2020-45](#)

[Amendment Memo 111020](#)

[Planning Commission Recommendation 111020](#)

[Memo](#)

[Sectional Analysis](#)

[LAYDOWN Public Comment 111020](#)

NEW BUSINESS

1. Resolutions

- *b. [2020-077](#) A Resolution Approving an Automatic Aid Agreement and Operational Plan Between the Kenai Peninsula Borough on Behalf of Central Emergency Service Area, Nikiski Fire Service Area and the City of Kenai on Behalf of the Kenai Fire Department (Mayor)

Attachments:

[Resolution 2020-077](#)

[Memo](#)

[Auto Aid Agreement](#)

[Operational Agreement](#)

[LAYDOWN Kenai Council Recommendations](#)

3. Other

- *a. [KPB-2877](#) Approval of the 2021 Assembly Meeting Schedule (Hibbert)

Attachments: [2021 Meeting Schedule](#)

- *b. [KPB-2858](#) Confirming the Re-Appointments to the Road Service Area Board (Mayor)

Michele Hartline, North Region, Term Expires September 30, 2023

Robert Ruffner, West Region, Term Expires September 30, 2023

Attachments: [Appointments](#)

P. MAYOR'S REPORT

[KPB-2861](#) Mayor's Report Cover Memo

Attachments: [Cover Memo](#)

1. Assembly Requests/Responses- None.

2. Agreements and Contracts

- a. [KPB-2862](#) Authorization to Award a Contract for RFP21-004 Kenai Peninsula Borough Assembly Chamber AV Upgrades to Key Code Media, Inc., Kent, WA

Attachments: [Authorization to Award Contract for RFP21-004](#)

- b. [KPB-2863](#) Authorization to Award a Contract for ITB21-014 FY21 Brushing Vegetation Control, South Region, Units 3, 4 and 5 to Moore & Moore Services, Inc., Homer, Alaska

Attachments: [Authorization to Award Contract for ITB21-014](#)

- c. [KPB-2864](#) Authorization to Award a Contract for ITB21-007 Bulk Fuel Supply. Bids for each region and fuel type are attached

Attachments: [Authorization to Award Contract for ITB21-007](#)

- d. [KPB-2865](#) Authorization to Award a Contract for ITB21-011 Snow Removal and/or Sanding of Various Borough Schools and Facilities. Low bidders are attached.

Attachments: [Authorization to Award Contract for ITB21-011](#)

- e. [KPB-2866](#) Sole Source Waiver – Municipal Emergency Services, Inc., to replace BCFSA SCBA Cylinders
Attachments: [Municipal Emergency Services, Inc. Sole Source Waiver](#)
- f. [KPB-2867](#) Authorization to Award a Contract for ITB21-006 Sawmill Creek Channel Extraction to Metco Alaska, LLC
Attachments: [Authorization to Award Contract for ITB21-006](#)
3. Other
- a. [KPB-2868](#) Revenue-Expenditure Report – September, 2020
Attachments: [Revenue-Expenditure Report - September 2020](#)
- b. [KPB-2869](#) Budget Revisions – September, 2020
Attachments: [Budget Revisions - September 2020](#)
- c. [KPB-2870](#) Capital Project Reports – September 30, 2020
Attachments: [Capital Project Reports - September 30, 2020](#)
- d. [KPB-2871](#) Investment Report Quarter Ended 09/30/20
Attachments: [Investment Report Quarter Ended 093020](#)
- e. [KPB-2872](#) FY21-1Q Economic Development Grant Reports
Attachments: [FY21-1Q Economic Development Grant Reports](#)
- f. [KPB-2873](#) FY21-1Q Senior Center Grant Reports
Attachments: [FY21-1Q Senior Center Grant Reports](#)