



Kenai Peninsula Borough

144 North Binkley Street
Soldotna, AK 99669

Meeting Agenda Assembly

Brent Hibbert, President
Brent Johnson, Vice President
Jesse Bjorkman
Kenn Carpenter
Lane Chesley
Tyson Cox
Richard Derkevorkian
Willy Dunne
Bill Elam

Tuesday, May 18, 2021

6:00 PM

Betty J. Glick Assembly Chambers

Zoom ID: 938 6524 5999 Passcode: 886199

Zoom Meeting ID: 938 6524 5999 Passcode: 886199

CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

Any invocation that may be offered at the beginning of the assembly meeting shall be a voluntary offering of a private person, to and for the benefit of the assembly. No member of the community is required to attend or participate in the invocation.

[Clerk's Note: The invocation was offered by Dawn Malette.]

ROLL CALL

COMMITTEE REPORTS

APPROVAL OF AGENDA AND CONSENT AGENDA

(All items listed with an asterisk () are considered to be routine and non-controversial by the Assembly and will be approved by one motion. Public testimony will be taken. There will be no separate discussion of these items unless an Assembly Member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)*

ACTION ITEMS CURRENTLY ON CONSENT AGENDA:

May 6, 2021 Regular Assembly Meeting Minutes
Resolution 2021-037: Supporting Aviation Hybrid Airships
Ordinance 2020-19-32: Cybersecurity Vulnerability Assessment
Ordinance 2020-19-33: CPGH Replenish 90 Cash on Hand
APC Appointments
RSAC Appointment
Transfer of Liquor License – Discount Liquor

ACTION ITEMS ELIGIBLE TO BE ADDED TO THE CONSENT AGENDA:

Ordinance 2020-19-31: Approving Grant Funds for Earthquake Expenses
Ordinance 2021-20: City of Soldotna All Hazard Mitigation Plan Annex

APPROVAL OF MINUTES

[KPB-3166](#) May 4, 2021 Regular Assembly Meeting Minutes

Attachments: [May 4, 2021 Regular Assembly Meeting Minutes](#)

COMMENDING RESOLUTIONS AND PROCLAMATIONS**PRESENTATIONS WITH PRIOR NOTICE**

(20 minutes total)

1. [KPB-3163](#) Central Peninsula General Hospital Quarterly Report (10 Minutes)
Attachments: [Quarterly Report](#)
2. [KPB-3164](#) Joint Hospital Presentation (Central Peninsula General Hospital and South Peninsula Hospital) Regarding Medivac Procedures/Processes, Rick Davis, CPGH CEO and Ryan Smith, SPH CEO (10 Minutes)

Attachments: [Presentation](#)

PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

(3 minutes per speaker; 20 minutes aggregate)

ITEMS NOT COMPLETED FROM PRIOR AGENDA**PUBLIC HEARINGS ON ORDINANCES**

(Testimony limited to 3 minutes per speaker)

Ordinances referred to Finance Committee

[2020-19-31](#) An Ordinance Approving and Appropriating Grant Funds from the State of Alaska Division of Homeland Security & Emergency

Management to Reimburse Grant Management Costs in the Amount of \$25,818.95 for Project Worksheets Awarded Under Federal Disaster Declaration DR-4413-AK, November 30, 2018 Cook Inlet 7.0 Earthquake (Mayor)

Attachments: [Ordinance 2020-19-31](#)
[Memo](#)
[FEMA - DR4413 PW 388 Agreement](#)
[Award Letter](#)

[2021-19](#) Ordinance 2021-19, Appropriating Funds for Fiscal Year 2022 (Mayor)

Attachments: [Ordinance 2021-19](#)
[Amendment Memo 060121](#)
[Memo](#)
[FY22 Mayor Proposed budget](#)
[Budget Presentation](#)
[Public Comments 051821](#)

Ordinances referred to Policies and Procedures Committee

[2021-20](#) An Ordinance Amending the Kenai Peninsula Borough Hazard Mitigation Plan by Deleting Existing Annex F, City of Soldotna All Hazard Mitigation Plan and Adopting the City of Soldotna All Hazard Mitigation Plan 2019 Update as the New Annex F (Mayor)

Attachments: [Ordinance 2021-20](#)
[Memo](#)
[Hazard Mitigation Plan Update City of Soldotna](#)
[Planning Commission Resolution 2021-12](#)
[Planning Commission Recommendation 051821](#)

[2021-17](#) An Ordinance Amending KPB 21.06 Floodplain Management to Adopt Flood Depths for Three Neighborhoods in the Seward Mapped Flood Data Area and to Incorporate the Seward Mapped Flood Data Area into the Minimum National Flood Insurance Standards (Mayor)

Attachments: [Ordinance 2021-17](#)
[Planning Commission Recommendation 051821](#)
[Memo](#)
[Maps](#)
[Reference Copy 2009-09 Sub](#)
[Reference Copy Ordinance 2013-29](#)

[2021-18](#) An Ordinance Amending Title 4 Regarding Borough Elections and

Enacting a New Chapter of Code, KPB 4.60, Election Security and Integrity, to Ensure Borough Elections are Accessible, Reliable and Secure (Bjorkman, Elam)

Attachments: [Ordinance 2021-18](#)
[Memo](#)
[Amendment Memo \(Dealt with 05/18/21\)](#)
[Bjorkman Amendment \(Dealt with 05/18/21\)](#)

UNFINISHED BUSINESS

NEW BUSINESS

1. Resolutions

Resolutions referred to Legislative Committee

[2021-037](#) A Resolution Supporting Straightline Aviation Alaska's Plan to Implement and Utilize Straightline Aviation Hybrid Airships in Kenai Alaska (Mayor, Elam)

Attachments: [Resolution 2021-037](#)
[Memo](#)

2. Ordinances for Introduction

Ordinances for Introduction and referred to Finance Committee

[2020-19-32](#) An Ordinance Accepting and Appropriating an Additional \$9,010 from the State of Alaska Department of Military and Veteran Affairs, Division of Homeland Security and Emergency Management for the Cybersecurity Vulnerability Assessment (Mayor)

Attachments: [Ordinance 2020-19-32](#)
[Memo](#)
[Award Letter](#)
[Reference Copy Ordinance 2019-19-17](#)

[2020-19-33](#) An Ordinance Appropriating Funding from the Central Peninsula Hospital Plant Replacement and Expansion Fund to Replenish Central Peninsula General Hospital, Inc.'s 90 Days Cash on Hand (Mayor)

Attachments: [Ordinance 2020-19-33](#)
[Memo](#)
[PREF Withdrawal Request](#)

3. Other

Other items referred to Finance Committee

[KPB-3109](#) Approval of Transfer of Ownership and Location Package Store Liquor License Application #643 filed by Mellanipe, LLC dba Discount Liquor near Soldotna

Attachments: [Complete Application](#)
[Planning Memo to Assembly](#)
[Recommendation Memo](#)

Other items referred to Policies and Procedures Committee

[KPB-3149](#) Confirming Appointments to the KPB Advisory Planning Commissions (Mayor)

Funny River APC
Julie Von Kanel, Seat E, Term Expires September 30, 2021

Moose Pass APC
Jeff Estes, Seat A, Term Expires September 30, 2023
Kevin Dunham, Seat B, Term Expires September 30, 2023
Monka C Adam, Seat C, Term Expires September 30, 2023
Tsali Janek, Seat F, Term Expires September 30, 2022

Attachments: [Appointments](#)

[KPB-3150](#) Confirming the Appointment to the KPB Resilience and Security Advisory Commission (Mayor)

Northwest Borough (areas of Hope, Tyonek, Nikiski)
Louise B. Heite, Term Expires September 30, 2023

Attachments: [Appointment](#)

MAYOR'S REPORT

[KPB-3151](#) Mayor's Report Cover Memo

Attachments: [Cover Memo](#)

1. Assembly Requests/Responses - None.
2. Agreements and Contracts - None.

3. Other

- a. [KPB-3152](#) Revenue-Expenditure Report - April 2021
Attachments: [Revenue-Expenditure Report](#)
- b. [KPB-3153](#) Budget Revisions - April 2021
Attachments: [Budget Revisions - April 2021 2](#)
- c. [KPB-3184](#) FY21 Shoulder Season Campaign - Summary Report
Attachments: [FY21 Shoulder Season Report](#)

PUBLIC COMMENTS AND PUBLIC PRESENTATIONS**ASSEMBLY COMMENTS****PENDING LEGISLATION**

(This item lists legislation which will be addressed at a later date as noted.)

1. [2020-19-07](#) An Ordinance Appropriating Refinanced 2013 Bear Creek Fire Service Area General Obligation Bond Proceeds for the Purpose of Paying Bond Refinancing Issuance Costs (Mayor) Tabled as amended on 12/01/20
Attachments: [Ordinance 2020-19-07](#)
[Memo](#)
[Admin's Request to Table \(Dealt with on 12/01/20\)](#)
[Amendment Memo \(Dealt with 10/13/20\)](#)
[Reference copy: Resolution 2020-044](#)
[Reference copy: Resolution 2012-091](#)
2. [2020-19-08](#) An Ordinance Appropriating Refinanced 2013 School General Obligation Bond Proceeds for the Purpose of Paying Bond Refinancing Issuance Costs (Mayor) Tabled as amended on 12/01/20
Attachments: [Ordinance 2020-19-08](#)
[Memo](#)
[Admin's Request to Table \(Dealt with on 12/01/20\)](#)
[Amendment Memo \(Dealt with 10/13/20\)](#)
[Reference copy: Resolution 2013-071](#)
[Reference copy: Resolution 2020-042](#)
3. [2020-19-09](#) An Ordinance Appropriating Refinanced 2011 Hospital General Obligation Bond Proceeds for the Purpose of Paying Bond Refinancing

Issuance Costs (Mayor) Tabled as amended on 12/01/20

Attachments:

[Ordinance 2020-19-09](#)

[Memo](#)

[Admin's Request to Table \(Dealt with on 12/01/20\)](#)

[Amendment Memo \(Dealt with 10/13/20\)](#)

[Reference copy: Resolution 2011-073](#)

[Reference copy: Resolution 2020-043](#)

4. [2021-19](#) Ordinance 2021-19, Appropriating Funds for Fiscal Year 2022 (Mayor)

Attachments:

[Ordinance 2021-19](#)

[Amendment Memo 060121](#)

[Memo](#)

[FY22 Mayor Proposed budget](#)

[Budget Presentation](#)

[Public Comments 051821](#)

5. [2021-21](#) An Ordinance Amending KPB 22.40.050 to Authorize the Borough Clerk to Insert Advisory Board Recommendations in Pending Legislation (Hibbert)

[Clerk's Note: Above referenced ordinance was introduced on May 4, 2021 and set for public hearing on May 18, 2021 as indicated on the ordinance. The public hearing date was incorrect and should have been June 1, 2021 per KPB 1.12.010 which states, ordinances that amend any provision in the KPB Code must have at least 25 days pass before the public hearing and assembly vote occurs. Therefore, public hearing on this ordinance has been rescheduled to the June 1, 2021 assembly meeting.]

Attachments:

[Ordinance 2021-21](#)

[Memo](#)

INFORMATIONAL MATERIALS AND REPORTS

[KPB-3117](#) Cook Inlet Regional Citizen's Advisory Council Update - April 2021

Attachments:

[CIRCAC Directors Report - April 2021](#)

ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS

1. June 1, 2021 Regular Assembly Meeting
6:00 PM Betty J. Glick Assembly Chambers. Borough Administration Building. Remote participation available through Zoom Meeting ID: 938 6524 5999 Passcode: 886199

ADJOURNMENT

This meeting will be broadcast on KDLL-FM 91.9 (Central Peninsula), KBBI-AM 890 (South Peninsula), K201AO(KSKA)-FM 88.1 (East Peninsula).

The meeting will be held through Zoom, the Meeting ID: 938 6524 5999 Passcode: 886199 and in-person from the Betty J. Glick Assembly Chambers, Borough Administration Building, Soldotna, Alaska. COVID-19 mitigation protocols will be observed. To join the meeting from a computer, visit <https://zoom.us/j/93865245999>. To attend the Zoom meeting by telephone call toll free 1-888-788-0099 or 1-877-853-5247 and enter the Meeting ID: 938 6524 5999 Passcode: 886199. Detailed instructions will be posted on at the Kenai Peninsula Borough's main page at kpb.us: "Meeting and Public Notices" "Current Assembly Agenda".

Copies of the agenda and ordinances to be considered can be viewed on the website referenced above or at the Public Bulletin Board located on the window right of the double doors in the back of the Borough Administration Building. For further information, please call the Clerk's Office at 714-2160 or toll free within the Borough at 1-800-478-4441, Ext. 2160. Visit our website at www.kpb.us for copies of the agenda, meeting summaries, ordinances and resolutions.