



# Kenai Peninsula Borough

144 North Binkley Street  
Soldotna, AK 99669

## Meeting Agenda Assembly

*Brent Hibbert, President*  
*Brent Johnson, Vice President*  
*Jesse Bjorkman*  
*Kenn Carpenter*  
*Lane Chesley*  
*Tyson Cox*  
*Richard Derkevorkian*  
*Willy Dunne*  
*Bill Elam*

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Tuesday, June 1, 2021

6:00 PM

Betty J. Glick Assembly Chambers

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**Zoom ID: 938 6524 5999 Passcode: 886199**

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### CALL TO ORDER

### PLEDGE OF ALLEGIANCE

### INVOCATION

*Any invocation that may be offered at the beginning of the assembly meeting shall be a voluntary offering of a private person, to and for the benefit of the assembly. No member of the community is required to attend or participate in the invocation.*

[Clerk's Note: The invocation was offered by Paul Hartley.]

### ROLL CALL

### COMMITTEE REPORTS

### APPROVAL OF AGENDA AND CONSENT AGENDA

*(All items listed with an asterisk (\*) are considered to be routine and non-controversial by the Assembly and will be approved by one motion. Public testimony will be taken. There will be no separate discussion of these items unless an Assembly Member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)*

**ACTION ITEMS CURRENTLY ON CONSENT AGENDA:**

Resolution 2021-039 – Port Graham Landfill Sole Source  
Resolution 2021-040 – EO Capital Improvement Project  
Ordinance 2020-19-34 – CES Medic #935 Repair  
Ordinance 2020-19-35 – Unemployment Benefit Grant  
Ordinance 2020-19-36 – Leachate Tank Repair Appropriation

**ACTION ITEMS ELIGIBLE TO BE ADDED TO THE CONSENT AGENDA:**

Ordinance 2020-19-32 – Cybersecurity Vulnerability Assessment  
Ordinance 2020-19-33 – CPGH Cash on hand Appropriation

**APPROVAL OF MINUTES**

[KPB-3220](#) May 18, 2021 Regular Assembly Meeting Minutes

Attachments: [May 18, 2021 Regular Assembly Meeting Minutes](#)

**COMMENDING RESOLUTIONS AND PROCLAMATIONS****PRESENTATIONS WITH PRIOR NOTICE**

*(20 minutes total)*

1. [KPB-3218](#) Kenai Peninsula Borough School District Quarterly Report (10 Minutes)  
Attachments: [Quarterly Report](#)
2. [KPB-3219](#) \*CANCELED\* Kenai Peninsula Tourism and Marketing Council Presentation, Carol Fraser, Board Treasurer (10 Minutes)

**PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**

*(3 minutes per speaker; 20 minutes aggregate)*

**ITEMS NOT COMPLETED FROM PRIOR AGENDA****PUBLIC HEARINGS ON ORDINANCES**

*(Testimony limited to 3 minutes per speaker)*

Ordinances referred to Finance Committee

[2021-19](#) Ordinance 2021-19, Appropriating Funds for Fiscal Year 2022 (Mayor)

**Attachments:**

[Ordinance 2021-19](#)  
[Amendment Memo 060121](#)  
[Amendment 060121](#)  
[Johnson Dunne Amendment 060121](#)  
[Mayor Budget Presentation](#)  
[Memo](#)  
[FY22 Mayor Proposed budget](#)  
[Budget Presentation](#)  
[Public Comment 060121](#)  
[Public Comments 051821](#)  
[eComments 051819](#)  
[Cox Amendment \(dealt with 05/18/21\)](#)

[2020-19-32](#) An Ordinance Accepting and Appropriating an Additional \$9,010 from the State of Alaska Department of Military and Veteran Affairs, Division of Homeland Security and Emergency Management for the Cybersecurity Vulnerability Assessment (Mayor)

**Attachments:**

[Ordinance 2020-19-32](#)  
[Memo](#)  
[Award Letter](#)  
[Reference Copy Ordinance 2019-19-17](#)

[2020-19-33](#) An Ordinance Appropriating Funding from the Central Peninsula Hospital Plant Replacement and Expansion Fund to Replenish Central Peninsula General Hospital, Inc.'s 90 Days Cash on Hand (Mayor)

**Attachments:**

[Ordinance 2020-19-33](#)  
[Memo](#)  
[PREF Withdrawal Request](#)

Ordinances referred to Policies and Procedures Committee

[2021-21](#) An Ordinance Amending KPB 22.40.050 to Authorize the Borough Clerk to Insert Advisory Board Recommendations in Pending Legislation (Hibbert)

[Clerk's Note: Above referenced ordinance was introduced on May 4, 2021 and set for public hearing on May 18, 2021 as indicated on the ordinance. The public hearing date was incorrect and should have been June 1, 2021 per KPB 1.12.010 which states, ordinances that amend any provision in the KPB Code must have at least 25 days pass before the public hearing and assembly vote occurs. Therefore, public hearing on this ordinance has been rescheduled to the June 1, 2021 assembly meeting.]

Attachments: [Ordinance 2021-21](#)  
[Memo](#)

## UNFINISHED BUSINESS

### NEW BUSINESS

#### 1. Resolutions

Resolutions referred to Finance Committee

[2021-038](#) A Resolution Setting the Rate of Levy for Fiscal Year 2022, Tax Year 2021 (Mayor)

Attachments: [Resolution 2021-038](#)  
[Johnson Amendment Memo 060121](#)  
[Memo](#)

[2021-039](#) A Resolution Authorizing a Sole Source Contract for the Port Graham Landfill Operations and Maintenance with Windy Bay Services, LLC (Mayor)

Attachments: [Resolution 2021-039](#)  
[Memo](#)

[2021-040](#) A Resolution Modifying the Scope of the Existing Emergency Operations Center Capital Improvement Project (Mayor)

Attachments: [Resolution 2021-040](#)  
[Memo](#)

#### 2. Ordinances for Introduction

## Ordinances for Introduction and referred to Finance Committee

[2020-19-34](#) An Ordinance Appropriating Insurance Proceeds to Fund the Repair of Central Emergency Service Area's Medic #935 (Mayor)

*Attachments:* [Ordinance 2020-19-34](#)  
[Memo](#)

[2020-19-35](#) An Ordinance Approving and Accepting Grant Funds from the State of Alaska Department of Labor and Workforce Development to Credit Unemployment Benefits for the Kenai Peninsula Borough through the US Treasury Coronavirus Aid Relief, and Economic Security Act of 2020 Funds (Mayor)

*Attachments:* [Ordinance 2020-19-35](#)  
[Memo](#)

[2020-19-36](#) An Ordinance Appropriating \$71,988.62 in Supplemental Funding for Repairs to the Leachate Tank at the Central Peninsula Landfill Resulting from the November 30, 2018 Cook Inlet 7.0 Earthquake and Approving the Award to CCI Industrial Services, LLC (Mayor)

*Attachments:* [Ordinance 2020-19-36](#)  
[Memo](#)  
[Reference Copy Ordinance 2020-19-26](#)

## 3. Other -None

**MAYOR'S REPORT**

[KPB-3212](#) Mayor's Report Cover Memo

*Attachments:* [Cover Memo](#)

## 1. Assembly Requests/Responses

## 2. Agreements and Contracts

a. [KPB-3213](#) Authorization to Award a Contract for RFP21-009 Operational and Organizational Assessment for Asset Management to Facility Engineering Associates P.C. of Santa Rosa, CA.

*Attachments:* [Authorization to Award Contract for RFP21-009](#)

- b. [KPB-3214](#) Authorization to Award a Contract for ITB21-026 Creary Circle (W2CRE) to CIC Inc., Soldotna, Alaska.

Attachments: [Authorization to Award Contract for ITB21-026](#)

- c. [KPB-3215](#) Authorization to Award a Contract for ITB21-027 Gym Floor Refinishing 2021-Chapman Elementary School to AK. Finishing and Supply, LLC., Anchorage, Alaska.

Attachments: [Authorization to Award Contract ITB21-027](#)

- d. [KPB-3216](#) Authorization to Award a Contract for ITB21-031 Susan B. Generator and Transfer Switch to Cummins Sales and Service, Anchorage, Alaska.

### 3. Other

- a. [KPB-3217](#) Mini Grant Award Notice

Attachments: [Mini Grant Award Notice](#)

## PUBLIC COMMENTS AND PUBLIC PRESENTATIONS

### ASSEMBLY COMMENTS

### PENDING LEGISLATION

*(This item lists legislation which will be addressed at a later date as noted.)*

1. [2020-19-07](#) An Ordinance Appropriating Refinanced 2013 Bear Creek Fire Service Area General Obligation Bond Proceeds for the Purpose of Paying Bond Refinancing Issuance Costs (Mayor) Tabled as amended on 12/01/20

Attachments: [Ordinance 2020-19-07](#)  
[Memo](#)  
[Admin's Request to Table \(Dealt with on 12/01/20\)](#)  
[Amendment Memo \(Dealt with 10/13/20\)](#)  
[Reference copy: Resolution 2020-044](#)  
[Reference copy: Resolution 2012-091](#)

2. [2020-19-08](#) An Ordinance Appropriating Refinanced 2013 School General Obligation Bond Proceeds for the Purpose of Paying Bond Refinancing Issuance Costs (Mayor) Tabled as amended on 12/01/20

*Attachments:* [Ordinance 2020-19-08](#)  
[Memo](#)  
[Admin's Request to Table \(Dealt with on 12/01/20\)](#)  
[Amendment Memo \(Dealt with 10/13/20\)](#)  
[Reference copy: Resolution 2013-071](#)  
[Reference copy: Resolution 2020-042](#)

3. [2020-19-09](#) An Ordinance Appropriating Refinanced 2011 Hospital General Obligation Bond Proceeds for the Purpose of Paying Bond Refinancing Issuance Costs (Mayor) Tabled as amended on 12/01/20

*Attachments:* [Ordinance 2020-19-09](#)  
[Memo](#)  
[Admin's Request to Table \(Dealt with on 12/01/20\)](#)  
[Amendment Memo \(Dealt with 10/13/20\)](#)  
[Reference copy: Resolution 2011-073](#)  
[Reference copy: Resolution 2020-043](#)

4. [2021-18](#) An Ordinance Amending Title 4 Regarding Borough Elections and Enacting a New Chapter of Code, KPB 4.60, Election Security and Integrity, to Ensure Borough Elections are Accessible, Reliable and Secure (Bjorkman, Elam)

*Attachments:* [Ordinance 2021-18](#)  
[Amendment Memo Bjorkman 061521](#)  
[Memo](#)  
[Amendment Memo \(Dealt with 05/18/21\)](#)  
[Bjorkman Amendment \(Dealt with 05/18/21\)](#)

## INFORMATIONAL MATERIALS AND REPORTS

1. [KPB-3224](#) Trip Report: National Association of Counties, Western Interstate Region Board of Directors Meeting, May 26-28, 2021, Brent Johnson, NACo Representative

*Attachments:* [Trip Report](#)

## ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS

1. June 15, 2021 Regular Assembly Meeting

6:00 PM Betty J. Glick Assembly Chambers Borough Administration Building. Remote participation available through Zoom Meeting ID: 938 6524 5999 Passcode: 886199

## ADJOURNMENT

*This meeting will be broadcast on KDLL-FM 91.9 (Central Peninsula), KBBI-AM 890 (South Peninsula), K201AO(KSKA)-FM 88.1 (East Peninsula).*

*The meeting will be held through Zoom, the Meeting ID: 938 6524 5999 Passcode: 886199 and in-person from the Betty J. Glick Assembly Chambers, Borough Administration Building, Soldotna, Alaska. COVID-19 mitigation protocols will be observed. To join the meeting from a computer, visit <https://zoom.us/j/93865245999>. To attend the Zoom meeting by telephone call toll free 1-888-788-0099 or 1-877-853-5247 and enter the Meeting ID: 938 6524 5999 Passcode: 886199. Detailed instructions will be posted on at the Kenai Peninsula Borough's main page at [kpb.us](http://kpb.us): "Meeting and Public Notices" "Current Assembly Agenda".*

*Copies of the agenda and ordinances to be considered can be viewed on the website referenced above or at the Public Bulletin Board located on the window right of the double doors in the back of the Borough Administration Building. For further information, please call the Clerk's Office at 714-2160 or toll free within the Borough at 1-800-478-4441, Ext. 2160. Visit our website at [www.kpb.us](http://www.kpb.us) for copies of the agenda, meeting summaries, ordinances and resolutions.*