



Kenai Peninsula Borough

144 North Binkley Street
Soldotna, AK 99669

Meeting Agenda Policies and Procedures Committee

Jesse Bjorkman, Chair
Willy Dunne, Vice Chair
Kenn Carpenter

Tuesday, December 1, 2020

3:00 PM

This meeting will be held through Zoom
Meeting ID: 128 871 931
From the Borough Administration Building

Zoom Meeting ID: 128 871 931

ITEMS NOT APPEARING ON THE REGULAR MEETING AGENDA

1. [KPB-2905](#) Assembly Discussion - Assembly Chambers Reopening Plan and Protocols (30 minutes)

Attachments: [LAYDOWN Assembly Chambers Reopening Memo](#)
2. [KPB-2906](#) Resilience and Security Advisory Committee Update, Willy Dunne, Assembly Liaison (10 Minutes)

UNFINISHED BUSINESS

1. Postponed Item
 - a. [2020-45](#) An Ordinance Amending KPB 2.40, Planning Commission, KPB Title 20, Subdivisions, and KPB 21.20, Hearing and Appeals, to Correct Grammatical Errors, and Clarify and Improve Certain Administrative Procedures (Mayor)

Attachments: [Ordinance 2020-45](#)
[Planning Commission Recommendation 111020](#)
[Amendment Memo #1 111020](#)
[Amendment Memo #2 120120](#)
[Memo](#)
[Sectional Analysis](#)
[LAYDOWN Public Comment 120120](#)
[Public Comment 111020](#)

NEW BUSINESS

1. Resolutions

- *a. [2020-079](#) Confirming Appointments to Non-Borough Boards (Hibbert)

Attachments:

[Resolution 2020-079](#)

[Reference copy: Resolution 96-020](#)

3. Other

- *a. [KPB-2898](#) Confirming Appointments to the Western Emergency Service Area Board (Mayor)

Cherie Richter, Seat A (Anchor Point), Term Expires October, 2023

Dawson Slaughter, Seat B (Anchor Point), Term Expires October, 2022

Kathryn Lopeman, Seat C (Ninilchik), Term Expires October, 2023

Katherine Covey, Seat D (Ninilchik), Term Expires October, 2022

James Lee Kenshalo, Seat E (At-Large), Term Expires October, 2021

Attachments:

[Mayor/Verification Memos](#)

[Applications](#)

- *b. [KPB-2899](#) Confirming Appointments to Advisory Planning Commissions (Mayor)

Hope/Sunrise Advisory Planning Commission:

Jessie Maguire, Seat F, Term Expires September 30, 2023

Kachemak Bay Advisory Planning Commission:

Bruce Robinson, Seat B, Term Expires September 30, 2022

Attachments:

[Mayor/Verification Memos](#)

[Applications](#)

*c. [KPB-2900](#) Confirming Appointments to the Board of Equalization (Mayor)

Tyson R. Cox, Seat C, Term Expires December 31, 2023

Barbara Belluomini, Seat D, Term Expires December 31, 2023

Wenda J. Kennedy, Alternate Seat B, Term Expires December 31, 2023

Brett DeMeter, Alternate Seat C, Term Expires December 31, 2023

Attachments: [Mayor/Verification Memos](#)
[Applications](#)

MAYOR'S REPORT

Mayor's Report Cover Memo

[KPB-2889](#) Mayor's Report Cover Memo

Attachments: [120120 Mayors Report Cover Memo](#)

1. Assembly Requests/Responses- None.

2. Agreements and Contracts

a. [KPB-2890](#) Sole Source: Theater Rigging Inspection/Training with Stagecraft Industries, Inc., Portland, OR

Attachments: [Stagecraft Sole Source](#)

b. [KPB-2891](#) Sole Source: Repairs to the SANY 215 Excavator, Solid Waste Department to Totem Equipment Supply, Anchorage, AK

Attachments: [Totem Equip Sole Source](#)

c. [KPB-2892](#) Authorization to Award a Contract for the Nanwalek Teacherage Demolition and Disposal to East End Services, Inc.

Attachments: [Auth to Award East Road Services](#)

3. Other

a. [KPB-2862](#) Authorization to Award a Contract for RFP21-004 Kenai Peninsula Borough Assembly Chamber AV Upgrades to Key Code Media, Inc., Kent, WA

Attachments: [Authorization to Award Contract for RFP21-004](#)

- a. [KPB-2893](#) Revenue - Expenditure Report, October 2020
Attachments: [Rev Exp Report October 2020](#)
- b. [KPB-2894](#) Budget Revisions, October 2020
Attachments: [Budget Revisions - October 2020](#)
- c. [KPB-2895](#) Joint Letter to Acting Attorney General Regarding Second Class Borough Limitations
Attachments: [Joint Letter to Acting Attorney General](#)
- d. [KPB-2896](#) Status Report on Soldotna Prep Building
Attachments: [Soldotna Prep Status Report](#)
- e. [KPB-2897](#) 20CAR Summary Reports as of 11/19/20
Attachments: [20CAR Summary Reports 11/19/20](#)