



Kenai Peninsula Borough

144 North Binkley Street
Soldotna, AK 99669

Meeting Agenda Policies and Procedures Committee

Jesse Bjorkman, Chair
Willy Dunne, Vice Chair
Kenn Carpenter

Tuesday, April 6, 2021

3:45 PM

Betty J. Glick Assembly Chambers

Zoom ID: 938 6524 5999 Passcode: 886199

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ITEMS NOT APPEARING ON THE REGULAR MEETING AGENDA

1. Resilience and Security Advisory Commission Update from its March 10, 2021 Meeting, Willy Dunne, Assembly Liaison (10 Minutes)

NEW BUSINESS

1. Resolutions

- *b. [2021-020](#) A Resolution Confirming the Appointment of Mako Haggerty to the Prince William Sound Regional Citizen's Advisory Council (Hibbert)

Attachments: [Resolution 2021-020](#)
[Request from PWSRCAC](#)

- *c. [2021-021](#) A Resolution Approving Mutual Aid and Operational Plan Between Seward Bear Creek Fire Service Area and Moose Pass Volunteer Fire Company(Mayor)

Attachments: [Resolution 2021-021](#)
[Memo](#)
[Mutual Aid Agreement](#)
[Operational Plan](#)

2. Ordinances for Introduction

- *g. [2021-15](#) An Ordinance Amending KPB 21.18, Anadromous Waters Habitat Protection, in Accordance with Recommendations Contained in the Final Report of the Work Group Formed to Provide a Review of Chapter 21.18 (Johnson) (Hearing on 05/04/21)

[Clerk's Note: Robert Ruffner, Chair, Anadromous Waters Habitat Protection Work Group, will give a 10 minute presentation during the Policies and Procedures Committee.]

Attachments: [Ordinance 2021-15](#)
[Memo](#)
[AWHPWG CAPD Map Final](#)
[AWHPWG Final Report](#)
[Reference Copy - Resolution 2019-058](#)
[Reference Copy - Resolution 2020-009](#)

3. Other

- *b. [KPB-3025](#) Confirming Adeena Wilcox as Borough Assessor (Mayor)

Attachments: [Adeena Wilcox - Job Description & Resume](#)

- *c. [KPB-3026](#) Confirming Dil Uhlin as Maintenance Director (Mayor)

Attachments: [Dil Uhlin - Job Description & Resume](#)

MAYOR'S REPORT

[KPB-3040](#) Mayor's Report Cover Memo

Attachments: [Mayor's Report Cover Memo](#)

1. Assembly Requests/Responses- None.

2. Agreements and Contracts

- a. [KPB-3041](#) Authorization to Award a Contract for ITB21-023 Crack Sealant Purchase FY21 to NorthStar Supply, LLC, Palmer, AK.

Attachments: [Authorization to Award Contract for ITB21-023](#)

- b. [KPB-3042](#) Authorization to Award a Contract for ITB21-019 Homer Transfer Facility Operations and Maintenance 2021 to D&L Construction of Cooper Landing, AK.

Attachments: [Authorization to Award Contract for ITB21-019](#)

- c. [KPB-3043](#) Authorization to Award a Contract for ITB-022 Kenai Middle School Boiler Replacement to Norcoast Mechanical, Inc., Anchorage, AK.

Attachments: [Auth to Award Contract ITB-022](#)

- d. [KPB-3044](#) Central Peninsula Hospital ADA Parking Lot Design Sole Source Waiver (Contract) with Nelson Engineering.

Attachments: [CPGH ADA Parking Lot Sole Source](#)

- e. [KPB-3045](#) Authorization to Award a Contract for ITB21-020 Earthquake Repairs; North Peninsula Recreation Service Area, Kenai Middle School, and Skyview Middle School to Pro Grind Rental, LLC, Soldotna, AK.

Attachments: [Authorization to Award Contract ITB21-020](#)

3. Other

- a. [KPB-3046](#) Revenue-Expenditure Report - February 2021

Attachments: [Revenue-Expenditure Report - February 2021](#)

- b. [KPB-3047](#) Budget Revisions - February 2021

Attachments: [Budget Revisions - February 2021](#)

- c. [KPB-3048](#) Tax Adjustment Request Approval

Attachments: [Tax Adjustment Request Approval](#)

- d. [KPB-3049](#) Certification of the 2020 Real Property Supplemental Assessment Roll

Attachments: [Certification of the 2020 Real Property Supplemental Assessment Roll](#)