



# Kenai Peninsula Borough

144 North Binkley Street  
Soldotna, AK 99669

## Meeting Agenda Policies and Procedures Committee

*Jesse Bjorkman, Chair*  
*Willy Dunne, Vice Chair*  
*Kenn Carpenter*

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Tuesday, April 20, 2021

3:45 PM

Betty J. Glick Assembly Chambers

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**Zoom ID: 938 6524 5999 Passcode: 886199**

### NEW BUSINESS

#### 1. Resolutions

- \*h. [2021-031](#) A Resolution Approving an Intergovernmental Cooperative Fire Protection Agreement between the State of Alaska, Department of Natural Resources, Division of Forestry, and the Kenai Peninsula Borough on behalf of the Western Emergency Service Area (Mayor)

Attachments:

[Resolution 2021-031](#)

[LAYDOWN Service Area Board Recommendation](#)

[Memo](#)

[WESA - 2020 Forestry CFPA](#)

[WESA - 2021 Forestry AOP](#)

- \*i. [2021-032](#) A Resolution Adopting a Policy that the Borough Will Conduct a Pre-Election Security Risk and Vulnerability Assessment and Develop a Security Design for Any Election System Used to Administer Borough Elections (Bjorkman, Elam)

Attachments:

[Resolution 2021-032](#)

[Memo](#)

[LAYDOWN Fiscal Note](#)

#### 2. Ordinances for Introduction

- \*d. [2021-17](#) An Ordinance Amending KPB 21.06 Floodplain Management to Adopt Flood Depths for Three Neighborhoods in the Seward Mapped Flood Data Area) and to Incorporate the Seward Mapped Flood Data Area into the Minimum National Flood Insurance Standards (Mayor) (Hearing on 05/18/21)

*Attachments:* [Ordinance 2021-17](#)  
[Memo](#)  
[Maps](#)  
[Reference Copy 2009-09 Sub](#)  
[Reference Copy Ordinance 2013-29](#)

- \*e. [2021-18](#) An Ordinance Amending Title 4 Regarding Borough Elections and Enacting a New Chapter of Code, KPB 4.60, Election Security and Integrity, to Ensure Borough Elections are Accessible, Reliable and Secure (Bjorkman, Elam) (Hearing on 05/18/21)

*Attachments:* [Ordinance 2021-18](#)  
[Memo](#)

## MAYOR'S REPORT

[KPB-3068](#) Mayor's Report Cover Memo

*Attachments:* [Cover Memo](#)

1. Assembly Requests/Responses- None.

2. Agreements and Contracts

- a. [KPB-3069](#) Authorization to Award a Contract for ITB21-021 North Peninsula Recreation Service Area Nikiski Pool Reroof to Earhart Roofing Co. Inc., Anchorage, AK

*Attachments:* [Authorization to Award ITB21-021](#)

- b. [KPB-3070](#) Authorization to Award a Contract for RFP21-006 Homer High School Roof Professional Design Service's to K+A designstudios, Kenai, AK

*Attachments:* [Authorization to Award RFP21-006](#)

3. Other

- a. [KPB-3071](#) Revenue - Expenditure Report - March 2021

*Attachments:* [Revenue - Expenditure Report - March 2021](#)

- b. [KPB-3072](#) Budget Revisions - March 2021  
*Attachments:* [Budget Revisions March 2021](#)
- c. [KPB-3073](#) Tax Adjustment Request Approval  
*Attachments:* [Tax Adjustment Request Approval](#)
- d. [KPB-3074](#) Litigation Status Report - Quarter Ending 03/31/21  
*Attachments:* [Litigation Status Report - Quarter ending 033221](#)