



# Kenai Peninsula Borough

144 North Binkley Street  
Soldotna, AK 99669

## Meeting Agenda Policies and Procedures Committee

*Jesse Bjorkman, Chair*  
*Willy Dunne, Vice Chair*  
*Kenn Carpenter*

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Tuesday, June 15, 2021

4:00 PM

Betty J. Glick Assembly Chambers

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**Zoom ID: 938 6524 5999 Passcode: 886199**

### **PUBLIC HEARINGS ON ORDINANCES**

4. [2021-18](#) An Ordinance Amending Title 4 Regarding Borough Elections and Enacting a New Chapter of Code, KPB 4.60, Election Security and Integrity, to Ensure Borough Elections are Accessible, Reliable and Secure (Bjorkman, Elam)

*Attachments:*

[Ordinance 2021-18](#)

[Bjorkman Amendment Memo 061521](#)

[Memo](#)

[LAYDOWN Public Comments 061521](#)

[LAYDOWN 2 - Public Comment 2021-18](#)

[Amendment Memo \(Dealt with 05/18/21\)](#)

[Bjorkman Amendment \(Dealt with 05/18/21\)](#)

### **NEW BUSINESS**

1. Resolutions

- \*g. [2021-047](#) A Resolution Authorizing the Mayor to Execute Agreements with Numerous Governmental Agencies and Nonprofit Organizations for Services Provided by the Borough Soldotna Public Safety Communications Center (Mayor)

Attachments:

[Resolution 2021-047](#)

[Memo](#)

[LAYDOWN Amendment 061521](#)

[LAYDOWN Soldotna Dispatch letter 6.11.21](#)

[SPSCC MOA Approval Govt Agency Agreement](#)

[SPSCC MOA Approval Non-Profit Agreement](#)

[SPSCC City of Soldotna Draft Agreement 6-4-21](#)

[Reference Copy 2021-035](#)

- \*h. [2021-048](#) A Resolution Approving an Updated Management Agreement for the Sea Otter Community Center on Behalf of the Seldovia Recreational Service Area (Mayor)

Attachments:

[Resolution 2021-048](#)

[Memo](#)

[LAYDOWN Request for Postponement 061521](#)

[Agreement](#)

[Reference Copy Ordinance 2011-28](#)

- \*i. [2021-049](#) A Resolution Approving a Cooperative Agreement for Emergency Aid Between Eastern Peninsula Highway Emergency Service Area and Bear Creek Fire and Emergency Service Area, Central Emergency Services, Cooper Landing Emergency Services, Hope Sunrise Emergency Services, Inc., Moose Pass Volunteer Fire Company, Seward Volunteer Ambulance Corp. and the City of Seward on Behalf or the Seward Fire Department (Mayor)

Attachments:

[Resolution 2021-049](#)

[Memo](#)

[Agreement](#)

## 2. Ordinances for Introduction

- \*f. [2021-24](#) An Ordinance Amending KPB 22.40.080 to Limit Assembly Members' Closing Comments to Three Minutes (Derkevorkian) (Hearing on 08/03/2021)

*Attachments:* [Ordinance 2021-24](#)  
[Memo](#)

- \*g. [2021-25](#) An Ordinance Amending KPB 2.58.058(A) to Clarify that Assembly Members may Serve on the Board of Equalization (Mayor) (Hearing on 08/03/21)

*Attachments:* [Ordinance 2021-25](#)  
[Memo](#)  
[Reference Copy 85-95](#)

- \*h. [2021-26](#) An Ordinance Amending KPB 2.24.010 to Modify the Risk Management Committee School District Member's Requirements (Mayor) (Hearing on 08/03/21)

*Attachments:* [Ordinance 2021-26](#)  
[Memo](#)

### 3. Other

- \*a. [KPB-3273](#) Confirming the Appointment to the KPB Advisory Planning Commission (Mayor)

Anchor Point APC  
Jay Wright, Seat B, Term Expires September 30, 2023

*Attachments:* [Appointment](#)

### MAYOR'S REPORT

[KPB-3274](#) Mayor's Report Cover Memo

*Attachments:* [Cover Memo](#)

1. Assembly Requests/Responses- None.

2. Agreements and Contracts

- a. [KPB-3275](#) Authorization to Award a Contract for RFP21-007 Cybersecurity Assessment to Moss Adams, LLP.

*Attachments:* [Authorization to Award Contract for RFP21-007](#)

- b. [KPB-3276](#) Authorization to Award a Contract for ITB21-028 Summer and Winter Road Maintenance – East Region Unit 1 to AG & Building Supply, Hope, AK.

*Attachments:* [Authorization to Award Contract for ITB21-028 East](#)

- c. [KPB-3277](#) Authorization to Award a Contract for ITB21-028 Summer and Winter Road Maintenance – West Region Unit 3, to Vista Estates, dba Captain Cook Construction, Clam Gulch, AK.

*Attachments:* [Authorization to Award Contract for ITB21-028 West](#)

- d. [KPB-3283](#) LAYDOWN Hutler Road CIP (S7HLR) - Budget

*Attachments:* [LAYDOWN Hutler Road CIP Budget](#)

### 3. Other

- a. [KPB-3278](#) Certification of the 2021 Main Roll Assessment

*Attachments:* [Certification of 2021 Assessment Roll](#)

- b. [KPB-3279](#) Public Relations Update – “Know Your Borough” Campaign

*Attachments:* [Public Relations Update](#)

- c. [KPB-3280](#) Budget Revisions –May 2021

*Attachments:* [Budget Revisions - May 2021](#)

- d. [KPB-3281](#) Revenue – Expenditure Report – May 2021

*Attachments:* [Revenue - Expenditure Report May 2021](#)

- e. [KPB-3283](#) LAYDOWN Hutler Road CIP (S7HLR) - Budget

*Attachments:* [LAYDOWN Hutler Road CIP Budget](#)

- f. [KPB-3286](#) LAYDOWN Spruce Bark Beetle Brief

*Attachments:* [LAYDOWN Spruce Bark Beetle Brief](#)