



Kenai Peninsula Borough

144 North Binkley Street
Soldotna, AK 99669

Meeting Agenda Policies and Procedures Committee

Jesse Bjorkman, Chair
[Vacant], Vice Chair
[Vacant], Member

Tuesday, October 26, 2021

4:30 PM

Betty J. Glick Assembly Chambers

Zoom ID: 938 6524 5999 Passcode: 886199

NEW BUSINESS

1. Resolutions

- *b. [2021-080](#) A Resolution Supporting the Kenai Peninsula Continuum of Care Homeless Coalition and Submitting a Proposal to the Alaska Mental Health Trust Authority for Assistance to Fund a Homeless and Housing Service Coordinator Position (Mayor)

Attachments: [Resolution 2021-080](#)
[Memo](#)
[LAYDOWN Clarification Memo](#)
[Public Comment](#)

- *c. [2021-081](#) A Resolution Authorizing the Mayor to Execute an Agreement with the State of Alaska, Department of Corrections, Division of Pretrial, Probation and Parole for Services Provided by the Borough through the Soldotna Public Safety Communications Center (Mayor)

Attachments: [Resolution 2021-081](#)
[Memo](#)
[Memorandum of Agreement](#)
[Reference Copy Resolution 2021-035](#)

Ordinances for Introduction

- *g. [2021-38](#) An Ordinance Amending KPB Title 7 Regarding Alcohol and Marijuana Regulations to Require Applicant Compliance with Form Filing Requirements under Alaska Law, Add Three Items Under Applicant Standards for Review, and to Define the Term Applicant (Cox) (hearing on 12/07/21)

Attachments: [Ordinance 2021-38](#)
[Memo](#)

- *h. [2021-40](#) An Ordinance Amending KPB 2.40.015 Regarding Planning Commission Membership and Apportionment (Cox, Chesley) (Hearing on 12/07/21)

Attachments: [Ordinance 2021-40](#)
[Memo](#)
[LAYDOWN City of Seldovia Letter of Support](#)
[Reference Copy Ordinance 2016-25 SUB](#)

Other

- *a. [KPB-3651](#) Confirmation of Thomas H. Nelson as Director of Maintenance

Attachments: [Maintenance Director Confirmation](#)

MAYOR'S REPORT

[KPB-3638](#) Mayor's Report Cover Memo

Attachments: [Cover Memo](#)

1. Assembly Requests/Responses- None.

2. Agreements and Contracts

- a. [KPB-3639](#) Authorization to Award Contract ITB22-011 North Peninsula Recreation Service Area Touchless Fixture Upgrade to Alaska Mechanical, Inc., Anchorage, Alaska.

Attachments: [Authorization to Award ITB22-011](#)

- b. [KPB-3640](#) Sole Source Request from Knox Co., Knox KeySecure Devices.

Attachments: [Sole Source - Knox Co](#)

- c. [KPB-3641](#) Authorization to Award a Contract for RFP22-002 Borough Continuity of Operations Plan (COOP) to Facility Engineering Associates, P.C., Fairfax, VA.
Attachments: [Authorization to Award RFP22-002](#)
- d. [KPB-3642](#) Authorization to Award a Contract for RFP22-003 Code Revision to Holmes Weddle & Barcott, P.C., Anchorage, Alaska.
Attachments: [Authorization to Award RFP22-003](#)
- e. [KPB-3643](#) Authorization to Waive Formal Bidding Procedures (5.28.300) to HCL, Anchorage, Alaska.
Attachments: [Authorization to Waive Formal Bidding](#)
- f. [KPB-3644](#) Authorization to Award a Contract for ITB22-017 Gravel Road Projects FY2022 Central Region, Unit 10 to Hammond Trucking & Excavation, Inc., Soldotna, Alaska
Attachments: [Authorization to Award ITB22-017](#)
- g. [KPB-3645](#) Authorization to Award a Contract for ITB22-018 Gravel Road Projects FY2022 South Region, Units 3 & 7 to Paul's Services, Anchor Point, Alaska.
Attachments: [Authorization to Award ITB22-018](#)
- h. [KPB-3646](#) Authorization to Award a Contract for ITB22-019 Gravel Road Projects FY2022 North Region, Unit 4 to D & L Construction Co., Inc., Cooper Landing, Alaska.
Attachments: [Authorization to Award ITB22-019](#)
- i. [KPB-3647](#) Authorization to Award a Contract for ITB22-020 Gravel Road Projects FY2022 West Region, Units 3 & 6 to Peninsula Construction, Kenai, Alaska.
Attachments: [Authorization to Award ITB22-020](#)
3. Other
- a. [KPB-3648](#) Tax Adjustment Request Approval
Attachments: [Tax Adjustment Request Approval](#)
- b. [KPB-3649](#) Revenue - Expenditure Report - September 2021
Attachments: [Revenue Expenditure Report](#)

c. [KPB-3650](#) Budget Revisions - September 2021

Attachments: [Budget Revisions](#)

d. [KPB-3675](#) LAYDOWN KPB/KPBSD Facilities Capital Priorities

Attachments: [LAYDOWN Presentation](#)