



# Kenai Peninsula Borough

144 North Binkley Street  
Soldotna, AK 99669

## Meeting Agenda Policies and Procedures Committee

*Lane Chesley, Chair*  
*Mike Tupper, Vice Chair*  
*Jesse Bjorkman, Member*

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Tuesday, March 1, 2022

4:00 PM

Betty J. Glick Assembly Chambers

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Meeting ID: 884 7373 9641 Passcode: 671108

### ITEMS NOT APPEARING ON THE REGULAR MEETING AGENDA

1. [KPB-3984](#) Annual Records Report to Assembly, Michele Turner, Deputy Clerk/Records Manager (5 Minutes)

Attachments: [Annual Records Report](#)

### PUBLIC HEARINGS ON ORDINANCES

3. [2022-02](#) An Ordinance Enacting KPB 2.40.110 and 2.40.120 Authorizing the Planning Commission to Adopt Bylaws and Defining Quorum (Chesley)

Attachments: [Ordinance 2022-02](#)  
[Memo](#)  
[LAYDOWN Advisory Board Recommendations](#)

### NEW BUSINESS

1. Resolutions

- \*b. [2022-016](#) A Resolution Approving a Quarterly Update to the Borough Retention Schedule (Johnson at the Request of the Borough Clerk)

Attachments: [Resolution 2022-016](#)  
[Memo](#)

2. Ordinances for Introduction

- \*b. [2022-04](#) An Ordinance Adopting the Updated 2022 Kenai Peninsula Borough Community Wildfire Protection Plan (Mayor) (Hearing on 04/05/22)

Attachments: [Ordinance 2022-04](#)  
[Memo](#)

- \*c. [2022-05](#) An Ordinance Amending KPB 2.34, Risk Management Office, to Change the Title of the Claims Manager to Risk Manager and Clarify the Current Operations of the Office of Risk Management (Mayor) (Hearing on 04/05/22)

*Attachments:* [Ordinance 2022-05](#)  
[Memo](#)

3. Other

- \*b. [KPB-3970](#) Confirming an Appointment to the North Road Extension Advisory Task Force (Mayor)

Jonathan Becker, Seat G, Term Expires 10/12/2022

*Attachments:* [Appointment](#)

- \*c. [KPB-3971](#) Confirming the Appointment of Assembly Member Lane Chesley to the Emergency Management Code Update Work Group (Johnson)

*Attachments:* [Appointment](#)

## MAYOR'S REPORT

[KPB-3967](#) Mayor's Report Cover Memo

*Attachments:* [Cover Memo](#)

1. Assembly Requests/Responses- None.
2. Agreements and Contracts - None.
3. Other

- a. [KPB-3968](#) Revenue-Expenditure Report - January 2022

*Attachments:* [Revenue-Expenditure Report January 2022](#)

- b. [KPB-3969](#) Budget Revisions - January 2022

*Attachments:* [Budget Revisions - January 2022](#)

- c. [KPB-3992](#) LAYDOWN Investment Report Quarter Ended 12/31/21

*Attachments:* [LAYDOWN Investment Report Quarter Ended 123121](#)