



Kenai Peninsula Borough

144 North Binkley Street
Soldotna, AK 99669

Meeting Agenda Policies and Procedures Committee

Lane Chesley, Chair
Mike Tupper, Vice Chair
Jesse Bjorkman, Member

Tuesday, April 5, 2022

2:30 PM

Betty J. Glick Assembly Chambers

Meeting ID: 884 7373 9641 Passcode: 671108

PUBLIC HEARINGS ON ORDINANCES

2. [2022-04](#) An Ordinance Adopting the Updated 2022 Kenai Peninsula Borough Community Wildfire Protection Plan (Mayor)

[Clerk's Note: Brenda Ahlberg, Emergency Manager will give a 15-minute presentation during the Policies and Procedures Committee]

Attachments:

[Ordinance 2022-04](#)

[Amendment Memo 040522](#)

[Memo](#)

[Presentation](#)

[Link to Community Wildfire Protection Plan](#)

[Advisory Board Recommendations](#)

3. [2022-05](#) An Ordinance Amending KPB 2.34, Risk Management Office, to Change the Title of the Claims Manager to Risk Manager and Clarify the Current Operations of the Office of Risk Management (Mayor)

Attachments:

[Ordinance 2022-05](#)

[Memo](#)

UNFINISHED BUSINESS

1. Postponed Items

- a. [2022-02](#) An Ordinance Enacting KPB 2.40.110 and 2.40.120 Authorizing the Planning Commission to Adopt Bylaws and Defining Quorum (Chesley)
[Postponed from the 03/01/22 meeting.]

Attachments: [Ordinance 2022-02](#)
[Chesley Cox Amendment](#)
[Memo](#)
[Advisory Board Recommendations](#)

NEW BUSINESS

1. Resolutions

- *c. [2022-019](#) A Resolution Authorizing One Full-Time Lead Landfill Operator Position and Three Full-Time Laborer/Operator Positions at the Homer Transfer Facility (Mayor)

Attachments: [Resolution 2022-019](#)
[Memo](#)
[Lead Landfill Operator Job Description](#)
[Laborer - Operator Job Description](#)

- *d. [2022-020](#) A Resolution Approving Memorandum of Understanding for Sharing Geographic Data and Imagery with the Cities of the Borough (Mayor)

Attachments: [Resolution 2022-020](#)
[Memo](#)
[Memorandum of Agreement](#)
[Imagery Example](#)
[GIS Data Sharing Pictometry AGR](#)

- *e. [2022-021](#) A Resolution Adopting the Siren Warning System Memorandum of Agreement with the City of Homer and Authorizing the Mayor to Sign Substantially Similar Agreements with the City of Seldovia and the City of Seward (Mayor)

Attachments: [Resolution 2022-021](#)
[Memo](#)
[City of Homer MOA](#)
[Seldovia MOA](#)
[Seward MOA](#)

2. Ordinances for Introduction

- *i [2022-08](#) An Ordinance Amending KPB 5.12.116 to Broaden Economic Development Property Tax Exemption for Independent Power Producers (Johnson) (Hearing on 05/03/22)

Attachments: [Ordinance 2022-08](#)
[Memo](#)

3. Other

- *d. [KPB-4040](#) Confirming an Appointment to the Planning Commission (Mayor)

Charlene Tautfest, City of Soldotna, Term Expires July 31, 2024

Attachments: [Appointment](#)

MAYOR'S REPORT

- [KPB-4042](#) Mayor's Report Cover Memo

Attachments: [Cover Memo](#)

1. Assembly Requests/Responses- None.

2. Agreements and Contracts

- a. [KPB-4043](#) Sole Source – Multiple Sites Water Control System Upgrade to TecPro.

Attachments: [Sole Source Water Control System TecPro](#)

- b. [KPB-4044](#) Authorization to Award a Contract for RFP22-013 Radio Communications and Technical Services to Arcticom, Anchorage, AK.

Attachments: [Authorization to Award Contract RFP22-013](#)

- c. [KPB-4045](#) Authorization to Award a Contract for RFP22-015 Banking Services to First National Bank of Alaska, Anchorage, AK.

Attachments: [Authorization to Award Contract RFP22-015](#)

- d. [KPB-4046](#) Authorization to Award a Contract for ITB22-0029 Calcium Chloride Application 2022, North Region to Fowlers Dirt Works, Kasilof, AK.

Attachments: [Authorization to Award Contract ITB22-0029](#)

- e. [KPB-4047](#) Authorization to Award a Contract for ITB22-030 Calcium Chloride Application 2022, East Region to Metco Alaska, LLC.

Attachments: [Authorization to Award Contract ITB22-030](#)

- f. [KPB-4048](#) Authorization to Award a Contract for ITB22-0028 Calcium Chloride Application 2022, South Region to Moore and Moore Services, Inc., dba Quick Draw H2O Service.

Attachments: [Authorization to Award Contract ITB22-0028](#)

- g. [KPB-4049](#) Authorization to Award a Contract for ITB22-032 Sea Otter Community Center Touchless Fixture Upgrades, DHW Minor Remodel

to Eberline Building, Inc. Soldotna, AK.

Attachments: [Authorization to Award Contract ITB22-032](#)

- h.** [KPB-4050](#) Authorization to Award a Contract for ITB22-024 Buoy Avenue, West Region, Unit 1, FY22 Gravel Road Projects, to Peninsula Construction, Inc., Kenai, AK.

Attachments: [Authorization to Award Contract ITB22-024](#)

3. Other

- a.** [KPB-4051](#) Revenue-Expenditure Report - February 2022

Attachments: [Revenue-Expenditure Report - February 2022](#)

- b.** [KPB-4052](#) Budget Revisions - February 2022

Attachments: [Budget Revisions - Feb 2022](#)

- c.** [KPB-4053](#) Certification of the 2021 Real Property Supplemental Assessment Roll

Attachments: [Certification of the 2021 Real Prop Supp Assessment Roll](#)

- d.** [KPB-4054](#) Final Project Update – 2022 Kenai Peninsula Borough Community Wildfire Protection Plan

Attachments: [Final Project Update - 2022 KPB Community Wildfire Protection Plan](#)

- e.** [KPB-4055](#) School District and Road Capital Projects FY2023

[Clerk’s Note: The administration will give a 30-minute presentation during Policies and Procedures Committee.]

Attachments: [Capital Projects Presentation](#)

- f.** [KPB-4056](#) Update on Siren Warning System

Attachments: [Update on Siren Warning System](#)