



Meeting Agenda Board of Equalization

Thursday, May 5, 2022

1:00 PM

Betty J. Glick Assembly Chambers

Meeting ID 843 7058 4725 Passcode: 870846

A. CALL TO ORDER

B. ROLL CALL

C. BOARD MEMBERS INTRODUCTIONS

D. BOARD MEMBER ANNUAL TRAINING SESSION

[KPB-4191](#) Training and Resource Manual

Attachments: [Joseph Caissie, State Assessor](#)
[Walker Steinhage, Borough Deputy Attorney](#)
[Adeena Wilcox, Borough Assessor](#)
[Scott Romain, Appraisal Manager](#)
[Les Crane, Assessing Administration Manager](#)

E. BOARD ORGANIZATION

[Clerk's Note: KPB 5.12.052(B), states, the board shall select a chairperson and vice chairperson at each first annual meeting.]

1. Selection of Chairperson - Current Chair is Barbara Belluomini
2. Selection of Vice Chairperson - Current Vice Chair is Brent Johnson

F. NEW BUSINESS

1. Motion for Hearing Continuance – Appellant Petrolite (Andrea Hughes) PIN 03915001 has requested a continuance of their appeal hearing from May 25th to a date after July 25, 2022.

[Clerk's Note: KPB 5.12.060 states, "All appeals must be heard and decided before June 1, unless the board finds a hearing after this date will not prejudice the appellant and the delay is administratively justified or the appellant has requested a later hearing date. The board must also find that the proposed hearing date will enable the assessor to substantially comply with the requirement that the assessment roll be certified by June 1. The meetings of the board may be scheduled either on weekends, during business hours, or during evening hours. In no event may an appeal hearing begin after midnight."]

2. Discussion regarding Board Member availability for BOE Hearing Dates/Times and Review of Appellants to Ensure No Conflicts of Interest or Ex Parte issues exist

Board of Equalization Hearings are currently scheduled as follows:

- Monday, May 23, 2022 – 9:00 AM
- Tuesday, May 24, 2022 – 9:00 AM
- Wednesday, May 25, 2022 – 9:00 AM

G. BOARD COMMENTS

H. ADJOURNMENT