



Kenai Peninsula Borough

144 North Binkley Street
Soldotna, AK 99669

Meeting Agenda Policies and Procedures Committee

Lane Chesley, Chair
Mike Tupper, Vice Chair
Jesse Bjorkman, Member

Tuesday, June 21, 2022

3:45 PM

Betty J. Glick Assembly Chambers

Meeting ID: 884 7373 9641 Passcode: 671108

ITEMS NOT APPEARING ON THE REGULAR MEETING AGENDA

[KPB-4359](#) Emergency Code Rewrite Working Group Final Report, Brenda Ahlberg, Emergency Manager; Jim Butler, Holmes, Weddle & Barrcott (20 minutes)

Attachments: [KPB Code Rewrite Presentation](#)

PUBLIC HEARINGS ON ORDINANCES

10. [2022-15](#) Amending KPB 2.33.020 Relating to the Powers and Duties of the Human Resources Department to Remove Responsibility for Oversight of the Risk Management Office (Mayor)

Attachments: [Ordinance 2022-15](#)
[Memo](#)

11. [2022-16](#) An Ordinance Amending KPB 5.35.160 Relating To Notice Of Assessments for Utility Special Assessment Districts to Ensure Code Compatibility with Software Constraints (Mayor)

Attachments: [Ordinance 2022-16](#)
[Memo](#)

12. [2022-17](#) An Ordinance Amending KPB 2.40.030(D) Relating to Compensation for KPB Planning Commissioners (Johnson)

Attachments: [Ordinance 2022-17](#)
[Amendment](#)
[Memo](#)
[Fiscal Note Amended](#)

13. [2022-18](#) Amending KPB 2.40.015 Regarding the Planning Commission Application Process (Bjorkman, Cox)

Attachments: [Ordinance 2022-18](#)
[Memo](#)

UNFINISHED BUSINESS

NEW BUSINESS

3. Other

- *a. [KPB-4343](#) Confirming the Appointments to the KPB Planning Commission (Mayor)

Michael Horton, District 4-Soldotna, Term Expires 07/31/25

Virginia Morgan, District 6-East Peninsula, Term Expires 07/31/25

Christine Hutchison, District 7-Central Peninsula, Term Expires 07/31/24

Dawson Slaughter, District 9-South Peninsula, Term Expires 07/31/25

Attachments: [Appointments](#)

MAYOR'S REPORT

Mayor's Report Cover Memo

[KPB-4327](#) Mayor's Report Memo

Attachments: [Mayor's Report Memo](#)

1. Assembly Requests/Responses- None.

2. Agreements and Contracts

- a. [KPB-4328](#) Authorization to Award a Contract for ITB22-033 Multi-Function Copier Purchase to Office Tech Xerox.

Attachments: [Auth to Award ITB22-033 Multi-Function Copier](#)

- b. [KPB-4329](#) Authorization to Award a Contract for ITB22-044 Summer & Winter Road Maintenance - West Region Unit 4 to Mountain Vista Estates, dba Captain Cook Construction.

Attachments: [Auth to Award ITB22-044 Road Maintenance - West Region Unit 4](#)

- c. [KPB-4330](#) Authorization to Award a Contract for ITB22-044 Summer & Winter Road Maintenance - West Region Unit 5 to Mountain Vista Estates, dba Captain Cook Construction.
- Attachments:* [Auth to Award ITB22-044 Road Maintenance - West Region Unit 5](#)
- d. [KPB-4331](#) Authorization to Award a Contract for ITB22-043 Summer & Winter Road Maintenance - South Region Unit 3 to Wolf Co., Anchor Point, Ak.
- Attachments:* [Auth to Award ITB22-043 Road Maintenance - South Region Unit 3](#)
- e. [KPB-4332](#) Authorization to Award a Contract for ITB22-043 Summer & Winter Road Maintenance - South Region Unit 4 to Wolf Co., Anchor Point, Ak.
- Attachments:* [Auth to Award ITB22-043 Road Maintenance - South Region Unit 4](#)
- f. [KPB-4333](#) Authorization to Award a Contract for ITB22-043 Summer & Winter Road Maintenance - South Region Unit 7 to East Road Services, Homer Ak.
- Attachments:* [Auth to Award ITB22-043 Road Maintenance - South Region Unit 7](#)
- g. [KPB-4334](#) Authorization to Award a Contract for ITB22-043 Summer & Winter Road Maintenance - South Region Unit 8 to East Road Services, Homer Ak.
- Attachments:* [Auth to Award ITB22-043 Road Maintenance - South Region Unit 8](#)
- h. [KPB-4335](#) Authorization to Award a Contract for ITB22-042 Summer & Winter Road Maintenance - Central Region Unit 1 to Hammond Trucking and Excavation, Inc., Soldotna, Ak.
- Attachments:* [Auth to Award ITB22-042 Road Maintenance - Central Region Unit 1](#)
- i. [KPB-4336](#) Authorization to Award a Contract for ITB22-042 Summer & Winter Road Maintenance - Central Region Unit 2 to Hammond Trucking and Excavation, Inc., Soldotna, Ak.
- Attachments:* [Auth to Award ITB22-042 Road Maintenance - Central Region Unit 2](#)
- j. [KPB-4337](#) Authorization to Award a Contract for ITB22-042 Summer & Winter Road Maintenance - Central Region Unit 4 to Summit Excavation, Inc., Soldotna, Ak.
- Attachments:* [Auth to Award ITB22-042 Road Maintenance - Central Region Unit 4](#)

- k. [KPB-4338](#) Authorization to Award a Contract for ITB22-042 Summer & Winter Road Maintenance - Central Region Unit 10 to Summit Excavation, Inc., Soldotna, Ak.

Attachments: [Auth to Award ITB22-042 Road Maintenance - Central Region Unit 10](#)

- l. [KPB-4339](#) Authorizing a Waiver of Formal Bidding Procedures for Repairing the Crane Anchor Bolts at Homer Transfer Facility to Steiner's North Star Construction, Inc.

Attachments: [Auth to Waive for Repair of Crane Anchor Bolts at HTF](#)

3. Other

- a. [KPB-4340](#) Budget Revisions - May 2022

Attachments: [Budget Revisions - May 2022](#)

- b. [KPB-4341](#) Revenue-Expenditure Report - May 2022

Attachments: [Revenue-Expenditure Report - May 2022](#)

- c. [KPB-4342](#) Certification of the 2022 Main Roll Assessment

Attachments: [Certification of the 2022 Main Roll Assessment](#)