



# Kenai Peninsula Borough

144 North Binkley Street  
Soldotna, AK 99669

## Meeting Agenda Policies and Procedures Committee

*Lane Chesley, Chair*  
*Mike Tupper, Vice Chair*  
*Jesse Bjorkman, Member*

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Tuesday, August 9, 2022

3:45 PM

Betty J. Glick Assembly Chambers

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Meeting ID: 884 7373 9641 Passcode: 671108

### ITEMS NOT APPEARING ON THE REGULAR MEETING AGENDA

1. [KPB-4492](#) Resilience and Security Advisory Commission Update, Cindy Ecklund, Assembly Liaison (10 minutes)

### PUBLIC HEARINGS ON ORDINANCES

9. [2022-28](#) An Ordinance Providing for Necessary Code Updates Relating to Declaration of Disaster Emergency and the Administration of the Borough's Emergency Powers and Duties (Mayor) (Hearing on 08/09/22)

Attachments: [Ordinance 2022-28](#)  
[Memo](#)  
[KPB Code Revision Report](#)

### UNFINISHED BUSINESS

### NEW BUSINESS

1. Resolutions

- \*c. [2022-048](#) A Resolution Authorizing One Full-Time Business Solutions Development Manager Administrative Service Position (Mayor)

Attachments: [Resolution 2022-048](#)  
[Memo](#)

2. Ordinances for Introduction

- \*i. [2022-32](#) An Ordinance Amending Borough Code to Remove Requirements for Newspaper Publication of Delinquent Sales Tax Lists and Public Posting of Certificates of Registration Lists and Providing Instead for Publication of Such Information on the Borough Website (Mayor) (Hearing on 09/06/22)

Attachments: [Ordinance 2022-32](#)  
[Memo](#)

- \*j. [2022-35](#) An Ordinance Amending KPB 14.31, Special Assessments – Road Improvements, to Adjust Applicable Deadlines Regarding Application and Review of a Road Improvement Assessment District (Mayor) (Hearing on 09/06/22)

Attachments: [Ordinance 2022-35](#)  
[Memo](#)

### 3. Other

- \*a. [KPB-4404](#) Approval of Proposition Summary to be Included in the Voter Pamphlet for Proposition No. 1: Reapportionment of Assembly and Board of Education Districts (Borough Clerk)

Attachments: [Memo to Assembly regarding Proposition Summaries](#)  
[Proposition No. 1 - Reapportionment](#)

- \*b. [KPB-4405](#) Approval of Proposition Summary to be included in the Voter Pamphlet for Proposition No. 2: Educational Capital Improvement General Obligation Bonds (Borough Clerk)

Attachments: [Memo to Assembly regarding Proposition Summaries](#)  
[Proposition No. 2 - School Rehabilitation Bonds](#)

- \*c. [KPB-4431](#) Approving the Proposition Summary to be included in the Voter Pamphlet for Proposition No. 3: Central Emergency Service Area Station Bonds and Approval of Project (Borough Clerk)

Attachments: [Memo to Assembly regarding Proposition Summaries](#)  
[Proposition No. 3 - CES Station 1 Bonds](#)

- \*e. [KPB-4432](#) Approving an Amendment to the 2022 Assembly Meeting Schedule (Johnson)

Attachments: [2022 Meeting Schedule Johnson Amendment](#)

- \*f.**     [KPB-4436](#)     Confirming Appointments to the Emergency Services Communications Center Advisory Board (Mayor)
- 9-1-1 Dispatch Center - Tammy Goggia-Cockrell  
Central Emergency Service Area - Chief Roy Browning, Deputy Chief Dan Grimes, Alternate  
Nikiski Fire Service Area - Vlad Glushkov
- Attachments:     [Mayor's Appointment Memo to Assembly](#)
- \*g.**     [KPB-4437](#)     Confirming an Appointment to the Funny River Advisory Planning Commission (Mayor)  
Glenda Radvansky, Seat F, Term Expires 9/30-2022
- Attachments:     [Funny River APC Appointment](#)
- \*h.**     [KPB-4438](#)     Confirming an Appointment to the Road Service Area Board (Mayor)
- M. Kathryn Thomas, West Region, Seat Term Expires 9/30/2023
- Attachments:     [Road Service Area Appointment](#)

## MAYOR'S REPORT

### Mayor's Report Cover Memo

[KPB-4454](#)     Mayor's Report Cover Memo

Attachments:     [Mayor's Report Cover Memo](#)

1. Assembly Requests/Responses- None.

2. Agreements and Contracts

- a.**     [KPB-4455](#)     Authorization to Award a Contract for ITB22-055 Homer High School Roof Phase 2 Partial Roof Replacement
- Attachments:     [Auth to Award ITB22-055](#)
- b.**     [KPB-4456](#)     Authorization to Award a Contract for ITB22-053 CPL Leachate Infrastructure Improvements Phase 1
- Attachments:     [Auth to Award ITB22-053](#)
- c.**     [KPB-4457](#)     Authorization to Award a Contract for ITB22-046 Summer & Winter Road Maintenance - North Region Unit 1
- Attachments:     [Auth to Award ITB22-046](#)

- d. [KPB-4458](#) Authorization to Award a Contract for ITB22-056 Summer and Winter Road Maintenance - Central Region Unit 5

Attachments: [Auth to Award ITB22-056](#)

3. Other

- a. [KPB-4459](#) Transfer Remaining Road Funds to Current Projects

Attachments: [Transfer Remaining Road Funds](#)

- b. [KPB-4460](#) Tax Adjustment Request Approval

Attachments: [Tax Adjustment Request Approval](#)

- c. [KPB-4461](#) Investment Report Quarter Ended 06/30/22

Attachments: [Investment Report](#)

- d. [KPB-4462](#) Litigation Status Report - Quarter Ended 06/30/22

Attachments: [Litigation Status Report](#)

- e. [KPB-4463](#) Revenue-Expenditure Report - June 2022

Attachments: [Revenue-Expenditure Report](#)

- f. [KPB-4464](#) Budget Revisions - June 2022

Attachments: [Budget Revisions](#)