



# Kenai Peninsula Borough

144 North Binkley Street  
Soldotna, AK 99669

## Meeting Agenda Policies and Procedures Committee

*Lane Chesley, Chair*  
*Mike Tupper, Vice Chair*  
*Jesse Bjorkman, Member*

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Tuesday, August 23, 2022

4:30 PM

Betty J. Glick Assembly Chambers

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Meeting ID: 884 7373 9641 Passcode: 671108

### ITEMS NOT APPEARING ON THE REGULAR MEETING AGENDA

1. [KPB-4509](#) Resolution 2022-07: A Resolution of the South Kenai Peninsula Hospital Service Area Board Regarding KPB Ordinance 2021-19-50.  
  
*Attachments:* [Resolution 2022-07 South Kenai Peninsula Hospital Service Area Board](#)  
[Reference Ordinance 2021-19-50](#)
2. [KPB-4547](#) Executive Session (Attorney-client discussion regarding litigation strategy on a specific legal matter that may have an immediate adverse effect upon the finances of the borough.)

### NEW BUSINESS

#### 2. Ordinances for Introduction

- \*j. [2022-41](#) An Ordinance Amending KPB Chapter 21.02 to Establish an Advisory Planning Commission in the Nikiski Area (Mayor) (Hearing on 09/20/22)  
  
*Attachments:* [Ordinance 2022-41](#)  
[Memo](#)  
[Advisory Board Recommendation](#)  
[Proposed Boundary](#)  
[Alternative Proposed Boundary](#)  
[Statistics](#)  
[Letter of Interest](#)  
[Petition of Interest](#)

#### 3. Other

- \*c. [KPB-4522](#) Confirmation of Justen Huff as the Director of Human Resources (Mayor)

Attachments: [Confirmation of Justen Huff Director of HR](#)

## MAYOR'S REPORT

### Mayor's Report Cover Memo

[KPB-4510](#) Mayor's Report Cover Memo

Attachments: [Mayor's Report Memo](#)

1. Assembly Requests/Responses- None.
2. Agreements and Contracts
  - a. [KPB-4511](#) Authorization to Award a Contract for ITB22-051 Skyline Drive Asphalt Rehabilitation  
Attachments: [Auth to Award ITB22-051](#)
  - b. [KPB-4512](#) Authorization to Award a Contract for ITB22-052 Walters St., Wilderness Lane, Sara St., Frontier Lane CIP  
Attachments: [Auth to Award ITB22-052](#)
  - c. [KPB-4513](#) Authorization to Award a Contract for ITB22-001 Mansfield Avenue CIP (S7MAN)  
Attachments: [Auth to Award ITB22-001](#)
  - d. [KPB-4514](#) Authorization to Award a Contract for ITB22-058 Chinulna Court Asphalt Rehabilitation  
Attachments: [Auth to Award ITB22-058](#)
  - e. [KPB-4515](#) Port Graham Landfill O&M - Sole Source Contract  
Attachments: [Port Graham Landfill O&M - Sole Source Contract Extension](#)
  - f. [KPB-4516](#) Authorizing Waiver of Formal Bidding - Relocate Portable Classroom  
Attachments: [Authorizing Waiver of Formal Bidding - Relocate Portable Classroom](#)
  - g. [KPB-4517](#) Routing for revisions to SBCFSA Board approved: By-Laws, Emergin Situation Policy & Permit Policy Review  
Attachments: [Routing for revisions to SBCFSA Board](#)

- h. [KPB-4518](#) Authorization to Award a Contract for RFP22-025 FY23 KPB Tourism/Economic Development Campaign  
*Attachments:* [Auth to Award RFP22-025](#)
- i. [KPB-4519](#) Authorization to Award a Contract for RFP22-026 FY Municipal Government Services Public Relations  
*Attachments:* [Auth to Award RFP22-026](#)
- j. [KPB-4520](#) Request for Proprietary Procurement under 5.28.280(B)(1), Emergency Procurement under KPB 5.28.290 and for Waiver of Formal Bidding Procedures under KPB 5.28.300 for Testing, Scope Identification and Removal of Contained Fluids  
*Attachments:* [Request for Proprietary Procurement](#)
- k. [KPB-4521](#) Alaska Land Mobile Radio Communication Systems Membership Agreement  
*Attachments:* [ALMR Membership Agreement](#)
- l. [KPB-4523](#) North Peninsula Recreation Service Area Trail Lighting Project  
*Attachments:* [NPRSA Trail Lighting Project](#)
3. Other
- a. [KPB-4524](#) Tax Adjustment Request Approval  
*Attachments:* [Tax Adjustment Request Approval](#)
- b. [KPB-4525](#) Capital Projects Reports - June 30, 2022  
*Attachments:* [Capital Project Report - June 30, 2022](#)