



# Kenai Peninsula Borough

144 North Binkley Street  
Soldotna, AK 99669

## Meeting Agenda Planning Commission

*Jeremy Brantley, Chair – District 5 Sterling/Funny River*  
*Blair Martin, Vice Chair – District 2 Kenai*  
*Pamela Gillham – District 1 Kalifornsky*  
*Virginia Morgan, Parliamentarian – District 6 East Peninsula*  
*John Hooper – District 3 Nikiski*  
*Michael Horton – District 4 Soldotna*  
*VACANT – District 7 Central*  
*David Stutzer – District 8 Homer*  
*Dawson Slaughter – District 9 South Peninsula*  
*Diane Fikes – City of Kenai*  
*Franco Venuti – City of Homer*  
*Charlene Tautfest – City of Soldotna*  
*Troy Staggs – City of Seward*  
*VACANT – City of Seldovia*

---

Monday, September 26, 2022

7:30 PM

Betty J. Glick Assembly Chambers

---

**Zoom Meeting ID: 907 714 2200**

The hearing procedure for the Planning Commission public hearings are as follows:

- 1) Staff will present a report on the item.
- 2) The Chair will ask for petitioner's presentation given by Petitioner(s) / Applicant (s) or their representative – 10 minutes
- 3) Public testimony on the issue. – 5 minutes per person
- 4) After testimony is completed, the Planning Commission may follow with questions. A person may only testify once on an issue unless questioned by the Planning Commission.
- 5) Staff may respond to any testimony given and the Commission may ask staff questions.
- 6) Rebuttal by the Petitioner(s) / Applicant(s) to rebut evidence or provide clarification but should not present new testimony or evidence.
- 7) The Chair closes the hearing and no further public comment will be heard.
- 8) The Chair entertains a motion and the Commission deliberates and makes a decision.

All those wishing to testify must wait for recognition by the Chair. Each person that testifies must write his or her name and mailing address on the sign-in sheet located by the microphone provided for public comment. They must begin by stating their name and address for the record at the microphone. All questions will be directed to the Chair. Testimony must be kept to the subject at hand and shall not deal with personalities. Decorum must be maintained at all times and all testifiers shall be treated with respect.

#### **A. CALL TO ORDER**

#### **B. ROLL CALL**

#### **C. APPROVAL OF CONSENT AND REGULAR AGENDA**

*All items marked with an asterisk (\*) are consent agenda items. Consent agenda items are considered routine and non-controversial by the Planning Commission and will be approved by one motion. There will be no separate discussion of consent agenda items unless a Planning Commissioner so requests in which case the item will be removed from the consent agenda and considered in its normal sequence on the regular agenda.*

*If you wish to comment on a consent agenda item or a regular agenda item other than a public hearing, please advise the recording secretary before the meeting begins, and she will inform the Chairman of your wish to comment.*

##### **1. Time Extension Request**

##### **2. Planning Commission Resolutions**

##### **3. Plats Granted Administrative Approval**

###### **KPB-4610**

- a. Alaskan Wildwood East; KPB File 2021-126
- b. Alaskan Wildwood West Subdivision; KPB File 2021-127
- c. Moose Range Meadows Penny's Place; KPB File 2021-167

###### **Attachments:**

[C3. Administrative Approvals](#)

##### **4. Plats Granted Final Approval (KPB 20.10.040)**

###### **KPB-4611**

- a. Denise Lake Estates 2022 Replat; KPB File 2022-103
- b. Kristine Subdivision Jahrig Addition; KPB File 2022-090

###### **Attachments:**

[C4. Final Approvals](#)

##### **5. Plat Amendment Request**

##### **6. Commissioner Excused Absences**

##### **7. Minutes**

[KPB-4612](#) September 12, 2022 Planning Commission Minutes

Attachments: [C7. 091222 PC Minutes](#)

#### **D. OLD BUSINESS**

#### **E. NEW BUSINESS**

1. [KPB-4613](#) Utility Easement Vacation; KPB File 2022-133V  
Request: Vacate a 112.2' by 3' portion of a utility easement granted on Scenic View Subdivision Scenic Grow Addn. No. 1 2013 Replat; Plat HM 2013-43  
  
Attachments: [PC RES 2022-43 Executed](#)  
[E1. UEV Scenic View Subdivision](#)
2. [KPB-4614](#) Right-of-way Vacation; KPB File 2022-130V  
Request Vacate the entire cul-de-sac where Lothrop Park Dr. & Ivy Ave meet at Lot 1, Block 4 of Leisure Time Estates; Plat HM 80-32  
  
Attachments: [E2. ROWV Leisure Time Estate](#)
3. [KPB-4615](#) Conditional Use Permit; PC Resolution 2022-44  
Applicant; Tutka, LLC  
Landowner: Alaska Department of Natural Resources  
PIN 125-324-13; Moose Pass Area  
  
Attachments: [PC RES 2022-44 Executed](#)  
[E3. CLUP Lawing Airport Quarry](#)  
[E3. CLUP Desk Packet](#)
4. [KPB-4616](#) Street Naming Resolution 2022-03  
Renaming certain public rights-of-way within Emergency Service Numbers 202, 302 & 401 (Kalifornsky, Diamond Ridge & Anchor Point Communities)  
  
Attachments: [SN RES 2022-03 Executed](#)  
[E4. SN RES 2022-03](#)

#### **F. PLAT COMMITTEE REPORT**

#### **G. OTHER**

#### **H. PUBLIC COMMENT/PRESENTATION**

*(Items other than those appearing on the agenda or scheduled for public hearing. Limited to five minutes per speaker unless previous arrangements are made)*

**I. DIRECTOR'S COMMENTS**

[KPB-4618](#) 9/26/22 Director's Report

Attachments: [Director's Report\\_092622](#)

**J. COMMISSIONER COMMENTS****K. ADJOURNMENT****MISCELLANEOUS INFORMATIONAL ITEMS****NO ACTION REQUIRED**

[KPB-4619](#) Advisory Planning Commission Meeting Minutes

Attachments: [Misc. Info APC Meeting Minutes](#)

**NEXT REGULARLY SCHEDULED PLANNING COMMISSION MEETING**

The next regularly scheduled Planning Commission meeting will be held Monday, October 10, 2022 in the Betty J. Glick Assembly Chambers of the Kenai Peninsula Borough George A. Navarre Administration Building, 144 North Binkley Street, Soldotna, Alaska at 7:30 p.m.

**CONTACT INFORMATION****KENAI PENINSULA BOROUGH PLANNING DEPARTMENT**

Phone: 907-714-2215

Phone: toll free within the Borough 1-800-478-4441, extension 2215

Fax: 907-714-2378

e-mail address: [planning@kpb.us](mailto:planning@kpb.us)

website: <http://www.kpb.us/planning-dept/planning-home>

A party of record may file an appeal of a decision of the Planning Commission in accordance with the requirements of the Kenai Peninsula Borough Code of Ordinances. An appeal must be filed with the Borough Clerk within 15 days of the notice of decision, using the proper forms, and be accompanied by the filing and records preparation fees. Vacations of right-of-ways, public areas, or public easements outside city limits cannot be made without the consent of the borough assembly.

Vacations within city limits cannot be made without the consent of the city council. The assembly or city council shall have 30 calendar days from the date of approval in which to veto the planning commission decision. If no veto is received within the specified period, it shall be considered that consent was given.

A denial of a vacation is a final act for which the Kenai Peninsula Borough shall give no further consideration. Upon denial, no reapplication or petition concerning the same vacation may be filed within one calendar year of the date of the final denial action except in the case where new evidence or circumstances exist that were not available or present when the original petition was filed.

