



# Kenai Peninsula Borough

144 North Binkley Street  
Soldotna, AK 99669

## Meeting Agenda Policies and Procedures Committee

*Lane Chesley, Chair*  
*Mike Tupper, Vice Chair*  
*Jesse Bjorkman, Member*

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Tuesday, September 20, 2022

3:30 PM

Betty J. Glick Assembly Chambers

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Meeting ID: 884 7373 9641 Passcode: 671108

### ITEMS NOT APPEARING ON THE REGULAR MEETING AGENDA

#### 1. Discussion Regarding the Special Mayoral Election

[KPB-4600](#) Special Election to Fill the Vacancy in the Office of Borough Mayor

*Attachments:* [Special Election Clerk's Memo](#)

### PUBLIC HEARINGS ON ORDINANCES

#### 4. [2022-41](#) An Ordinance Amending KPB Chapter 21.02 to Establish an Advisory Planning Commission in the Nikiski Area (Mayor)

*Attachments:* [Ordinance 2022-41](#)  
[LAYDOWN Amendment Memo](#)  
[Memo](#)  
[Advisory Board Recommendation](#)  
[Proposed Boundary](#)  
[Alternative Proposed Boundary](#)  
[Statistics](#)  
[Letter of Interest](#)  
[Petition of Interest](#)

### NEW BUSINESS

Resolutions

- \*a. [2022-050](#) A Resolution Authorizing the Mayor to Execute the Fiscal Year 2023 Alaska Land Mobile Radio Communication System Membership Agreements (Mayor)

*Attachments:* [Resolution 2022-050](#)  
[Memo](#)  
[Membership Agreement](#)

- \*b. [2022-051](#) A Resolution Affirming Support for Garrison Ridge Road and Bridge Upgrades (Johnson, Elam)

*Attachments:* [Resolution 2022-051](#)  
[Memo](#)  
[Road Service Area Board Meeting Minutes 5-10-22](#)

- c. [2022-052](#) LAYDOWN A Resolution Authorizing a Sole Source Award for Purchase and Installation of the Stryker Power Load System for an Existing Ambulance and Ambulance in Production

*Attachments:* [LAYDOWN Resolution 2022-052](#)  
[LAYDOWN Memo](#)

Other

- \*a. [KPB-4580](#) Confirming Appointments to Advisory Planning Commissions (Mayor)

Cooper Landing APC  
Jeanette Cadieux, Seat A, Term Expires 09/30/2025  
Chris Degernes, Seat B, Term Expires 09/30/2025

Funny River APC  
Glenda Radvansky, Seat F, Term Expires 09/30/2025

Hope/Sunrise APC  
G. Johnny Sorenson, Seat C, Term Expires 09/30/2025  
Peter Scott Smith, Jr., Seat D, Term Expires 09/30/2025

*Attachments:* [Advisory Planning Commission Appointments](#)

- \*b.** [KPB-4582](#) Confirming an Appointment to the Kachemak Emergency Service Area Board (Mayor)
- Kachemak Emergency Service Area Board  
Ralph Crane, Seat E, Term Expires 10/2022
- Attachments:* [Kachemak Emergency Service Area Appointment](#)
- \*c.** [KPB-4583](#) Confirming an Appointment to the Resilience and Security Advisory Commission (Mayor)
- Resilience and Security Advisory Commission  
Scott Waterman, At-Large Seat, Term Expires 09/30/2025
- Attachments:* [Resilience and Security Advisory Commission Appointment](#)
- \*d.** [KPB-4597](#) Approval of the Precinct Boards, Canvass Board and Absentee Voting Officials for the October 4, 2022 Regular Municipal Election (Borough Clerk)
- Attachments:* [LAYDOWN Memo to Assembly - Election Workers REVISED](#)

## MAYOR'S REPORT

### Mayor's Report Cover Memo

[KPB-4585](#) Mayor's Report Cover Memo

*Attachments:* [Mayor's Report Cover Memo](#)

1. Assembly Requests/Responses- None.

2. Agreements and Contracts

**a.** [KPB-4586](#) River and Sea Marine Snowmachines Sole Source Waiver

*Attachments:* [River and Sea Marine - Snowmachines Soul Source Waiver](#)

3. Other

**a.** [KPB-4588](#) Tax Adjustment Request Approval

*Attachments:* [Tax Adjustment Request Approval](#)

**b.** [KPB-4587](#) Certification of the 2022 Personal Property Supplemental Assessment Roll

*Attachments:* [Certification of the 2022 Personal Property Supplemental Assessment Roll](#)

c. [KPB-4589](#) Revenue-Expenditure Report August 2022

Attachments: [Revenue-Expenditure Report August 2022](#)

d. [KPB-4590](#) Budget Revisions August 2022

Attachments: [Budget Revisions August 2022](#)