



Assembly Action Agenda

December 7, 2021 - 6:00 PM

Regular Meeting

Betty J. Glick Assembly Chambers
George A. Navarre Kenai Peninsula
Borough Administration Building and Through
Zoom. Meeting ID: 938 6524 5999 Passcode: 886199

Brent Johnson
President
Seat 7 – Central
Term Expires 2022

Brent Hibbert
Vice President
Seat 1 – Kalifornsky
Term Expires 2021

Jesse Bjorkman
Assembly Member
Seat 3 - Nikiski
Term Expires 2022

Lane Chesley
Assembly Member
Seat 8 – Homer
Term Expires 2023

Tyson Cox
Assembly Member
Seat 4 - Soldotna
Term Expires 2022

Richard Derkevorkian
Assembly Member
Seat 2 - Kenai
Term Expires 2023

Cindy Ecklund
Assembly Member
Seat 6 – East Peninsula
Term Expires 2024

Bill Elam
Assembly Member
Seat 5-Sterling/Funny
River
Term Expires 2023

Michael Tupper
Assembly Member
Seat 9 - South
Peninsula
Term Expires 2024

CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

Any invocation that may be offered at the beginning of the assembly meeting shall be a voluntary offering of a private person, to and for the benefit of the assembly. No member of the community is required to attend or participate in the invocation.

[Clerk's Note: A moment of silence was observed.]

ROLL CALL

COMMITTEE REPORTS

APPROVAL OF AGENDA AND CONSENT AGENDA

(Action items listed with an asterisk (*) are considered to be routine and non-controversial by the Assembly and will be approved by one motion. Public testimony will be taken. There will be no separate discussion of these items unless an Assembly Member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)

APPROVAL OF MINUTES

- *1. November 9, 2021 Regular Assembly Meeting Minutes

COMMENDING RESOLUTIONS AND PROCLAMATIONS

PRESENTATIONS WITH PRIOR NOTICE (20 Minutes total)

- 1. Central Peninsula General Hospital Quarterly Report (10 minutes)

PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

(3 minutes per speaker; 20 minutes aggregate)

ITEMS NOT COMPLETED FROM PRIOR AGENDA

PUBLIC HEARINGS ON ORDINANCES (Testimony limited to 3 minutes per speaker)

1. **ENACTED** Ordinance 2021-19-28: Allocating and Redirecting U.S. Department of Treasury, Coronavirus State and Local Fiscal Recovery Funds Established by the American Rescue Plan Act of 2021 and Appropriating General Fund Fund Balance to Specific Pay-Go Capital Projects (Mayor) (Referred to Finance Committee) **[9 Yes, 0 No, 0 Absent]**
2. **ENACTED** Ordinance 2021-38: Amending KPB Title 7 Regarding Alcohol and Marijuana Regulations to Require Applicant Compliance with Form Filing Requirements under Alaska Law, Add Three Items Under Applicant Standards for Review, and to Define the Term Applicant (Cox) (Referred to Policies and Procedures Committee) **[9 Yes, 0 No, 0 Absent]**
3. **ENACTED AS AMENDED** Ordinance 2021-40: Amending KPB 2.40.015 Regarding Planning Commission Membership and Apportionment (Cox, Chesley) (Referred to Policies and Procedures Committee) **[9 Yes, 0 No, 0 Absent]**

UNFINISHED BUSINESS

NEW BUSINESS

1. Resolutions
 - *a. Resolution 2021-085: Modifying the Scope of the Previously Appropriated Local Funds for Design of the Homer Roof Replacement Project to Include Phases 2 and 3 (Mayor) (Referred to Finance Committee)
 - *b. Resolution 2021-086: Authorizing Award of a Contract for the Kachemak Selo School Schematic Design Project (Mayor) (Referred to Finance Committee)

- *c. Resolution 2021-087: Approving Board Bylaws for the South Kenai Peninsula Hospital Service Area Board (Mayor at the request of the South Kenai Peninsula Hospital Service Area Board) (Referred to Policies and Procedures Committee)
- *d. Resolution 2021-084: Confirming the Appointment of an Assembly Member to a Non-Borough Board (Johnson) (Referred to Policies and Procedure Committee)
- *e. Resolution 2021-088: Supporting the Transportation Priorities to be Considered for Grant Funding to be Submitted to the State of Alaska Department of Transportation and Public Facilities (Mayor) (Referred to Legislative Committee)

2. Ordinances for Introduction

- *a. Ordinance 2021-19-30: Accepting and Appropriating the Remaining Balance of \$255,854.84 from the U.S. Department of Homeland Security's Staffing for Adequate Fire and Emergency Response Grant, and Appropriating \$5,117.10 for the Administrative Fee on Behalf of Western Emergency Service Area (Mayor) (Hearing on 01/04/22) (Referred to Finance Committee)
- *b. Ordinance 2021-19-31: Appropriating \$770,164 to the South Bend Bluff Estates Road Improvement Special Assessment District (Mayor) (Hearing on 01/04/22) (Referred to Finance Committee)
- *c. Ordinance 2021-19-32: Accepting and Appropriating Funding from the State of Alaska in the Amount of \$153,940.61 for the Healthy and Equitable Communities Program, a Federal Pass-Thru Award under the Centers for Disease Control and Prevention (Mayor) (Hearing on 01/04/22)(Referred to Finance Committee)
- *d. Ordinance 2021-41: Amending KPB 21.29, KPB 21.25, and KPB 21.50.055 Regarding Material Site Permits, Applications, Conditions, and Procedures (Mayor, Johnson) (Hearing on 01/18/22) (Referred to Policies and Procedures Committee)

3. Other

a. **FAILED** Approving Amendments to the 2022 Assembly meeting schedule to include travel to Seward in April and Homer in September (Ecklund) (Referred to Policies and Procedures Committee) **[3 Yes, 6 No, 0 Absent]**

*b. Confirming Appointments to the Board of Equalization (Mayor) (Referred to Policies and Procedures Committee)

Chris Van Slyke Seat A Term Expires 12/31/2024

James Baisden Alternate Seat A Term Expires 12/31/2023

*c. Confirming Appointments to the North Road Extension Advisory Task Force (Mayor) (Referred to Policies and Procedures Committee)**LAYDOWN**

Joseph Ross Seat A Term Expires 10/12/2022

Scott Hamann Seat B Term Expires 10/12/2022

Nathan Warren Seat C Term Expires 10/12/2022

*d. Confirming the Appointment to the Funny River Advisory Planning Commission (Mayor) (Referred to Policies and Procedures Committee)**LAYDOWN**

Kevin Lee O'Brien Seat D Term Expires 09/30/2024

*e. Confirming the Appointment to the Eastern Peninsula Highway Emergency Service Area (Mayor) (Referred to Policies and Procedures Committee)**LAYDOWN**

Cristina Rachel Rolfe Seat A Term Expires 10/2024

f. **WITHDRAWN FROM THE AGENDA** Confirming the Appointment to the Planning Commission (Mayor) Referred to Policies and Procedures Committee)**LAYDOWN**

Michael Horton Northwest Borough Term Expires 07/31/2023

MAYOR'S REPORT

1. Assembly Requests/Responses – None.
2. Agreements and Contracts
 - a. Authorization to Award a Contract for RFP22-007 Gravel Road Design to Nelson Engineering P.C., Kenai, AK.
 - b. Authorization to Award a Contract for RFP22-0063 Basargin Road Phase 3 Design to McLane Consulting Inc., Soldotna, AK.
 - c. Authorization to Award a Contract for RFP22-008 Asphalt Road design Poolside Avenue, Skyline Drive, Chinulna Court to McLane Consulting Inc., Soldotna, AK.
 - d. Authorization to Award a Contract for RFP22-005 – Municipal Government Services and Tourism/Economic Development Public Relations Campaigns to Agnew Beck Consulting, Inc., Anchorage, AK.
 - e. Authorization to Award a Contract for RFP22-004 South Peninsula Hospital Facilities Plan to Architects Alaska, Anchorage, AK.
 - f. Authorization to Award a Contract for RFP22-001 Air Conditioning and Domestic Hot Water Professional Designs Services to PDC Engineers, Anchorage, AK.
 - g. Authorization to Award a Contract for ITB22-022 Central Peninsula Hospital Door and Roof Ladder Project to HPM, Inc., Anchorage, AK.
 - h. Sole Source – Kenai Central High School Lockers to Vibetech.
 - i. Sole Source – Shop Wash/Melt Water Evaporator Tank to Totem Equipment and Supply.
 - j. Sole Source – Control System Operating System Upgrade, Multiple Sites to Siemens Industries.
 - k. Sole Source – Hope School Building Automation Control System Upgrade to Siemens Industries.

- I. Sole Source – Mt. View School Building Automation Control System Upgrade to Siemens Industries.
 - m. Sole Source – North Star School Building Automation Control System Upgrade to Siemens Industries.
 3. Other
 - a. Tax Adjustment Request Approval
 - b. Revenue – Expenditure Report – October 2021
 - c. Budget Revision – October 2021

PUBLIC COMMENTS AND PUBLIC PRESENTATIONS (3 minutes per speaker)

ASSEMBLY COMMENTS

PENDING LEGISLATION (This item lists legislation that will be addressed at a later date as noted.)

INFORMATIONAL MATERIALS AND REPORTS

ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS

1. January 4, 2022
6:00 PM
Regular Assembly Meeting
Betty J. Glick Assembly Chambers
Borough Administration Building
Remote participation available through Zoom
Meeting ID: 884 7373 9641 Passcode: 671108

ADJOURNMENT

This meeting will be broadcast on KDLL-FM 91.9 (Central Peninsula), KBBI-AM 890 (South Peninsula), K201AO(KSKA)-FM 88.1 (East Peninsula).

The meeting will be held through Zoom, the Meeting ID: 938 6524 5999 Passcode: 886199 and in-person from the Betty J. Glick Assembly Chambers, Borough Administration Building, Soldotna, Alaska. COVID-19 mitigation protocols will be observed. To join the meeting from a computer, visit <https://zoom.us/j/93865245999>. To attend the Zoom meeting by telephone call toll free 1-888-788-0099 or 1-877-853-5247 and enter the Meeting ID: 938 6524 5999 Passcode: 886199. Detailed instructions will be posted on at the Kenai Peninsula Borough's main page at kpb.us: "Meeting and Public Notices" "Current Assembly Agenda".

Copies of the agenda and ordinances to be considered can be viewed on the website referenced above or at the Public Bulletin Board located on the window right of the double

doors in the back of the Borough Administration Building. For further information, please call the Clerk's Office at 714-2160 or toll free within the Borough at 1-800-478-4441, Ext. 2160. Visit our website at www.kpb.us for copies of the agenda, meeting summaries, ordinances and resolutions.