



December 3, 2024 - 6:00 PM

Regular Meeting

Betty J. Glick Assembly Chambers
George A. Navarre Kenai Peninsula
Borough Administration Building and Through
Zoom Meeting ID: 895 1103 3332 Passcode: 193069

*Peter Ribbens
President
Seat 3 - Nikiski
Term Expires 2025*

*Kelly Cooper
Vice President
Seat 8 – Homer
Term Expires 2026*

*James Baisden
Assembly Member
Seat 1 – Kalifornsky
Term Expires 2027*

*Tyson Cox
Assembly Member
Seat 4 - Soldotna
Term Expires 2025*

*Willy Dunne
Assembly Member
Seat 9 - South Peninsula
Term Expires 2027*

*Cindy Ecklund
Assembly Member
Seat 6 – East Peninsula
Term Expires 2024*

*Bill Elam
Assembly Member
Seat 5-Sterling/Funny
River
Term Expires 2026*

*Brent Johnson
Assembly Member
Seat 7 – Central
Term Expires 2025*

*Ryan Tunseth
Assembly Member
Seat 2 - Kenai
Term Expires 2026*

CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

An invocation that may be offered at the beginning of the assembly meeting shall be a chaplain from borough fire and emergency service areas. No member of the community is required to attend or participate in the invocation.

ROLL CALL

COMMITTEE REPORTS

APPROVAL OF AGENDA AND CONSENT AGENDA

(Action items listed with an asterisk (*) are considered to be routine and non-controversial by the Assembly and will be approved by one motion. Public testimony will be taken. There will be no separate discussion of these items unless an Assembly Member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)

APPROVAL OF MINUTES

- *1. KPB-6477: November 12, 2024 Regular Assembly Meeting Minutes

COMMENDING RESOLUTIONS AND PROCLAMATIONS

PRESENTATIONS WITH PRIOR NOTICE (20 minutes total)

- 1. KPB-6462: Central Peninsula General Hospital Quarterly Report, Sean Keef, CEO (10 Minutes)

PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

(3 minutes per speaker; 20 minutes aggregate)

MAYOR'S REPORT

1. Assembly Requests/Responses

None

2. Agreements and Contracts

a. KPB-6469: Cascade Fire Equipment Company – Sole Source

b. KPB-6470: Chinook Fire Protection LLC – Sole Source Waiver

3. Other

a. KPB-6471: Budget Revisions – October 2024

b. KPB-6472: Capital Project Reports – September 30, 2024

c. KPB-6473: Investment Report Quarter Ended 9/30/24

d. KPB-6474: Revenue-Expenditure Report – October 2024

e. KPB-6475: FY251Q1 Grant Reports

1. Senior Centers Grant Program

2. Kenai Peninsula Economic Development District (KPEDD)

3. Alaska Small Business Development Center (ASBDC)

4. Kenai Peninsula College (KPC/UAA)

ITEMS NOT COMPLETED FROM PRIOR AGENDA

PUBLIC HEARINGS ON ORDINANCES (Testimony limited to 3 minutes per speaker)

- *1. Ordinance 2024-19-20: Redirecting Previously Appropriated Solid Waste Capital Project Funds for Leachate Concentrator Upgrades (Mayor) (Referred to Finance Committee)

- *2. Ordinance 2024-19-21: Accepting and Appropriating Funding from the State of Alaska in the Amount of \$410,514 and Approving Projects to be Completed for Community Purposes Under the 2024/2025 Community Assistance Program (Mayor) (Referred to Finance Committee)

- *3. Ordinance 2024-30: Confirming the Assessment Roll for the Jubilee Street Utility Special Assessment District and Establishing the Method for Terminating Assessments and Issuing Refunds to Property Owners (Mayor) (Referred to Finance Committee)

UNFINISHED BUSINESS

NEW BUSINESS

- 1. Resolutions
 - *a. Resolution 2024-053: Authorizing Award of a Contract for RFP25-008 Soldotna Elementary & Soldotna Prep Consolidation Design Services (Mayor) (Referred to Finance Committee)

 - *b. Resolution 2024-054: Confirming the Appointments of Assembly Members to Non-Borough Board Appointments (Ribbens) (Referred to Policies and Procedures Committee)

 - *c. Resolution 2024-055: Supporting Alaska State Parks Application for an Interagency Land Management Assignment ADL 233649 for Trails in the Cottonwood Eastland Unit of Kachemak Bay State Park (Dunne) (Referred to Legislative Committee)**LAYDOWN**

2. Ordinances for Introduction

- *a. Ordinance 2024-19-22: Accepting and Appropriating \$65,000 in Federal Pass-Through Funds from the State of Alaska Department of Military and Veterans Affairs, Division of Homeland Security and Emergency Management for Cybersecurity Assessment Update (Mayor) (Hearing on 01/07/25) (Referred to Finance Committee)
- *b. Ordinance 2024-34: Confirming the Assessment Roll for the Princess Lake Estates Utility Special Assessment District and Establishing the Method for Terminating Assessments and Issuing Refunds to Property Owners (Mayor) (Hearing on 01/07/25) (Referred to Finance Committee)
- *c. Ordinance 2024-35: Amending KPB 21.06.030, General Provisions, to Adopt the Most Recent FEMA Flood Insurance Study and Associated Flood Insurance Rate Maps for the Kenai Peninsula Borough (Mayor) (Hearing on 01/21/25) (Referred to Policies and Procedures Committee)
- *d. Ordinance 2024-36: Amending KPB Chapter 22.40.080, Relating to Assembly Meeting Agenda, to Increase Aggregate Time for the First Open Public Comment Opportunity and Eliminate the Second Public Comment and Public Presentation Portion (Ribbens) (Hearing on 01/07/25) (Referred to Policies and Procedures Committee)

3. Other

- *a. KPB-6476: Confirming Appointments to Service Area Boards (Mayor) (Referred to Policies and Procedures Committee)

<u>Seldovia Recreational Service Area</u>	<u>Seat</u>	<u>Expires</u>
Valisa Higman	C	10/2027*
<u>Western Emergency Service Area</u>	<u>Seat</u>	<u>Expires</u>
Janice Nofziger	E	10/2027

*Technical correction from Seat B, Term Expires 10/2006 to Seat C, Term Expires 10/2027

PUBLIC COMMENTS AND PUBLIC PRESENTATIONS (3 minutes per speaker)

ASSEMBLY COMMENTS

PENDING LEGISLATION (This item lists legislation that will be addressed at a later date as noted.)

1. Ordinance 2024-33: Amending KPB 21.46.070 to Create the Kenai Wellness Estates Addition Local Option Zoning District Mixed-Use District (C-3) and Granting an Exception to the Minimum Twelve-Lot Requirement in KPB 21.44.040(A) (Mayor) (Hearing on 01/07/25) (Referred to Lands Committee)
2. Ordinance 2024-31: Amending KPB Chapter 16.41 to Authorizing the KPB Road Service Area to Approve Minimal Maintenance Work and One-Time Maintenance Work on Roads not Currently Maintained by the KPB Road Service Area (Mayor) (Hearing on 01/07/25) (Referred to Policies and Procedures Committee)
3. Ordinance 2024-32: Amending KPB 21.50.055 Relating to the Start of Accrual of Civil Fines for Violations of Title 21 of the KPB Code (Mayor) (Hearing on 01/07/25) (Referred to Policies and Procedures Committee)
4. Ordinance 2024-29: Amending KPB 2.56.030 to Incorporate the 2024 Homer Transportation Plan as an Element of the Official Comprehensive Plan for that Portion of the Borough within the Boundaries of the City of Homer (Mayor) (Hearing on 01/07/25) (Referred to Policies and Procedures Committee)

INFORMATIONAL MATERIALS AND REPORTS

ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS

1. January 7, 2025
6:00 PM
Regular Assembly Meeting
Betty J. Glick Assembly Chambers
Borough Administration Building
Remote participation available through Zoom
Meeting ID: 835 6358 3837 Passcode: 606672

ADJOURNMENT

This meeting will be broadcast on KDLL-FM 91.9 (Central Peninsula), KBBI-AM 890 (South Peninsula and KIBH FM 91.7 (East Peninsula).

The meeting will be held in the Betty J. Glick Assembly Chambers, George A. Navarre Borough Administration Building, Soldotna, Alaska. This meeting will also be held via Zoom, or other audio or video conferencing means whenever technically feasible. To attend the Zoom meeting by telephone call toll free 1-888-788-0099 or 1-877-853-5247 and enter the Meeting ID: 895 1103 3332 Passcode: 193069 or enter Meeting ID: 895 1103 3332 Passcode: 193069 on the Zoom app or webpage. Detailed instructions will be posted on at the Kenai Peninsula Borough's main page at www.kpb.us: "Borough Assembly Meeting Agendas" "Assembly Meeting Calendar".

For further information, please call the Clerk's Office at 714-2160 or toll free within the Borough at 1-800-478-4441, Ext. 2160. Visit our website at <https://kpb.legistar.com/Calendar.aspx> for copies of the agenda, meeting minutes, ordinances and resolutions.