# BEAR CREEK FIRE SERVICE AREA

## Board Meeting Agenda

6:00 PM August 11, 2026 *13105 Seward Hwy, Mile 5*

*SERVICE AREA REPRESENTATIVES*

| *Seat A* | *Seat B* | *Seat C* | *Seat D* | *Seat E* |
|---|---|---|---|---|
| *Brandon Tatum* | *Gregory Haas* | *Andra Woodard* | *Jeffrey Wolf* | *Jason Bickling* |
| *Board Member* | *Board Member* | *Board Member* | *Vice Chair* | *Board Chair* |
| *Expires 10/2028* | *Expires 10/2028* | *Expires 10/2027* | *Expires 10/2027* | *Expires 10/2026* |
| *Assembly Representative* | *Fire Chief* | *Fire Technician* | *Fire Technician* | |
| *Dale Eicher* | *Richard Brackin* | *Coby Taylor* | *William Mangan* | |

**CALL TO ORDER** -

**ROLL CALL**

**CHANGES / APPROVAL OF AGENDA**

**APPROVAL OF MINUTES - 07/14/2026**

**PUBLIC COMMENTS & PRESENTATION – LIMIT 5 MINUTES**

**CORRESPONDENCE**

- BCFSA Expenditure report to date
- KPB Assembly Report

**COMMITTEE REPORTS**

- Mill Rate/FY28 Budget

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**CHIEF's REPORT**

**BOARD COMMENTS TO PUBLIC COMMENTS AND PRESENTATIONS**

**ADJOURNMENT**

*The next regular meeting of the Bear Creek Fire Service Area Board of directors scheduled for Tuesday, _____, 2026 at 6:00 pm.*

# BEAR CREEK FIRE SERVICE AREA

## Board Meeting Minutes

6:00 PM July 14, 2026 *13105 Seward Hwy, Mile 5*

*SERVICE AREA REPRESENTATIVES*

| *Seat A* | *Seat B* | *Seat C* | *Seat D* | *Seat E* |
|---|---|---|---|---|
| *Brandon Tatum* | *Gregory Haas* | *Andra Woodard* | *Jeffrey Wolf* | *Jason Bickling* |
| *Board Member* | *Board Member* | *Board Member* | *Vice Chair* | *Board Chair* |
| *Expires 10/2028* | *Expires 10/2028* | *Expires 10/2027* | *Expires 10/2027* | *Expires 10/2026* |
| *Assembly Representative* | *Fire Chief* | *Fire Technician* | *Fire Technician* | |
| *Dale Eicher* | *Richard Brackin* | *Coby Taylor* | *William Mangan* | |

**CALL TO ORDER** - 1807

**ROLL CALL** Jeffrey Wolf, Andra Woodard, Brandon Tatum, Gregory Haas, Dale Eicher, Richard Brackin, Coby Taylor, Rodney Roemmich, Bart Elhard.
Absent (Excused) Jason Bickling

**CHANGES / APPROVAL OF AGENDA** Andra Woodard motioned to approve the agenda as presented. Gregory Haas second. Motion passed by unanimous consent.

**APPROVAL OF MINUTES - 06/09/2026**
Andra Woodard motioned to approve the minutes with a spelling correction in Board Comment from Jason Bickling. Gregory Haas second. Motion passed by unanimous consent.

**PUBLIC COMMENTS & PRESENTATION – LIMIT 5 MINUTES**
Rodney Roemmich – Going to meetings to learn as much as possible.
Bart Elhard – Community Council board member. Here to observe.

**CORRESPONDENCE**

- BCFSA Expenditure Report to date was delivered, showing financial expenses and encumbrances for FY27 YTD, as well as invoicing since the meeting prior.

  Jeffrey Wolf confirmed that the encumbrance from Fuels, Oils, and Lubricants was for apparatus fuel.

  Jeff asked what the encumbrances in Contract Services were for. Richard Brackin stated that they were for the Medical Director and Background Check contracts.
  Brandon Tatum asked how much of the encumbered amount was for the Medical Director. Richard Brackin responded that it was about $14,000.

- KPB Assembly Report: Dale Eicher –
  - There were a few Bear Creek Area items. A Right-of-Way vacating of the Maximillian Court cul-de-sac.
  - Resolution 2026-039 authorized procurement of 911 upgrades. Though it does not directly affect Bear Creek Fire, it does affect Seward Police Department.
  - 2026-051 authorized the 2026 ALMR communications agreement with the State.
    Discussion followed concerning costs covered by the State for the use of the ALMR system.

# BEAR CREEK FIRE SERVICE AREA

## Board Meeting Minutes

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**COMMITTEE REPORTS**

- No Report
- Richard Brackin – There was a request to have discussions concerning the mill rate. The Board Chair, Jason Bickling who felt that it should be included in committee reports, to be brought up as a discussion item, then the topic be moved to a long-term goals and concerns meeting so that more time could be spent on the topic independently. He has requested that a date be set for that/those meeting(s).
  Jeffrey Wolf clarified that it would be top form a budget committee to discuss the topic.
  Discussion followed concerning the forming of the committee and the concerns over the need to take action on the topic and the consequences of a delay in forward progress on addressing the concerns of the community over the mill rate.
  A date of July 24, 2026 at 6PM was agreed upon.

**UNFINISHED BUSINESS**

No Unfinished Business

**NEW BUSINESS**

No New Business

**CHIEF's REPORT**

- Run Report - 60 Calls for 2026.
  41 of those calls being EMS, 16 being Delta/Echo levels calls. 39%.

- Training Report
  - Weekly Training
    a) 06/11 Wildland Skid Training (Richard Brackin)
    b) 06/18 Patient Transport w/ Ambulance Vitals Taking (Will Hennings, Coby Taylor)
    c) 06/25 Ventilation/Saw Work (Coby Taylor)
    d) 07/02 Hot Dog Feed (Will Hennings, Coby Taylor, Sherie Fryxell)
    e) 07/09 Business Meeting w/ Ambulance Familiarization (Jonathan Severs, Richard Brackin)

  - Other Training
    June 19-21 - Swiftwater Rescue
    Instructor Group will begin meeting in August to coordinate roll-out of FF1, Haz-Mat, EMT 2, & EMT3.

- New Volunteers Jackson Farner, Morgan Dansby, James Sellers. Andre Safine (Complete)
- Maintenance
  a) Station – Tiling and Fixtures on Bathroom are in place. Connecting Plumbing. Rooms 3, 4, and Laundry are finalizing drywall finishing. High probability of paint and install of washer/dryer/beds by weeks end. Conversations have started concerning gym finishing.

  b) Vehicles –127 gauge has been replaced. Solenoid for Primer on 124 has been replaced. Thermal Imagers are in and installed on 118 & 119. Tire repaired on 119.

  c) Equipment – Tested 30,000 feet of hose in coordination with SFD. 3.5 days.
  Suction Hose and Storz Adapter.

# BEAR CREEK FIRE SERVICE AREA

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6:00 PM July 14, 2026 *13105 Seward Hwy, Mile 5*

- Public Education
  - June 24th Care Fire Training, Cooper Landing. LUCAS.
  - June 30th Fire Truck Ride Along.
  - July 2nd Hotdog Feed. Went well. 330 hotdogs cooked. Appx. $1,800 dollars raised.
  - July 4th SFD assistance w/ mountain rescue/t-shirt sales/firefighter games.

- Volunteers voted to purchase a Squat Rack and sell the Smith Machine.
  Volunteers are working on a Challenge Coin design.
  Volunteers voted to replace patches for selling.

- Meeting w/ SVAC and Rescue 5 response transition. Meeting went well. Meeting Quarterly to keep lines of communication open and address response transition conflicts as they present themselves.
  Bear Creek ambulance has Rescue 5 designator.

- The cost of cellular dispatching program has increased significantly from FY26. There will be a transition to a new platform in an attempt to reduce the costs.

- A certification list was delivered to the board, showing each member's certification levels.
  Discussion followed concerning certifications, and the pathway to promotions, with a request to provide who held the Incident Command position on the calls for each month.

**BOARD COMMENTS TO PUBLIC COMMENTS AND PRESENTATIONS**

- Brandon Tatum – Thanked Richard Brackin for meeting with SVAC, and followed that the leadership at SVAC is changing.

  He also stated that he is confused about what the board is supposed to do. He would like something provided that defines that, following that the mayor gave them power back, and now it seems they are only figure-heads.

- Gregory Haas – Passed out a document that pointed toward best practices of a Strategic Risk & Organizational Workshop.

  Greg followed by addressing the "Letter of Concern" from the Volunteers.
  He asked for the Chief to extend a formal invite for a volunteer to be present at every other meeting on an even-month cycle to give a report from the volunteer perspective.
  He stated that his concern was the author seemed to be insecure about their purpose was and how the communication was. He felt pretty strong in the education and the learning and the dialog that he had with people and the letter confused things, and it would be healthy if they welcome the opportunity to deliver a bi-monthly report on the things that they are working on.

  Greg addressed the draft facility use policy, and requested a review for support from the board when complete.

- Andra Woodard – Thanked Rodney Roemmich and Bart Elhard for coming to the meeting.

- Jeffrey Wolf – Glad that we are going to get ahead on the budget. On the subject of inviting the volunteers to the Board Meetings, we as board members should be willing to go to their business meetings as well.

**ADJOURNMENT** 1930

*The next regular meeting of the Bear Creek Fire Service Area Board of directors scheduled for Tuesday, August 11, 2026 at 6:00 pm.*

# KENAI PENINSULA BOROUGH

**Authorized Spending Report**

To Date: 08/04/2026
From Account: 207-51210
To Account: 207-51210
Run Date: 08/04/2026
User: rbrackin
Report by: FUND, DEPT, OBJECT, Class

| Segments | Total Budget | Original Budget | Budget Transfers | MTD Exp | YTD Exp | YTD PreEnc | YTD Enc | Total Avai. | Total % |
|---|---|---|---|---|---|---|---|---|---|
| **207 : BEAR CREEK FIRE SVC AREA** | | | | | | | | | |
| **51210 : BEAR CREEK SVC AREA** | | | | | | | | | |
| **Personnel :** | | | | | | | | | |
| 40110 : REGULAR WAGES | 249,167.00 | 249,167.00 | 0.00 | 0.00 | 15,206.40 | 0.00 | 0.00 | 233,960.60 | 93.90% |
| 40120 : TEMPORARY WAGES | 71,007.00 | 71,007.00 | 0.00 | 0.00 | 4,140.00 | 0.00 | 0.00 | 66,867.00 | 94.17% |
| 40130 : OVERTIME WAGES | 37,627.00 | 37,627.00 | 0.00 | 0.00 | 250.13 | 0.00 | 0.00 | 37,376.87 | 99.34% |
| 40210 : FICA | 29,982.00 | 29,982.00 | 0.00 | 0.00 | 1,789.98 | 0.00 | 0.00 | 28,192.02 | 94.03% |
| 40221 : PERS | 67,140.00 | 67,140.00 | 0.00 | 0.00 | 3,400.44 | 0.00 | 0.00 | 63,739.56 | 94.94% |
| 40321 : HEALTH INSURANCE | 75,000.00 | 75,000.00 | 0.00 | 0.00 | 2,604.17 | 0.00 | 0.00 | 72,395.83 | 96.53% |
| 40322 : LIFE INSURANCE | 508.00 | 508.00 | 0.00 | 0.00 | 24.34 | 0.00 | 0.00 | 483.66 | 95.21% |
| 40410 : LEAVE | 26,158.00 | 26,158.00 | 0.00 | 0.00 | 3,769.24 | 0.00 | 0.00 | 22,388.76 | 85.59% |
| **SubTotal : Personnel** | **556,589.00** | **556,589.00** | **0.00** | **0.00** | **31,184.70** | **0.00** | **0.00** | **525,404.30** | **94.40%** |
| **Supplies :** | | | | | | | | | |
| 42210 : OPERATING SUPPLIES | 3,000.00 | 3,000.00 | 0.00 | 0.00 | 28.96 | 0.00 | 971.04 | 2,000.00 | 66.67% |
| 42220 : FIRE/MEDICAL SUPPLIES | 3,500.00 | 3,500.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3,500.00 | 100.00% |
| 42230 : FUELS, OILS & LUBRICANTS | 5,000.00 | 5,000.00 | 0.00 | 0.00 | 286.87 | 0.00 | 3,713.13 | 1,000.00 | 20.00% |
| 42250 : UNIFORMS | 4,500.00 | 4,500.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 4,500.00 | 100.00% |
| 42263 : TRAINING SUPPLIES | 2,500.00 | 2,500.00 | 0.00 | 0.00 | 211.18 | 0.00 | 23.82 | 2,265.00 | 90.60% |
| 42310 : REPAIR/MAINTENANCE SUPPLIES | 2,500.00 | 2,500.00 | 0.00 | 0.00 | 73.77 | 0.00 | 0.00 | 2,426.23 | 97.05% |
| 42360 : VEHICLE REPAIR SUPPLIES | 3,000.00 | 3,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3,000.00 | 100.00% |
| 42410 : SMALL TOOLS & EQUIPMENT | 2,200.00 | 2,200.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2,200.00 | 100.00% |
| **SubTotal : Supplies** | **26,200.00** | **26,200.00** | **0.00** | **0.00** | **600.78** | **0.00** | **4,707.99** | **20,891.23** | **79.74%** |
| **Services :** | | | | | | | | | |
| 43011 : CONTRACTUAL SERVICES | 25,678.00 | 25,678.00 | 0.00 | 0.00 | 1,230.80 | 0.00 | 16,196.81 | 8,250.39 | 32.13% |
| 43014 : PHYSICAL EXAMINATIONS | 12,000.00 | 12,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 12,000.00 | 100.00% |
| 43019 : SOFTWARE MAINTENANCE | 540.00 | 540.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 540.00 | 100.00% |

| Segments | Total Budget | Original Budget | Budget Transfers | MTD Exp | YTD Exp | YTD PreEnc | YTD Enc | Total Avai. | Total % |
|---|---|---|---|---|---|---|---|---|---|
| 43026 : SOFTWARE LICENSING | 5,975.00 | 5,975.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,398.00 | 4,577.00 | 76.60% |
| 43110 : COMMUNICATIONS | 8,500.00 | 8,500.00 | 0.00 | 0.00 | 583.57 | 0.00 | 0.00 | 7,916.43 | 93.13% |
| 43140 : POSTAGE & FREIGHT | 100.00 | 100.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 100.00 | 100.00% |
| 43210 : TRANSPORT/SUBSISTENCE | 6,950.00 | 6,950.00 | 0.00 | 0.00 | 239.58 | 0.00 | 760.42 | 5,950.00 | 85.61% |
| 43260 : TRAINING | 3,100.00 | 3,100.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3,100.00 | 100.00% |
| 43410 : PRINTING | 250.00 | 250.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 250.00 | 100.00% |
| 43510 : INSURANCE PREMIUM | 66,230.00 | 66,230.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 66,230.00 | 100.00% |
| 43610 : UTILITIES | 50,000.00 | 50,000.00 | 0.00 | 0.00 | 35.74 | 0.00 | 0.00 | 49,964.26 | 99.93% |
| 43720 : EQUIPMENT MAINTENANCE | 11,275.00 | 11,275.00 | 0.00 | 0.00 | 0.00 | 0.00 | 600.00 | 10,675.00 | 94.68% |
| 43750 : VEHICLE MAINTENANCE | 15,000.00 | 15,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 15,000.00 | 100.00% |
| 43780 : BUILDING/GROUNDS MAINTENANCE | 10,000.00 | 10,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 10,000.00 | 100.00% |
| 43810 : RENTS AND OPERATING LEASES | 420.00 | 420.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 420.00 | 100.00% |
| 43920 : DUES AND SUBSCRIPTIONS | 1,570.00 | 1,570.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,570.00 | 100.00% |
| 61990 : ADMIN SERVICE FEE | 20,522.00 | 20,522.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 20,522.00 | 100.00% |
| **SubTotal : Services** | **238,110.00** | **238,110.00** | **0.00** | **0.00** | **2,089.69** | **0.00** | **18,955.23** | **217,065.08** | **91.16%** |
| | | | | | | | | | |
| **Capital Outlay :** | | | | | | | | | |
| 48740 : MINOR MACHINERY & EQUIPMENT | 5,000.00 | 5,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 5,000.00 | 100.00% |
| 48750 : MINOR MEDICAL EQUIPMENT | 1,500.00 | 1,500.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,500.00 | 100.00% |
| 48760 : MINOR FIRE FTG EQUIPMENT | 14,000.00 | 14,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 11,521.31 | 2,478.69 | 17.70% |
| **SubTotal : Capital Outlay** | **20,500.00** | **20,500.00** | **0.00** | **0.00** | **0.00** | **0.00** | **11,521.31** | **8,978.69** | **43.80%** |
| | | | | | | | | | |
| **Other Financing Uses :** | | | | | | | | | |
| 50264 : TRANSFER TO 911 COMMUNICATIONS | 8,546.00 | 8,546.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 8,546.00 | 100.00% |
| 50342 : TFR BEAR CREEK FIRE DEBT SERVICE | 89,995.00 | 89,995.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 89,995.00 | 100.00% |
| 50442 : TFR BEAR CREEK FIRE CAP PROJ | 225,000.00 | 225,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 225,000.00 | 100.00% |
| **SubTotal : Other Financing Uses** | **323,541.00** | **323,541.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **323,541.00** | **100.00%** |
| **SubTotal : 51210 : BEAR CREEK SVC AREA** | **1,164,940.00** | **1,164,940.00** | **0.00** | **0.00** | **33,875.17** | **0.00** | **35,184.53** | **1,095,880.30** | **94.07%** |
| **SubTotal : 207 : BEAR CREEK FIRE SVC AREA** | **1,164,940.00** | **1,164,940.00** | **0.00** | **0.00** | **33,875.17** | **0.00** | **35,184.53** | **1,095,880.30** | **94.07%** |
| | | | | | | | | | |
| **Grand Total :** | **1,164,940.00** | **1,164,940.00** | **0.00** | **0.00** | **33,875.17** | **0.00** | **35,184.53** | **1,095,880.30** | **94.07%** |