# Eastern Peninsula Highway Emergency Service Area

Board Meeting Agenda

6:00 PM | August 17, 2026 | Bear Creek Fire Station, 13105 Seward Hwy.

*SERVICE AREA REPRESENTATIVES*

| *Seat A* | *Seat B* | *Seat C* | *Seat D* | *Seat E* |
|---|---|---|---|---|
| *Rachel Sullivan* | *VACANT* | *Sean Carrington* | *Judy Ingersoll* | *Jessica Hogan* |
| *Board Member* | *Board Member* | *Board Member, Chair* | *Board Member* | *Board Member, Vice Chair* |
| *Expires 10/2027* | *Expires 10/2028* | *Expires 10/2028* | *Expires 10/2026* | *Expires 10/2026* |
| | *Fire Chief* | *Fire Technician* | *Assembly Representative* | |
| | *Richard Brackin* | *Coby Taylor* | *Cindy Ecklund* | |

**A. Call to Order**

**B. Roll Call**

**C. Approval of the Agenda**

**D. Approval of the Minutes 07/20/2026**

**E. Public Comments/Presentation** *(3 minutes per speaker)*

**G. Coordinator's Report**

- EPHESA Expenditure Report:
- EPHESA Call for Service Report:
- Agency Strengthening Grant:

**H. Contracted Agencies Reports**

- Hope Sunrise ES:
- Cooper Landing ES:
- Moose Pass Fire Co:
- Girdwood Fire Dept:
- Bear Creek Fire/EMS:

**I. Unfinished Business**

**J. New Business**

**K. Board Comments**

**L. Announcement of Next Meeting & Location**

**M. Adjournment**

# Eastern Peninsula Highway Emergency Service Area

Board Meeting Minutes

6:00 PM | July 20, 2026 | Bear Creek Fire Station, 13105 Seward Hwy.

*SERVICE AREA REPRESENTATIVES*

| *Seat A* | *Seat B* | *Seat C* | *Seat D* | *Seat E* |
|---|---|---|---|---|
| *Rachel Sullivan* | *VACANT* | *Sean Carrington* | *Judy Ingersoll* | *Jessica Hogan* |
| *Board Member* | *Board Member* | *Board Member, Chair* | *Board Member* | *Board Member, Vice Chair* |
| *Expires 10/2027* | *Expires 10/2028* | *Expires 10/2028* | *Expires 10/2026* | *Expires 10/2026* |
| | *Fire Chief* | *Fire Technician* | *Assembly Representative* | |
| | *Richard Brackin* | *Coby Taylor* | *Cindy Ecklund* | |

**A. Call to Order** 1800 hrs.

**B. Roll Call** - Rachel Sullivan, Sean Carrington, Judy Ingersoll, Jessica Hogan, Richard Brackin, Coby Taylor, Keith Klingen.

**C. Approval of the Agenda**

Motion to approve the agenda as presented by Rachel Sullivan, 2nd, Judy Ingersoll.

**D. Approval of the Minutes 06/15/2026**

Motion to approve the minutes as presented by Rachel Sullivan, 2nd, Judy Ingersoll.

**E. Public Comments/Presentation** *(3 minutes per speaker)*

None Present

**G. Coordinator's Report**

- EPHESA Expenditure Report: Richard Brackin - Addressed the expenditure report for the previous month.
  Rachel Sullivan asked if there was an end-of-year report that could be provided so that they could know what the remainder of the FY26 budget could be considered for the following FY. Richard Brackin stated that he would run a report and email it.
- EPHESA Call for Service Report: Richard Brackin - 13 calls since last meeting.
- Agency Strengthening Grant - Richard Brackin – The FY27 grant has been turned over to the borough grants manager for review. There will be an agreement sent out via DocuSign when complete.

**H. Contracted Agencies Reports**

- Hope Sunrise ES: Jessica Hogan – Just had a big fundraiser for Hope. Had a transport to Anchorage.
- Cooper Landing ES: Rachel Sullivan – 90 calls for the year. Medic 1 is in the shop over DEF issues. Hopefully will have all three ambulances up and running soon. There have been enough responders lately to staff multiple ambulances. There is the 6th annual golf scramble fundraiser on Saturday. On Wednesday, 6-9, there will be a trainer in Cooper Landing from Para-Tech who will be giving instruction on the airbags that were purchased from them. Stabilization with Rescue 42 struts will also be part of the training. All are welcome to join in.
- Moose Pass Fire Co: Judy Ingersoll – 58 calls for the year. Used the newly installed heli-pad over the holidays. Working on the roofing of the container storage.

# Eastern Peninsula Highway Emergency Service Area

Board Meeting Minutes

6:00 PM July 20, 2026 Bear Creek Fire Station
13105 Seward Hwy.

- Girdwood Fire Dept: Michelle Weston – 380 calls so far. Engine 41 is arriving on Tuesday. There will be a push-in event. There are 4 people in Paramedic school in Boston.
- Bear Creek Fire/EMS: Richard Brackin – 63 calls for the year. A Swiftwater rescue course was taught to 8 students June 19-21, and shortly after the training, a rescue of five boaters was conducted by that group on the Resurrection River.
  Richard Brackin – It was not in the budget, but the initiative was in department function for rolling-out a grant using fund balance in FY27. Instructor group will be meeting to ramp up the FF1/Haz-Mat & EMT 2/3 classes for the winter. A couple of seasonal members have joined Bear Creek in the last month.
  Thanks to Cooper Landing for the gift of a LUCAS Device. Following the Car Fire Training.
  There was a hotdog feed on July2. We cooked 330 hotdogs, which was an uptick of about 250 dogs from the previous year. Lots of interaction with the public.
  The new Ambulance has been given the Call Sign "Rescue 5" has started going on calls as the primary response vehicle for EMS calls.

**I. Unfinished Business**
None.

**J. New Business**
None.

**K. Board Comments**
No Comments.

**L. Announcement of Next Meeting & Location**
Bear Creek Fire Station @ 6PM on August 17th.

**M. Adjournment** 1820 hrs.

# KENAI PENINSULA BOROUGH

**Authorized Spending Report**

To Date: 08/11/2026
From Account: 235-51710
To Account: 235-51710
Run Date: 08/11/2026
User: rbrackin
Report by: FUND, DEPT, OBJECT, Class

| Segments | Total Budget | Original Budget | Budget Transfers | MTD Exp | YTD Exp | YTD PreEnc | YTD Enc | Total Avai. | Total % |
|---|---|---|---|---|---|---|---|---|---|
| **235 : E PENINSULA HWY EMER SA-EPHESA** | | | | | | | | | |
| **51710 : EASTERN PEN HWY EMERG SVC AREA** | | | | | | | | | |
| **Personnel :** | | | | | | | | | |
| 40110 : REGULAR WAGES | 0.00 | 0.00 | 0.00 | 0.00 | 3,132.80 | 0.00 | 0.00 | -3,132.80 | 0.00% |
| 40210 : FICA | 0.00 | 0.00 | 0.00 | 0.00 | 235.12 | 0.00 | 0.00 | -235.12 | 0.00% |
| 40221 : PERS | 0.00 | 0.00 | 0.00 | 0.00 | 689.22 | 0.00 | 0.00 | -689.22 | 0.00% |
| 40321 : HEALTH INSURANCE | 0.00 | 0.00 | 0.00 | 0.00 | 520.84 | 0.00 | 0.00 | -520.84 | 0.00% |
| 40322 : LIFE INSURANCE | 0.00 | 0.00 | 0.00 | 0.00 | 3.88 | 0.00 | 0.00 | -3.88 | 0.00% |
| 40410 : LEAVE | 0.00 | 0.00 | 0.00 | 0.00 | 448.75 | 0.00 | 0.00 | -448.75 | 0.00% |
| **SubTotal : Personnel** | **0.00** | **0.00** | **0.00** | **0.00** | **5,030.61** | **0.00** | **0.00** | **-5,030.61** | **0.00%** |
| **Supplies :** | | | | | | | | | |
| 42210 : OPERATING SUPPLIES | 750.00 | 750.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 750.00 | 100.00% |
| 42250 : UNIFORMS | 18.00 | 18.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 18.00 | 100.00% |
| 42263 : TRAINING SUPPLIES | 1,500.00 | 1,500.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,500.00 | 100.00% |
| **SubTotal : Supplies** | **2,268.00** | **2,268.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **2,268.00** | **100.00%** |
| **Services :** | | | | | | | | | |
| 43011 : CONTRACTUAL SERVICES | 319,781.00 | 319,781.00 | 0.00 | 833.33 | -10,333.34 | 0.00 | 135,491.31 | 194,623.03 | 60.86% |
| 43019 : SOFTWARE MAINTENANCE | 135.00 | 135.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 135.00 | 100.00% |
| 43026 : SOFTWARE LICENSING | 2,400.00 | 2,400.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,398.00 | 1,002.00 | 41.75% |
| 43110 : COMMUNICATIONS | 2,700.00 | 2,700.00 | 0.00 | 35.27 | 204.79 | 0.00 | 0.00 | 2,495.21 | 92.42% |
| 43140 : POSTAGE & FREIGHT | 100.00 | 100.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 100.00 | 100.00% |
| 43210 : TRANSPORT/SUBSISTENCE | 3,900.00 | 3,900.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3,900.00 | 100.00% |
| 43260 : TRAINING | 2,400.00 | 2,400.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2,400.00 | 100.00% |
| 43510 : INSURANCE PREMIUM | 3,054.00 | 3,054.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3,054.00 | 100.00% |
| 43610 : UTILITIES | 2,200.00 | 2,200.00 | 0.00 | 78.16 | 85.31 | 0.00 | 0.00 | 2,114.69 | 96.12% |
| 43720 : EQUIPMENT MAINTENANCE | 120.00 | 120.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 120.00 | 100.00% |

| Segments | Total Budget | Original Budget | Budget Transfers | MTD Exp | YTD Exp | YTD PreEnc | YTD Enc | Total Avai. | Total % |
|---|---|---|---|---|---|---|---|---|---|
| 43780 : BUILDING/GROUNDS MAINTENANCE | 100.00 | 100.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 100.00 | 100.00% |
| 61990 : ADMIN SERVICE FEE | 8,712.00 | 8,712.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 8,712.00 | 100.00% |
| **SubTotal : Services** | **345,602.00** | **345,602.00** | **0.00** | **946.76** | **-10,043.24** | **0.00** | **136,889.31** | **218,755.93** | **63.30%** |
| **Other Financing Uses :** | | | | | | | | | |
| 50264 : TRANSFER TO 911 COMMUNICATIONS | 9,320.00 | 9,320.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 9,320.00 | 100.00% |
| **SubTotal : Other Financing Uses** | **9,320.00** | **9,320.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **9,320.00** | **100.00%** |
| **SubTotal : 51710 : EASTERN PEN HWY EMERG SVC AREA** | **357,190.00** | **357,190.00** | **0.00** | **946.76** | **-5,012.63** | **0.00** | **136,889.31** | **225,313.32** | **63.08%** |
| **SubTotal : 235 : E PENINSULA HWY EMER SA-EPHESA** | **357,190.00** | **357,190.00** | **0.00** | **946.76** | **-5,012.63** | **0.00** | **136,889.31** | **225,313.32** | **63.08%** |
| **Grand Total :** | **357,190.00** | **357,190.00** | **0.00** | **946.76** | **-5,012.63** | **0.00** | **136,889.31** | **225,313.32** | **63.08%** |