Eastern Peninsula Highway Emergency Service Area

Board Meeting Agenda

6:00 PM | July 20, 2026 | Bear Creek Fire Station, 13105 Seward Hwy.

SERVICE AREA REPRESENTATIVES

Seat A	*Seat B*	*Seat C*	*Seat D*	*Seat E*
Rachel Sullivan	*VACANT*	*Sean Carrington*	*Judy Ingersoll*	*Jessica Hogan*
Board Member	*Board Member*	*Board Member, Chair*	*Board Member*	*Board Member, Vice Chair*
Expires 10/2027	*Expires 10/2028*	*Expires 10/2028*	*Expires 10/2026*	*Expires 10/2026*
	Fire Chief	*Fire Technician*	*Assembly Representative*	
	Richard Brackin	*Coby Taylor*	*Cindy Ecklund*	

A. Call to Order

B. Roll Call

C. Approval of the Agenda

D. Approval of the Minutes 06/15/2026

E. Public Comments/Presentation *(3 minutes per speaker)*

G. Coordinator's Report

- EPHESA Expenditure Report:
- EPHESA Call for Service Report:

H. Contracted Agencies Reports

- Hope Sunrise ES:
- Cooper Landing ES:
- Moose Pass Fire Co:
- Girdwood Fire Dept:
- Bear Creek Fire/EMS:

I. Unfinished Business

J. New Business

K. Board Comments

L. Announcement of Next Meeting & Location

M. Adjournment

Eastern Peninsula Highway Emergency Service Area

Board Meeting Minutes

6:00 PM | June 15, 2026 | Bear Creek Fire Station, 13105 Seward Hwy.

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Seat A	*Seat B*	*Seat C*	*Seat D*	*Seat E*
Rachel Sullivan	*VACANT*	*Sean Carrington*	*Judy Ingersoll*	*Jessica Hogan*
Board Member	*Board Member*	*Board Member, Chair*	*Board Member*	*Board Member, Vice Chair*
Expires 10/2027	*Expires 10/2028*	*Expires 10/2028*	*Expires 10/2026*	*Expires 10/2026*
	Fire Chief	*Fire Technician*	*Assembly Representative*	
	Richard Brackin	*Coby Taylor*	*Cindy Ecklund*	

A. Call to Order 1800 hrs.

B. Roll Call - Rachel Sullivan, Sean Carrington, Judy Ingersoll, Richard Brackin, Cindy Ecklund.

C. Approval of the Agenda

Motion to approve the agenda as presented by Rachel Sullivan, 2nd, Judy Ingersoll.

D. Approval of the Minutes 05/18/2026

Motion to approve the minutes as presented by Rachel Sullivan, 2nd, Judy Ingersoll.

E. Public Comments/Presentation *(3 minutes per speaker)*

None Present

G. Coordinator's Report

- EPHESA Expenditure Report: Richard Brackin - Addressed the expenditure report for the previous month.

- EPHESA Call for Service Report: Richard Brackin - 4 calls since last meeting. 75 for the FY so far.

Richard Brackin – Q4 Review is coming soon, with a need for quick processing due to the end of the year.

H. Contracted Agencies Reports

- Hope Sunrise ES: Not Present.
- Cooper Landing ES: Rachel Sullivan – 58 calls for the year. Lots of calls to the Princess Lodge. There was a HazMat Call involving a vehicle charging station that took a lot of coordinating and the response from CLES was great. EPHESA will have a vehicle fire training session at CLES from 6-9.
- Moose Pass Fire Co: Judy Ingersoll – 39 calls for the year. Traffic is picking up.
- Girdwood Fire Dept: Not Present.
- Bear Creek Fire/EMS: Richard Brackin – EMT I is complete. All passed. A hotdog feed will be on June 2nd at 6pm. Swiftwater Rescue will be taught June 19-21.
  30,000

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Board Meeting Minutes

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I. Unfinished Business

None.

J. New Business

None.

K. Board Comments

Rachel Sullivan – Was the water grant passed in the budget.

Richard Brackin – It was not in the budget, but the initiative was in department function for rolling-out a grant using fund balance in FY27.

Cindy Ecklund – Asked if anyone knew who the owner or installer of the Crown Point Cell Tower was. No one knew.

L. Announcement of Next Meeting & Location

Bear Creek Fire Station @ 6PM on July 20th.

M. Adjournment 1814 hrs.

KENAI PENINSULA BOROUGH

Authorized Spending Report

To Date: 07/14/2026
From Account: 235-51710
To Account: 235-51710
Run Date: 07/14/2026
User: rbrackin
Report by: FUND, DEPT, OBJECT, Class

Segments	Total Budget	Original Budget	Budget Transfers	MTD Exp	YTD Exp	YTD PreEnc	YTD Enc	Total Avai.	Total %
235 : E PENINSULA HWY EMER SA-EPHESA									
51710 : EASTERN PEN HWY EMERG SVC AREA									
Supplies :									
42210 : OPERATING SUPPLIES	750.00	750.00	0.00	0.00	0.00	0.00	0.00	750.00	100.00%
42250 : UNIFORMS	18.00	18.00	0.00	0.00	0.00	0.00	0.00	18.00	100.00%
42263 : TRAINING SUPPLIES	1,500.00	1,500.00	0.00	0.00	0.00	0.00	0.00	1,500.00	100.00%
SubTotal : Supplies	**2,268.00**	**2,268.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**2,268.00**	**100.00%**
Services :									
43011 : CONTRACTUAL SERVICES	319,781.00	319,781.00	0.00	833.33	833.33	0.00	136,324.64	182,623.03	57.11%
43019 : SOFTWARE MAINTENANCE	135.00	135.00	0.00	0.00	0.00	0.00	0.00	135.00	100.00%
43026 : SOFTWARE LICENSING	2,400.00	2,400.00	0.00	0.00	0.00	0.00	0.00	2,400.00	100.00%
43110 : COMMUNICATIONS	2,700.00	2,700.00	0.00	0.00	0.00	0.00	0.00	2,700.00	100.00%
43140 : POSTAGE & FREIGHT	100.00	100.00	0.00	0.00	0.00	0.00	0.00	100.00	100.00%
43210 : TRANSPORT/SUBSISTENCE	3,900.00	3,900.00	0.00	0.00	0.00	0.00	0.00	3,900.00	100.00%
43260 : TRAINING	2,400.00	2,400.00	0.00	0.00	0.00	0.00	0.00	2,400.00	100.00%
43510 : INSURANCE PREMIUM	3,054.00	3,054.00	0.00	0.00	0.00	0.00	0.00	3,054.00	100.00%
43610 : UTILITIES	2,200.00	2,200.00	0.00	0.00	0.00	0.00	0.00	2,200.00	100.00%
43720 : EQUIPMENT MAINTENANCE	120.00	120.00	0.00	0.00	0.00	0.00	0.00	120.00	100.00%
43780 : BUILDING/GROUNDS MAINTENANCE	100.00	100.00	0.00	0.00	0.00	0.00	0.00	100.00	100.00%
61990 : ADMIN SERVICE FEE	8,712.00	8,712.00	0.00	0.00	0.00	0.00	0.00	8,712.00	100.00%
SubTotal : Services	**345,602.00**	**345,602.00**	**0.00**	**833.33**	**833.33**	**0.00**	**136,324.64**	**208,444.03**	**60.31%**
Other Financing Uses :									
50264 : TRANSFER TO 911 COMMUNICATIONS	9,320.00	9,320.00	0.00	0.00	0.00	0.00	0.00	9,320.00	100.00%
SubTotal : Other Financing Uses	**9,320.00**	**9,320.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**9,320.00**	**100.00%**
SubTotal : 51710 : EASTERN PEN HWY EMERG SVC AREA	**357,190.00**	**357,190.00**	**0.00**	**833.33**	**833.33**	**0.00**	**136,324.64**	**220,032.03**	**61.60%**
SubTotal : 235 : E PENINSULA HWY EMER SA-EPHESA	**357,190.00**	**357,190.00**	**0.00**	**833.33**	**833.33**	**0.00**	**136,324.64**	**220,032.03**	**61.60%**

Segments	Total Budget	Original Budget	Budget Transfers	MTD Exp	YTD Exp	YTD PreEnc	YTD Enc	Total Avai.	Total %
Grand Total :	**357,190.00**	**357,190.00**	**0.00**	**833.33**	**833.33**	**0.00**	**136,324.64**	**220,032.03**	**61.60%**