ROAD SERVICE AREA

Board Packet

August 11, 2026 at 6:00 PM

KENAI PENINSULA

Borough

Via Zoom Conference Call
Phone in #1-888-788-0099
Computer Login:
https://yourkpb.zoom.us/j/87323384689?pwd=OOtATvHxq30EsxjypYmNhFHYo575ap.1
Meeting ID#: 873 2338 4689

KENAI PENINSULA Borough

Road Service Area Agenda

August 11, 2026 6:00 PM | Regular Meeting | Assembly Chambers & Zoom
https://yourkpb.zoom.us/j/87323384689?pwd=OOtATvHxq30EsxjypYmNhFHYo575ap.1
Meeting ID: 873 2338 4689

Michele Hartline
Chair
North Region
Term Expires 2026

Kathryn Thomas
Vice Chair
West Region
Term Expires 2026

James Fellman
Central Region
Term Expires 2027

Buck Jones
South Region
Term Expires 2027

Heidi Covey
At-Large
Term Expires 2028

Ed Holsten
East Region
Term Expires 2027

Paul Hartley
At-Large
Term Expires 2028

Dil Uhlin
Roads Director

Amythest Moore
Admin. Assistant

Jed Painter
Central Region
Lead Road Inspector

Chris Erb
North & East Region
Road Inspector

Brian Conrad
West Region
Road Inspector

Tammaron Baxter
South Region
Road Inspector

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL & ESTABLISHMENT OF QUORUM

D. APPROVAL OF AGENDA: ……1

E. APPROVAL OF MINUTES: July 14,2026……3

F. CORRESPONDENCE:

G. ROAD DIRECTOR'S REPORT
Road Capital Improvement Projects Update……Verbal
TIERS List – 5 Year Plan……Verbal
Cost Break Down Summer/Winter MTC……13
Permit Status Report……14
Board Request Responses from July 14, 2026 meeting……

H. PUBLIC COMMENTS AND PRESENTATION – LIMIT 5 MINUTES PER PERSON

I. PUBLIC HEARINGS:

J. OTHER ITEMS:
Memorandum – Board Member Term Expiration……17

K. BOARD AND STAFF COMMENTS

L. NEXT MEETING SET FOR: September 8, 2026 at 6:00pm.

M. ADJOURN

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL & ESTABLISHMENT OF QUORUM

D. APPROVAL OF AGENDA

E. APPROVAL OF MINUTES

Kenai Peninsula Borough
Road Service Area Board Meeting Minutes

July 14, 2026 – 6:00 PM - KPB Assembly Chambers & Zoom Conference Call

A. CALL TO ORDER:
A regular meeting of the Kenai Peninsula Borough Road Service Area Board was held on July 14, 2026, in the Assembly Chambers and via Zoom Conference Call. Thomas called the meeting to order at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE:
Thomas led the board in the Pledge of Allegiance.

C. ROLL CALL & ESTABLISHMENT OF QUORUM:
Board Members in attendance:
Kathryn Thomas – West Region
Paul Hartley – At Large
Ed Holsten – East Region
Heidi Covey – At Large
Buck Jones – South Region
Jim Fellman – Central Region

Absent Board Members: Michelle Hartline – North Region – Excused Absence
Quorum met.

Also, in attendance:
Dil Uhlin, RSA Director
Amythest Moore, RSA Administrative Assistant
Tammaron Baxter, South Region Road Inspector
Wayne Cary, Borough Attorney
Aaron Hughes, Land Management

Public members in attendance: 2 in person, 8 on Zoom.

D. APPROVAL OF AGENDA:
Thomas moved to approve the July 14, 2026, Agenda. Hartley seconded.
Approved by unanimous consent.

E. APPROVAL OF MINUTES:
Covey moved to approve the May 12, 2026, minutes. Hartley seconded.
Approved by unanimous consent.

F. CORRESPONDENCE:
Director Dil Uhlin reported a laydown related to Resolution 2026-005, consisting of emails regarding parking in Hope. Later in the meeting it was noted the laydown contained seven items, including one duplicate.

G. DIRECTORS' REPORT:
Road Capital Improvement Projects Update:
Dil Uhlin provides the road director's report, mentioning no progress on capital improvement

projects but updates on two projects at 50% design status. One additional project is being prepared to go out for engineering bid.

RSA Equipment: Condition, Service, and Usage:
Uhlin discusses the acquisition of two new vehicles and the request for a purchase order for another vehicle. Uhlin mentions the plan is to dispose of remaining legacy vehicle at either fall or spring auction.

Permit Status Report:
Uhlin discussed the permits listed on page 7. Due to the prior meeting's cancellation, the report was split into two separate monthly reports so the board could see permit activity for each month. Permits are increasing in preparation for spring/summer construction. Currently between both months, there are: (24) twenty-four driveway permits, (8) eight citizen maintenance permits, and (9) nine project-specific permits.

Uhlin mentioned that there may a permit coming to the board next month for an appeal after it was denied, due to it being through wetlands and needing an engineer to design it.

Board Request from May 12, 2026: None

Chair Thomas noted a clerical issue: the resolution date must be corrected to July 14, 2026.
Motion (Amendment): Amend Resolution 2026-004 to correct the date to July 14, 2026.
Moved by: Heidi Covey
Seconded by: Ed Holsten

Roll Call to Approve Amend Resolution 2026-004 to correct the date to July 14, 2026:
Yes: Holsten, Fellman, Jones, Hartley, Thomas, Covey
Absent: Hartline
No: 0
Motion Passes: 6 Yes, 0 No, 1 Absent, 0 Vacancy

H. PUBLIC COMMENTS AND PRESENTATION: None

PUBLIC HEARINGS: Online Testimony:

Tom Matthews
Property owner in Hope.
Mailing address: 12041 Galena Circle, Anchorage, AK 99507.
His property corresponds to the location of the fifth (northernmost) no-parking sign on Second Street (corner of Second and A Street).
Position: Supports continuing no-parking signs.

Jim Skokestead
Address: 6488 1/5 Street, Hope, AK 99605 (accessed off Second Street).
Owns additional property accessed off Fourth Street, also tying into Second Street.
Position: Supports Resolution 2026-005 / 2026-003.

Flip Faldegger
Address: 6485 0/5 Street, Hope.
Position: Supports resolution.

DJ Webb
Address: 64020 Resurrection Creek Road, Hope
Mailing: P.O. Box 95, Hope, AK 99605
Position: Supports Resolution 2026-005 (maintaining 2026-003).

Todd Bureau
Address: 19239 Discovery Drive, Hope.
Position: Supports maintaining existing no-parking resolution.

Jane Matthews
Property owner on Second/Third Street corridor in Hope (same overall property as Tom Matthews).
Position: Supports resolution.

Steve Thomas
Owner of Creek Bend Café
Mailing: P.O. Box 108, Hope, AK 99605.
Position: Does not support adopting Resolution 2026-005 as written; recommends more community process and a narrower solution.

Johnny Sorenson (IN PERSON)
Homeowner in Hope.
Position: Supports resolution.

I.1 Resolution 2026-004: Award of Summer & Winter Road Maintenance Contracts

East Region: Units 1, 3A, 3B
Central Region: Units 1, 2, 4, 5, 10
North Region: Units 1 and 5
West Region: Units 5 and 7

Uhlin gave an overview of the contracts awarded for the summer/winter maintenance, noting that they are already signed. Fellman requested more information on contracts with regards to inflation and possible change of contractors to better be able to make decisions as a board member.
Moved by: Heidi Covey
Seconded by: James Fellman

Roll Call to Approve Resolution 2026-004:
Yes: Covey, Thomas, Hartley, Holsten, Fellman, Jones
Absent: Hartline
No: 0
Motion Passes: 6 Yes, 0 No, 1 Absent, 0 Vacancy

I.2 Resolution 2026-005: To continue to allow “No Parking” signs on Second Street in Hope, as previously approved in Resolution 2026-003.

Reintroduced Resolution 2026-005, concerning no parking signs on Second Street in Hope. Clarified that the board's authority is limited under borough code, and encouraged testimony focused on issues within RSA authority. Noted a laydown packet accompanying the resolution with 7 correspondence items (one duplicate.)
Moved by: James Fellman
Seconded by: Ed Holsten

Roll Call to Approve Resolution 2026-005:
Yes: Holsten, Fellman, Jones
Absent: Hartline
No: Hartley, Thomas, Covey
Motion Fails: 3 Yes, 3 No, 1 Absent, 0 Vacancy

I.3 Augusta National Road – Alternate Turnaround Design

A plat review request was submitted by Jason Edge with Edge Surveying for Augusta National Road, proposing an alternate turnaround in lieu of a standard 50-ft radius cul-de-sac at a new terminus. Current code requires either a 50-ft cul-de-sac OR an alternate turnaround. However, the latter is not defined in detail currently. The original design did not meet fire code regulations as it has a narrow maneuvering area and insufficient space for emergency or large vehicles to pull in, back out and turn safely. The revised design would increase the length and width of the Augusta National turnaround area and will provide a true pull-in/back-up/pull-out maneuver for emergency vehicles, school buses, and road maintenance equipment. Director Uhlin states that he plans to work alongside the Planning Department and fire chiefs to create standard drawings for a T-shaped hammerhead, a Y-shaped alternate turnaround, obtain legal review, and present to the board for approval. Covey asked if this will help our graders, and Uhlin stated that he believes it absolutely will.
Moved by: Heidi Covey
Seconded: Paul Hartley

Roll Call to Approve Alternate Turnaround Design for Augusta National Road:
Yes: Holsten, Fellman, Jones, Hartley, Thomas, Covey
Absent: Hartline
No: 0
Motion passed unanimously: 6 Yes, 0 No, 1 Absent, 0 Vacancy

I.4 Resolution 2026-006: Affirming the RSA Director's Decision to Approve Permit 26-085P.

A driveway/project specific permit was issued and approved on June 3, 2026, to create an access road, which is defined in the code as a driveway. It was going to be a 12 x 450ft access road to parcel ID 05528237. That right of way is the Andrews Avenue ROW which a section of Andrews Avenue ROW is already maintained. The goal for this individual was to develop beyond the maintained section to a private parcel that he owns. There is alternate access that he could have used but elected not to.

As this is permitted by code, it was approved by Director Uhlin. An appeal was filed by community member Ron Sexton, who is here today to speak about his appeal request. He stated that his main concern was that there was no designated access to that property and that he was unhappy because he had previously given up some of his property to the Borough and now someone else is building on it. He was advised by Fellman that once you

give up property to the Borough, it's really hard to get it back as well as the importance of holding the permit holder's feet to the fire to follow code while building. Hartley agreed that it is important for us to hold the permit holder to working in the center line.
Moved by: Heidi Covey
Seconded by: Paul Hartley

Ron Sexton (IN PERSON)
Physical Address: 405 Dana Bay Street S.
Mailing Address: P.O. Box 811
Position: Does not support resolution 2026-006.

Roll Call to Approve Resolution 2026-006:
Yes: Holsten, Fellman, Jones, Hartley, Thomas, Covey
Absent: Hartline
No: 0
Motion Passes: 6 Yes, 0 No, 1 Absent, 0 Vacancy

BOARD & STAFF COMMENTS:

Jim Fellman: Discusses the need for the borough to be involved in highway design and maintenance due to upcoming changes.

Dil Uhlin: introduces the new admin, Amythest Moore, who is taking on responsibilities quickly.

Buck Jones: asks about the status of the prior resolution, and Wayne Carey confirms it is no longer in effect.

Remaining board members and staff gave closing comments and well wishes for safe driving.

J. MEETING SET FOR: August 11, 2026, at 6:00 in the Assembly Chambers.

K. ADJOURNMENT: With no further business, Holsten motioned to adjourn the meeting at 8:00 PM.

ATTEST:

_____
Michele Hartline, RSA Chair

F. CORRESPONDENCE

G. ROAD DIRECTORS REPORT

H. PUBLIC COMMENTS AND PUBLIC PRESENTATION

I. HEARINGS

Kenai Peninsula Borough
Road Service Area

MEMORANDUM

TO: Michelle Hartline RSA Chairman & RSA Board Members

FROM: Dil Uhlin, RSA Director

DATE: July 31, 2026

RE: FY26-FY28 CIP Status Report

FY26 RSA CIP Projects

Region	Street Name	Status
North 2	Bastien Dr. (Dogbane St. / Dority Cir. / Orchard Cir.)	Larson Engineering – In Design & Projected Cost Phase
North 3	Lighthouse St. / Rozella Dr.	Larson Engineering – In Design & Projected Cost Phase
North 5	Taurianinen Trail Culvert	TriHydro & Chumley – Design & Cost Phase
East 3A	Que Sera Drive Bridge	PND – Design & Cost Phase
East 3A	Forest Road Bridge	PND – Design & Cost Phase
East 3B	Nautical Avenue Bridge	PND – Design & Cost Phase
West 5	Oil Well Road Culvert	TriHydro & Chumley – Construction Phase
West 7	Murwood Rd (Ollie St. – Carbine St.)	Larson Engineering – In Design & Projected Cost Phase

FY27 RSA CIP Projects

Region	Street Name	Status
Central 1	Patty Ave.	Working on CM/GC contract to send for Design
Central 1	Merks Rd.	Working on CM/GC contract to send for Design
Central 1	Southwind Cir.	Working on CM/GC contract to send for Design
North 3	Lighthouse St. / Rozella Dr.	Larson Engineering – In Design and Projected Cost Phase
West 3	Donner Lp. / Browns Cohoe Access	Invitation to Bid for Construction
West 7	Heather Ave. / Caribou Crossing	Invitation to Bid for Construction

FY28 RSA CIP Projects

Region	Street Name	Status
North 2	Bastien Dr. (Dogbane St. – Dority Cir – Orchard Cir)	Projected start/finish of construction.
West 7	Murwood Rd (Ollie St. – Carbine St.)	Projected start/finish of construction.
West 7	RIAD Riverwood	Engineers estimate sent to Camy Snyder on 6/29/2026

Kenai Peninsula Borough
Road Service Area

MEMORANDUM

TO: Michelle Hartline RSA Chairman & RSA Board Members

FROM: Dil Uhlin, RSA Director

DATE: July 31, 2026

RE: Tier List – 5 Year

This memorandum provides an overview of the proposed FY2026–FY2035 Capital Improvement Program (CIP) for the Road Service Area Capital Projects Fund (Fund 434) and highlights the financial outlook, planned capital projects, and long-term infrastructure needs.

Financial Summary

The FY2026 proposed budget provides $2.38 million in available funding, primarily from the annual Road Service Area operating transfer ($2.2 million) and interest earnings. Annual operating transfers remain stable throughout the planning period, allowing continued investment in roadway preservation and capital improvements.

Projected ending fund balances remain positive through FY2035, decreasing from approximately $8.8 million to $5.2 million as capital projects are completed. The FY2028 forecast also identifies approximately $78.2 million in currently unsecured funding representing future unfunded capital needs.

FY2026 Capital Program

The proposed FY2026 program continues investment in ongoing infrastructure while initiating design for future construction projects, including:

- Murwood Avenue
- Lighthouse Road/Rozella Road
- Beach Drive
- Patty Street/Southwind Drive/Merkes Avenue
- Bastien Drive

The budget also continues annual funding for boroughwide gravel road improvements, bridge repairs and replacements, high-traffic road capping, vehicle replacements, and remaining drainage improvements.

Long-Term Capital Plan

The five-year CIP continues the department's approach of completing project design prior to construction. Construction projects are scheduled annually beginning in FY2027, providing a predictable and manageable project delivery schedule while preserving available fund balance.

In addition to funded projects, the department has identified significant future infrastructure needs, including gravel road improvements, roadway repaving and paving, and bridge replacements. Current estimates indicate approximately $78 million in additional unfunded capital improvements beyond the existing financial plan.

Recommendation

Staff recommends the Road Service Area Board review and support the proposed FY2026–FY2035 Capital Improvement Program for inclusion in the Kenai Peninsula Borough's annual budget process. The proposed plan maintains fiscal stability while continuing to address priority transportation infrastructure needs throughout the service area.

Cost Breakdown FY27 Summer Winter Maintenance Contracts

Region	***Old Cost***	***New Cost***	***Miles***	***Cost Per Mile***	***Contractor***
W7	$141,475.48	$149,976.00	30.828 mi	$4,864.93	Trail Blazers LLC
W5	$125,877.44	$132,000.00	30.365 mi	$4,347.11	Captain Cook Construction
N1	$120,560.24	$137,976.00	25.455 mi	$5,420.39	Trail Blazers LLC
N5	$128.335.60	$159,996.00	24.361 mi	$6,567.71	Trail Blazers LLC
E1	$70,462.28	$89,400.00	5.165 mi	$17,308.81	**Old Contractor:** A & G Building Supply **New Contractor:** River City Construction
E3A	$167,064.96	$159,648.00	11.744 mi	$13,594.01	MetCo Alaska
E3B	$158,850.02	$184,356.00	11.294 mi	$16,323.36	MetCo Alaska
C1	$155,021.64	$159,390.00	31.602 mi	$5,043.67	**Old Contractor:** A & G Building Supply **New Contractor:** Metco Alaska
C2	$129,449.96	$130,800.00	26.977 mi	$4,848.57	**Old Contractor:** Hammond Trucking & Excavation **New Contractor:** Specialty Excavating
C4	$124,040.52	$137,196.00	28.955 mi	$4,738.25	**Old Contractor:** Hammond Trucking & Excavation **New Contractor:** Specialty Excavating
C5	$134,125.52	$180,840.00	26.428 mi	$6,842.74	Steam on Wheels
C10	$148,854.32	$198,900.00	32.597 mi	$6,101.79	**Old Contractor:** Summit Excavation **New Contractor:** Specialty Excavating

Kenai Peninsula Borough
Road Service Area

MEMORANDUM

TO: Michelle Hartline, RSA Chairman
RSA Board Members

FROM: Dil Uhlin, RSA Director

DATE: July 31, 2026

RE: Permit Status Report

Below is the status of permits and sign requests received from July 1 – July 31, 2026

Driveway Permits	Citizen Maintenance Permits	Encroachment Permits	Sign Requests
13	0	1	0

Region	Road Name	Project Specific ROW Construction Permits
W2 Mallette Homestead	Edmond Ave	Applicant is permitted to build a 12 ft X 375 ft. driveway/access road to their property.
C5 Yostville Sub	Frazier Rd & Yostville Rd	Applicant is permitted to build a 12 ft. X 2600 ft. driveway/access road to their property.
N2 Konovalof Lake Sub	Herring Rd.	Applicant is permitted to widen the road by 6 ft. in accordance with the description in the application.
S3 Spruce Acres	Esther Ave.	Applicant is permitted to extend the paved apron approximately 24" X 120' at the intersection of Esther Ave.

C1 Barber Heights Addition Riedel Sub	Warner St. & Newland Ct.	Applicant is permitted to build a 20 ft X 750 ft. CAT I road in accordance with borough construction standards.
C3 Trout View Sub	Lakefront Dr.	Applicant is permitted to build a 12ft X 3000 ft. access road leading to their property.
S4 North Anchor Forty	Greenfield Rd.	Applicant is permitted to build a 10ft X 200 ft. access road leading to their property.
W3 Cohoe Woods 199 North Add.	Woodland Dr.	Applicant is permitted to build a 14ft X 3000 ft. access road leading to their property.

J. OTHER ITEMS

K. BOARD AND STAFF COMMENTS

L. SET MEETING TIME

M. ADJOURN

Kenai Peninsula Borough
Road Service Area

MEMORANDUM

TO: Michelle Hartline RSA Chairman & RSA Board Members

FROM: Dil Uhlin, RSA Director

DATE: July 31, 2026

RE: Board Member Term Expiration

Dear Michelle Hartline and Kathryn Thomas,

This memo serves as formal notice that your current terms on the RSA Board of Directors will conclude on 9/30/2026.

We deeply appreciate your dedication, leadership, and contributions during your service. Your efforts have significantly advanced our mission, and your insights have been invaluable to the board's work.

At the conclusion of your current term, you will be eligible for reappointment. If you wish to be considered for another term, please notify the Assembly by 9/1/2026 so the nomination process can proceed.

Regardless of your decision, we hope you will remain engaged with the RSA Board as a valued supporter and advocate.

Thank you again for your service and commitment.