

# Kenai Peninsula Borough Purchasing and Contracting Department

## MEMORANDUM

**TO:** Charlie Pierce, Mayor

**THRU:** John Hedges, Purchasing & Contracting Director *LF for JH*

**FROM:** Carmen Vick, Project Manager *CV*

**DATE:** September 9, 2021

**RE:** Authorization to Award a Contract for RFP22-001 Air Conditioning & Domestic Hot Water Professional Design Services

The Purchasing and Contracting Office formally solicited and received proposals for RFP22-001 Air Conditioning & Domestic Hot Water Professional Design Services. Proposal packets were released and the Request for Proposal was advertised in the Peninsula Clarion and the Anchorage Daily News on July 15, 2021 and the Seward Journal on July 21, 2021.

The project consists of professional engineering design and CA services for the purpose of preparing comprehensive construction documents to be used for soliciting bids for construction of Air Conditioning Systems and Redundant Domestic Hot Water Heating at South Peninsula Hospital.

On the due date of August 10, 2021 two (2) proposals were received and ranked by a review committee as follows:

<u>FIRM</u>	<u>LOCATION</u>	<u>TOTAL SCORE</u>
PDC Engineers	Anchorage, Alaska	247
Coffman Engineers, Inc.	Anchorage, Alaska	230

The highest ranking proposal was submitted by PDC Engineers. After negotiations, the cost proposal has been reduced to an amount of \$265,015. The proposal review committee recommends award of a contract to PDC Engineers, Anchorage, Alaska. Your approval for this award is hereby requested.

Funding for this project is in account number 491.81210.22SHB.43011.

Charlie Pierce  
Charlie Pierce, Mayor

11/8/2021

Date

FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No.	491.81210.22SHB.43011
Amount	\$265,015.00
By: <i>CJV</i>	Date: 11/8/2021