

Kenai Peninsula Borough

Fire Service Areas & Office of Emergency Management

MEMORANDUM

TO: Brent Johnson, Assembly President
Members, Kenai Peninsula Borough Assembly

THRU: Charlie Pierce, Mayor *CP*
Brandi Harbaugh, Finance Director *BH*

FROM: Roy Browning, Chief – Central Emergency Services *RB*
Richard Brackin, Chief - Bear Creek Fire Service Area *RB*
Bob Ciccarella, Chief - Kachemak Emergency Service Area *RWC*
Trent Burnett, Chief - Nikiski Fire Service Area *TB*
Jon Marsh, Chief - Western Emergency Service Area *JM*
Brenda Ahlberg, Emergency Manager *BA*

DATE: January 6, 2022

RE: Ordinance 2021-19-34, Accepting and Appropriating Fisheries Business Tax Funds Received from the State of Alaska under the Federal Pass-Through Program, American Rescue Plan Act of 2021 in the Amount of \$86,408.54 for the Purpose of Supplementing the Radio Consultant Project to Address Public Safety Communications (Mayor)

The Fisheries Business Tax Program (Program) was created in 1990 to help municipalities impacted by the effects of the rapidly expanding offshore fish processing industry. A previously existing fish tax sharing program, commonly referred to as the Raw Fish Tax Program, administered by the Department of Revenue, shares back to municipalities half of the state fisheries business tax collected from fish processors operating inside municipal boundaries. The Department's program extends tax sharing to include a sharing of fish taxes collected outside of municipal boundaries, primarily from floating processors.

This year, the State of Alaska fiscal year 2022 operating budget funded the Program using the American Rescue Plan Act (ARPA) of 2021; the borough's allocation for fiscal year 2019 is \$86,408.54. The U.S. Treasury Interim Guidance restricts the use of these funds for eligible public safety projects under the revenue replacement category.

The borough administration recommends that the Program funds be used to supplement the cost to hire a consultant that will address the radio

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communications, maintenance and repair needs among all of the fire and emergency service areas and the office of emergency management (hereinafter "department" or "departments"). The contract cost is projected at \$140,900 for one year (additional contract details should be available by the 02/15/22 Mayor's Report).

Upon approval of this ordinance, each department will transfer operating funds to meet the cost difference, which is based upon department equipment and estimated contractual obligations (see schedule for the percentage of revenues by department).

The service area board recommendations will be provided for public hearing scheduled February 15, 2022. Brenda Ahlberg, Emergency Manager will be the project manager for the Fisheries Business Tax grant.

Your consideration of this ordinance is appreciated.

Attachments: State of Alaska notification; Schedule of revenue sources by department

FINANCE DEPARTMENT: FUNDS/ACCOUNT VERIFIED

Department	%	Operating	Account
Central Emergency Services	30%	\$16,359.00	211.51610.00000.43011
Nikiski Fire	22%	\$12,141.00	206.51110.00000.43011
Kachemak Emergency	15%	\$8,322.00	212.51810.00000.43011
Bear Creek Fire	8%	\$4,275.00	207.51210.00000.43011
Western Emergency	19%	\$10,431.00	209.51410.00000.43011
Emergency Management	5%	\$2,964.00	100.11250.00000.43011
	100%	\$54,492.00	
Verified By: 			Date: 1/6/2022