

Kenai Peninsula Borough

Legal Department

MEMORANDUM

TO: Members, Material Site Subcommittee,
Assembly Committee of the Whole

THRU: Lane Chesley, Material Site Subcommittee Chair *LC*
Brent Johnson, Assembly President *BJ*

FROM: Sean Kelley, Borough Attorney *SK*

CC: Charlie Pierce, Mayor
Office of Planning Director
Samantha Lopez, River Center Manager

DATE: April 19, 2022

RE: **LAYDOWN** Material Site Subcommittee Proposed Schedule

Schedule

In consultation with Subcommittee Chair Chesley and Assembly President Johnson the goal is to adhere to the following tentative schedule:

- July 5th Assembly meeting - last meeting of the subcommittee with a final product for discussion and all amendments included.
- August 9th Assembly meeting – introduce ordinance that is a product of subcommittee work.
- September 6th Assembly meeting – public hearing on ordinance.¹

Items to address

Current known issues for future subcommittee discussion:

- 4/19/22 – Intent and Purpose.

¹ Note this would allow for one potential postponement for a second public hearing 9/20/22 to complete project prior to October election.

Page | 2

Date: April 19, 2022

To: Assembly

Re: Material Site Assembly Subcommittee Proposed Schedule

- 4/19/22 – introduce Applicability, Exemptions, Types of Permits amendments.
- 5/3/22 – Introduce Application procedure/requirements amendments. (Tentative – Budget work sessions).
- 5/17/22 – Introduce Standards, Conditions, and Reclamation Plan amendments. (Tentative – Budget work sessions).
- 6/7/22 – Introduce Violations, Prior Existing Uses amendments.
- 6/21/22 – Introduce all other proposed amendments to KPB 21.25 and KPB 21.29.
- 7/5/22 – Discussion of final ordinance, incorporate any final changes.
- 8/9/22 - Regular Assembly meeting – Ordinance introduction.
- 9/6/22 - Regular Assembly meeting – Ordinance public hearing/enactment or postponement to 9/20.
- 9/20/22 – Regular Assembly meeting – Additional public hearing/enact, if necessary.

In accordance with the discussion during the Subcommittee's April 5th meeting, the objective is to build a new ordinance using current code and potentially pulling from work that was already done with O2021-41 (tabled), the O2021-41 (SUB) substitute ordinance, and any other relevant reference materials. Please contact the Legal Department if you want any assistance with drafting amendments. In addition, it is highly recommended that amendments are discussed with the Planning Department.