

Introduced by: Mayor  
Date: 05/03/22  
Hearing: 06/07/22  
Action:  
Vote:

**KENAI PENINSULA BOROUGH  
ORDINANCE 2022-12**

**AN ORDINANCE AMENDING KP.B 2.60.040 RELATED TO THE EMERGENCY  
SERVICES COMMUNICATIONS CENTER ADVISORY BOARD AND  
REACTIVATING THE ADVISORY BOARD**

**WHEREAS,** the Emergency Services Communications Systems Advisory Board (the “board”) has been inactive for several years; and

**WHEREAS,** recently, as part of a restructuring of Borough operations related to the Borough’s Soldotna Public Safety Communications Center, a request was made to reactivate the board; and

**WHEREAS,** the proposed amendments establish the size of the board, the membership makeup of the board, the board’s scope, the autonomy of interagency members to make board appointments, and quorum;

**NOW, THEREFORE, BE IT ORDAINED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH:**

**SECTION 1.** That KP.B 2.60.040 is amended as follows:

**2.60.040. Emergency services communications system [CENTER] advisory board.**

- A. A [NINE] eight-member 9-1-1 interagency advisory board is hereby established to govern the emergency services communication system including providing long-range planning for [ENHANCED] 9-1-1 emergency services call taking system. The board [SHALL] may advise the borough assembly and administration regarding the [LEVEL OF SERVICE, TRAINING, NEW EQUIPMENT, OR BUDGETING NEEDED TO PROPERLY] infrastructure needs to efficiently operate the [ENHANCED] 9-1-1 emergency services [COMMUNICATION CENTERS] call taking system. Subject to the provisions of this chapter and other applicable law, an interagency agreement may be entered between the borough and affected agencies within the borough which shall govern the membership and operation of this board.

- B. Membership on the board shall include representatives from the Central Emergency Service Area, the Nikiski Fire Service Area, the City of Homer Police Department, the City of Seward Police Department, the City of Kenai Police Department, the City of Soldotna Police Department, the Alaska State Troopers, and the borough's 9-1-1 dispatch center [LOCATED IN THE VICINITY OF SOLDOTNA]. The mayor shall appoint and the assembly shall confirm by motion or resolution individual appointments from the borough to this board, including those from the service areas and the 9-1-1 dispatch center. The mayor shall consider recommendations of the applicable service area boards when appointing representatives from service areas. City members shall be [EACH CITY'S CHIEF OF POLICE, UNLESS ANOTHER MEMBER OF EACH POLICE DEPARTMENT IS] appointed by each city's appointing authority in accordance with the law and any applicable interagency agreement. The State of Alaska Department of Public Safety will designate the Alaska State Trooper representative [SHALL BE THE COMMANDER OF THE ALASKA STATE TROOPERS ON THE KENAI PENINSULA OR HIS DESIGNEE, AND IN ACCORDANCE WITH ANY APPLICABLE INTERAGENCY AGREEMENT] on the board. One or more alternate members may also be appointed for each listed service area and agency in the same manner described above for each board member. The borough mayor, or a designee, may serve as an additional ex officio member and shall have the privilege of the floor but may only vote in order to break a tie.
- C. Appointments shall be for an indefinite term, provided that the appointing authority may terminate an appointment at any time, with or without cause, in the sole discretion of the appointing authority.
- D. The board shall be governed by the most current version of Robert's Rules of Order and shall be responsible for annually electing a chair and vice-chair. Five members shall constitute a quorum[; HOWEVER, ANY ACTION SHALL REQUIRE THE AFFIRMATIVE VOTE OF FIVE OR MORE BOARD MEMBERS]. Members may attend via teleconference in accordance with applicable provisions of law. The board may adopt by-laws governing its procedures consistent with the provisions of this chapter.
- E. A vacancy shall occur if a board member:
1. Is removed from office by the appointing authority;
  2. Is no longer employed by the agency, service area or department holding a seat on the board as described above;
  3. Is physically or mentally unable to perform the duties of office;


4. Misses three consecutive regular board meetings unless excused;
  5. Resigns and the resignation is accepted; or
  6. Is convicted of a felony while a member of the board.
- F. Vacancies in borough seats on the board shall be filled by mayoral appointment and confirmation of the assembly. Vacancies in non-borough seats shall be filled in the manner provided above for city and state members.
- G. Board members shall serve without compensation but are entitled to per diem and travel expenses pursuant to Alaska Statutes from their respective employers.

**SECTION 2.** That the Kenai Peninsula Borough's Emergency Services Communications Center Advisory Board is hereby reactivated and that it is respectfully requested that the Clerk's Office seek appointments from the applicable service areas, state and city agencies.

**SECTION 3.** Upon restarting the Emergency Services Communications Center Advisory Board meetings, the 911 Emergency Communications Coordinator will run the first meeting and at the first meeting the advisory board will elect a chair and vice-chair, adopt a meeting schedule to include meeting time, location, and meeting format. The Borough Clerk's office will publicize notice of board meetings on the Borough's website and in accordance with the Open Meetings Act. Newspaper publication of meetings is not required.

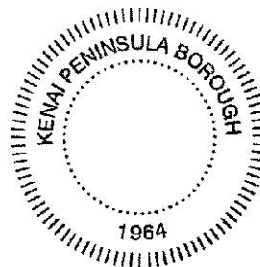
**SECTION 4.** That this ordinance shall be effective immediately upon its enactment.

**ENACTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS 7TH DAY OF JUNE, 2022.**

  
Brent Johnson, Assembly President

ATTEST:

  
John Blankenship, MMC, Borough Clerk



Yes: Bjorkman, , Ecklund, Elam, Hibbert, Tupper, Johnson

No: None

Absent: Chesley, Cox, Derkevorkian