

Kenai Peninsula Borough
Office of the Borough Mayor

MEMORANDUM

TO: Brent Johnson, Assembly President
Members of the Kenai Peninsula Borough Assembly

FROM: Charlie Pierce, Kenai Peninsula Borough Mayor *CP*

DATE: July 5, 2022

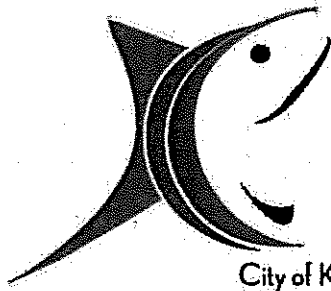
RE: Appointments to the *KPB Planning Commission*

In accordance with AS 29.40.020, appointments to the Borough Planning Commission are recommended by the Borough Mayor, subject to confirmation by the Assembly. In accordance with KPB 2.40.010 and 2.40.030, I hereby submit to the Assembly my recommendation for confirmation of the following re-appointments to the Kenai Peninsula Borough Planning Commission:

<u>Appointment</u>	<u>Board Seat</u>	<u>Term expires</u>
Diane Fikes	City of Kenai	July 31, 2025
Franco Venuti	City of Homer	July 31, 2025

Applicants have been verified as registered voters of the Kenai Peninsula Borough and reside within their area to be represented.

Cc: Clerks Office
Robert Ruffner, Planning Director
Ann Shinberg, Planning Admin. Asst.



KENAI

City of Kenai | 210 Fidalgo Ave, Kenai, AK 99611-7794 | 907.283.7535 | www.kenai.city

June 16, 2022

Sent via email: cpierce@kpb.us

Honorable Mayor Charlie Pierce
Kenai Peninsula Borough
144 N. Binkley Street
Soldotna, Alaska 99611

Re: Kenai Peninsula Borough Planning Commission – Kenai City Seat Vacancy

Dear Mayor Pierce:

The Kenai City Clerk's Office received a notice of Vacancy from the Borough Clerk's Office for the Kenai Peninsula Borough (KPB) Planning Commission, Kenai City Seat on April 28, 2022; in addition to the KPB recruitment for this vacancy, the KPB Notice was posted on the City of Kenai Facebook; at Kenai City Hall and the Kenai Public Library from May 3, 2022 through the application deadline of Friday, May 27, 2022.

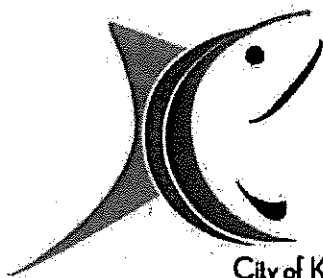
On June 6, 2022, the Kenai Peninsula Borough Clerk's Office forwarded the one application received and confirmed that the applicant Ms. Diane Fikes met the KPB eligibility requirements as established in KPB 2.40.015 & 2.40.030. Ms. Fikes has represented the City of Kenai on the KPB Planning Commission since June 2017.

At the regular meeting of June 15, 2022, the City Council recommended that Ms. Diane Fikes be reappointed to the Kenai City Seat of the KPB Planning Commission.

Sincerely,

Shellie Sauer, MMC
City Clerk

cc: Johni Blankenship, Borough Clerk
Diane Fikes, Applicant
Pam Wastell, Administrative Assistant to the KPB Mayor



KENAI

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MEMORANDUM

TO: Mayor Gabriel and Council Members **APPROVED BY COUNCIL**
FROM: Shellee Saner, City Clerk **Date:** 6-15-22
DATE: June 7, 2022
SUBJECT: Borough Planning Commission Recommendation

Kenai Peninsula Borough Code 2.40.015 (B) in part establishes that only a city resident may serve on the Kenai Peninsula Borough Planning Commission for a designated city seat and shall be selected by the Borough Mayor from a list of recommendations submitted by the Council; and the list will consist of at least one applicant. Section (E) establishes that the vacancy or expiring term will be noticed for at least 30-days by the Borough Clerk's Office and applicants must submit applications through the Borough Clerk's Office.

The seat designated for the City of Kenai is expiring on July 31, 2022. The upcoming vacancy was noticed by the Borough Clerk's Office for 30-days, in addition the Borough notice was posted by the City Clerk's Office at Kenai City Hall, the Kenai Public Library and posted on the City of Kenai Facebook page.

During the application period the Kenai Peninsula Borough received only one application and has verified that the applicant, Ms. Diane Fikes meets the eligibility requirements as established in borough code.

Ms. Fikes has represented the City of Kenai on the Kenai Peninsula Borough Planning Commission since June 2017 and her current term ends on July 31, 2022.

It is appropriate to provide a recommendation to the Borough Mayor from the City Council that Ms. Fikes be considered for re-appointment.

Your consideration is appreciated.

Kenai Peninsula Borough

Planning Department

Kenai City Seat (Term Expires 07/31/2025) PC Application Submitted 2022-05-26
15:22:32

Name: Diane Fikes

Mailing Address:

307 Linwood Ln
Kenai, Ak 99611

Residence Address

Email: dmfikes@yahoo.com

Home Phone: 907 440 8730

Mobile Phone: 907 440 8730

What knowledge, experience, or expertise will you bring to the Planning Commission?

I currently serve on the planning commission for the city of Kenai. I have attended several training seminars offered by the City over the years. I believe this experience and knowledge, is a great way to be involved and help my community. I enjoy the folks I serve with and would greatly appreciate continuing to be the voice for the city of Kenai.

Thank you for your consideration

Diane fikes.

Voter #

SSN

Date of Birth



City of Homer

www.cityofhomer-ak.gov

Office of the Mayor

491 East Pioneer Avenue
Homer, Alaska 99603

mayor@ci.homer.ak.us

(p) 907-235-3130

(f) 907-235-3143

June 17, 2022

Mayor Charlie Pierce
Kenai Peninsula Borough
144 N. Binkley St.
Soldotna, AK 99669

Dear Mayor Pierce,

City of Homer residents Heather Lewis and Franco Venuti submitted their applications to serve on the Kenai Peninsula Borough Planning Commission for the Homer City Seat.

I find that both applicants are qualified to serve on behalf of the City and submit their applications to you for consideration to fill the Homer City Seat. The Homer City Council expressed their support of my finding with the approval of Memorandum 22-097 at the June 13, 2022 City Council Meeting.

Sincerely,

Ken Castner, Mayor
City of Homer

Encl. Memorandum 22-097
Homer City Seat Applications



City of Homer

www.cityofhomer-ak.gov

Office of the Mayor

491 East Pioneer Avenue
Homer, Alaska 99603

mayor@ci.homer.ak.us

(p) 907-235-3130

(f) 907-235-3143

Memorandum 22-097

TO: HOMER CITY COUNCIL
FROM: MAYOR CASTNER
DATE: JUNE 13, 2022
SUBJECT: RECOMMENDATION FOR HOMER CITY SEAT ON THE KENAI PENINSULA
BOROUGH PLANNING COMMISSION

The Homer City Seat on the Kenai Peninsula Borough Planning (KPB) Commission expires July 31, 2022. The Notice of Vacancy was advertised by the KPB Clerk's Office and the filing period closed on May 27, 2022.

Applications were received from Heather Lewis and Franco Venuti.

I find that both applicants are qualified to serve on the KPB Planning Commission and submit both applicants to KPB Mayor Pierce for his consideration and selection of a Planning Commissioner for the Homer City Seat.

Recommendation

Confirm the submission of Heather Lewis and Franco Venuti to KPB Mayor Pierce for consideration for the Homer City Seat on the KPB Planning Commission.

Kenai Peninsula Borough Planning Department

Homer City Seat (Term Expires 07/31/2025) PC Application Submitted 2022-05-02
07:58:28

Name: Franco Venuti

Mailing Address:

4066 Kachemak Way
Homer, Alaska 99603

Residence Address

Email: fcvenuti@gmail.com

Home Phone: 9073991550

Mobile Phone: 9073991550

What knowledge, experience, or expertise will you bring to the Planning Commission?

I bring nine years experience as a current member of the Kenai Peninsula Borough Planning Commission and twelve years experience as a current member of the City of Homer Planning Commission as well as six years experience as a member of the Homer Chamber of Commerce Board of Directors

Voter #

SSN

██████████

Date of Birth

██████████

Franco Venuti
4066 Kachemak Way Homer, Alaska 99603
(907) 399-1550
fcvenuti@gmail.com

04/28/2022

Mayor Charles Pierce
Kenai Peninsula Borough
144 North Binkley Street
Soldotna, Alaska 99669

Dear Mayor Pierce,

This letter is being sent to you with the request that I be reappointed to my seat on the Kenai Peninsula Borough Planning Commission. I have served the Borough in this capacity for the past nine years. I believe in responsible public service and am sure that Borough staff would concur that I have been a reliable and effective member.

I bring to this position extensive experience as an Alaskan tradesman, contractor and building inspector; as well as twelve years of service as a member of the City of Homer Planning Commission. I also served six years of service as a member of the Homer Chamber of Commerce Board of Directors. My continuing connections with the community of Homer, as well as my many friends and businesses throughout the Kenai Peninsula places me in a very useful position to continue serving in this seat. Your consideration of this request is appreciated.

Thank you for serving as Mayor of our Borough.

Respectfully submitted,

Franco Venuti