

Kenai Peninsula Borough

Community & Fiscal Projects

MEMORANDUM

TO: Brent Johnson, Assembly President
Members, Kenai Peninsula Borough Assembly

THRU: Mike Navarre, Mayor *MN*
Brandi Harbaugh, Finance Director *BH*

FROM: Rachel Chaffee, Community & Fiscal Projects Manager *RC*

DATE: December 1, 2022

RE: Ordinance 2022-19-35, Accepting and Appropriating Funding from the State of Alaska in the Amount of \$426,303 for Fiscal Year 2023, Allocating a One-Time Bonus Amount Based on A Per-Capita Calculation in the Amount of \$308,883.91, and Approving Projects to be Completed for Community Purposes Under the State's 2022/2023 Community Assistance Programs (Mayor)

The Community Assistance Program provides state funding for unincorporated communities to complete public projects or services through nonprofit or tribal entities that agree to be the fiduciary. These funds are provided through the State of Alaska Community Assistance Program.

The Borough is required to annually evaluate the eligibility of unincorporated communities, ensuring that the communities meet the required program regulations as outlined in the Alaska Administrative Code and the Alaska Statutes Title 29. 26 unincorporated communities were eligible to participate in the 2022/2023 Community Assistance Program. The eligible communities were asked to hold public meetings and determine how the funding will be utilized within the community.

Funding in the amount of \$410,514 has been awarded to distribute evenly between the unincorporated communities. Each community is funded \$15,789, less 2.0 percent administrative cost. In addition, a bonus amount of \$308,883.91 was awarded to the Borough and will be allocated to the communities based on a per-capita calculation for the 26 unincorporated communities provided on the initial CAP grant application. The total funding amount under this ordinance to be allocated to the 26 unincorporated communities is \$719,397.91


Page -2-
December 1, 2022
Re: O2022-19-35

It is recommended to pass the funding through to the 26 communities based on their population from the 2020 census data. A calculation has been done that allocates the funding to each community accordingly, and then to each nonprofit selected within the community based on the community's wishes.

24 of the 26 communities have held local public meetings to determine how the funds should be spent within the community. The two communities that have not yet held meetings are Nanwalek and Clam Gulch.

The Community and Fiscal Project Manager oversees the program.

Your consideration is appreciated.

FINANCE DEPARTMENT FUNDS/ACCOUNT VERIFIED	
Acct. No.	<u>271.94910.23CAP.49999</u>
Amount:	\$ <u>719,397.91</u>
By: 	Date: <u>12/2/2022</u>