


Kenai Peninsula Borough
Office of the Borough Clerk

MEMORANDUM

TO: Assembly President Brent Johnson
Assembly Members

FROM: Michele Turner, Acting Borough Clerk 

DATE: January 27, 2023

RE: Confirming the Appointment of Cactus Moloney to the Position of Deputy Clerk

Pursuant to Chapter 22.10 of the Kenai Peninsula Borough Code, the name of Cactus Moloney is hereby submitted for confirmation to the position of Deputy Borough Clerk.

KPB 22.10.060 states, The Borough Clerk is authorized to appoint the Deputy Borough Clerk who shall be confirmed by the Assembly. The pay and benefits plan shall be the same as for administrative employees. The Borough Clerk shall recommend, and the Assembly shall set, the actual salary within the limits of the pay plan.

Ms. Moloney's resume and job description are attached. Based on her qualifications, experience, and accomplishments I recommend her confirmation.

Additionally, the Salary Scheduled for the position of Deputy Borough Clerk as follows:

<u>Minimum</u>	<u>Mid point</u>	<u>Maximum</u>
\$73,190	\$87,974	\$102,758

My recommendation for Ms. Moloney's starting salary is \$73,190 with an increase of 5% upon a position six month review.