

# **Cactus Moloney**

48353 Lakeside Avenue, Soldotna, AK 99669

cactusrose25@yahoo.com

## **Professional Experience**

### **Substitute Teacher**

*Kenai Peninsula Borough School District, Soldotna, AK*

*October 2021-Current*

- Providing kindergarten to twelfth grade students with educational instruction as outlined in lesson plans
- Uphold a safe, orderly environment and take all necessary and reasonable precautions to protect students, equipment, materials, and facilities
- Consistently requested by students, teachers, and schools
- Adapt to new demanding classroom environments, bringing a wide range of a comprehension from chemistry to home economics, utilizing interactive smart boards, Google Slides and PowerSchool
- Punctual with constant schedule changes and traveling to different locations

### **Outreach Coordinator**

*Moonflower Community Cooperative, Moab, UT  
2017*

*July 2015-March*

- Enhanced community awareness by organizing multiple free educational events each month, resulting in increased visibility, 20% acceleration of new memberships, and 5% increase in renewal memberships
- Promoted company mission with designing, developing, and presenting effective educational materials, including brochures, social media updates, monthly newsletters, and member sponsored events
- Generated public interest and increased monthly sales by 15% through drafting, formalizing and disseminating online, print, and traditional media promotional strategies to the greater southeast UT area
- Managed front store operations, including clerical duties, accounting processes and closings
- Provided internal support for maintaining, analyzing, and reconciling advertising and donation budgets
- Assisted in the total renovation of the co-op building; using media and in-store signage to communicate daily construction updates to patrons

### **Library Chair**

*Panaga Club Library, Kuala Belait, Brunei*

*August 2011-March 2015*

- Managed library committees and circulated newsletters and monthly meeting notes to stakeholders
- Organized open house opportunities to promote literacy and inspire reading for children
- Completed special construction project in successfully adding a creative mural to the library entrance
- Presented, organized, and hosted monthly art exhibitions highlighting the talent potential of the region
- Created efficient cataloging system to ensure prompt return of library materials and assets
- Led an effort to track, identify and retrieve unused books, resulting in replacing bottom 10% of unused books with in-demand, culturally significant and globally recognized literature

### **Key Skills**

Published author of "Beware of Flight Attendant," "Fear the Joneses," and coming soon, "Escape the Trailer Park."

### **Education**

**Bachelor of Arts in Technical Journalism and English**  
Colorado State University

*May 2002*