

# Kenai Peninsula Borough

## Community & Fiscal Projects

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### MEMORANDUM

**TO:** Brent Johnson, Assembly President  
Members, Kenai Peninsula Borough Assembly

**THRU:** Peter Micciche, Mayor *PAM*  
Robert Ruffner, Planning Director *RR*  
Scott Griebel, Roads Director *SG*  
Brandi Harbaugh, Finance Director *BH*

**FROM:** Rachel Chaffee, Community & Fiscal Projects Manager *RC*

**DATE:** March 2, 2023

**RE:** Ordinance 2022-19-50, Accepting and Appropriating the Safe Streets and Roads for All Assistance Grant and the Required Match Funds Through the U.S. Department of Transportation (Mayor)

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The Safe Streets and Roads for All Assistance grant program is held under the Office of the Secretary of Transportation U.S. Department of Transportation (USDOT), and is a federally funded grant opportunity that has a 20% match requirement with an assistance listing number of 20.939. This program was established as a part of the Bipartisan Infrastructure Law, and funds local, regional, and tribal initiatives through grants that support the goal of zero deaths and serious injuries on public roadways.

The eligible activities under the action plan include development of a comprehensive safety action plan, and conducting the planning, design, and development of activities in support of an action plan. Implementation of plan eligible activities include projects that carry out the activities that are listed within a safety action plan that meets the criteria of the USDOT to be determined as a qualified safety action plan. Safety action plans are required in order to seek funding for any implementation project that improves the safety of road systems under this program.

Development of an approved and qualified safety action plan will better position the Kenai Peninsula Borough (Borough) and the Cities to pursue further grant opportunities in the future. It will also support the improvement of long term road safety.

The duration of this project is expected to take two years, and the total cost of this project for all entities is \$1,200,000.00 with a 20% match equaling \$240,000.00. The match can be fulfilled with either cash, or allowable in-kind activities.

The calculation of how the cities will be providing their match was determined based on a combination of the number of road miles in their boundaries and the total population in each area. The match was recognized in Resolution 2022-049. The match calculation for each applicant is as follows:

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Re: O2022-19- 50

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Kenai Peninsula Borough	\$180,786
Kenai	\$ 21,449
Homer	\$ 17,110
Soldotna	\$ 12,420
Seward	\$ 7,500
Seldovia	\$ 735
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Total Match Requirement	\$240,000

In Resolution 2022-049 the Assembly approved the application, and authorized the Borough to submit the application as the lead agency for this grant process.

The Planning Department is requesting an appropriation of \$180,786 for the Borough's portion of the require match for this grant. The intent is to use in-kind activities that will support the project; however, General Fund local match funds will likely be utilized for a majority of the project for consulting activities for the planning project. The opportunity for greater grant opportunities related to this match is expected to exceed the match requested.

Additionally, each city has committed to providing their match through a passed resolution. These match dollars will be recognized as an income and an expense simultaneously as required by generally accepted accounting principles. This is to recognize that the Borough has received the match from the Cities, and also recognized the expenses on behalf of the Cities for grant purposes.

It is in the best interests of the Borough to accept and appropriate this grant, the match, the city's funds, and for the mayor or his designee to have the ability to enter into agreements with the Cities and granting agency as needed.

Finance Department Funds/Account Verification	
Account No.:	<u>100-27900</u>
Amount:	<u>\$180,786</u>
By:	<u>CJ</u> Date: <u>3/2/2023</u>