

Kenai Peninsula Borough  
Finance Department

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**MEMORANDUM**

**TO:** Brent Johnson, Assembly President  
Members of the Kenai Peninsula Borough Assembly

**THRU:** Peter A. Micciche, Borough Mayor *PM*

**THRU:** Brandi Harbaugh, Finance Director *BH*

**FROM:** Sarah Hostetter, Payroll Accountant *SH*

**DATE:** March 10, 2023

**RE:** Budget Revisions – February 2023

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Attached is a budget revision listing for February 2023. The attached list contains budget revisions between major expenditure categories (i.e., maintenance & operations and capital outlay). Other minor transfers were processed between object codes within major expenditure categories.

**FEBRUARY 2023****INCREASE****DECREASE****FINANCE - FINANCIAL SERVICES**

To cover a third car allowance, accidentally only budgeted for two.

100-11430-00000-40110 (Regular Wages)		\$3,600.00
100-11430-00000-43220 (Car Allowance)	\$3,600.00	

**FINANCE - FINANCIAL SERVICES**

To replace an outdated laptop.

100-11430-00000-40110 (Regular Wages)		\$2,762.03
100-11430-00000-48710 (Minor Office Equipment)	\$1,150.00	
100-11430-00000-42120 (Computer Software)	\$490.50	
100-11430-00000-43019 (Software Licensing)	\$1,121.53	

**LEGAL DEPARTMENT**

To purchase a laptop so each Attorney has one for remote work.

100-11310-00000-43019 (Software Licensing)		\$2,265.00
100-11310-00000-48710 (Minor Office Equipment)	\$2,265.00	

**MAYOR'S OFFICE**

To cover the cost of Larry Persily's contract.

100-11210-00000-40110 (Regular Wages)		\$10,000.00
100-11210-00000-43011 (Contract Services)	\$10,000.00	

**NIKISKI FIRE SERVICE AREA**

To replace windows in Station 1's bunkroom instead of purchasing a budgeted for inflatable raft.

206-51110-00000-48514 (Firefighting & Rescue Equipment)		\$5,000.00
206-51110-00000-43780 (Building & Grounds Maintenance)	\$5,000.00	

**NORTH PENINSULA RECREATION**

To cover unemployment claims.

225-61110-00000-42210 (Operating Supplies)		\$4,810.00
225-61110-00000-40511 (Other Benefits)	\$4,810.00	

**PURCHASING DEPARTMENT**

To purchase Microsoft and Cloudstrike software licenses.

100-11227-00000-43310 (Advertising)		\$1,758.34
100-11227-00000-48120 (Office Machines)		\$2,541.66
100-11227-00000-43019 (Software Licensing)	\$4,300.00	

**FEBRUARY 2023 CONTINUED****INCREASE****DECREASE****SOLID WASTE - LANDFILL**

To cover general repair/maintenance expenses.

290-32122-00000-43780 (Building & Grounds Maintenance)		\$1,500.00
290-32122-00000-42310 (Repair & Maintenance Supplies)	\$1,500.00	

**SOLID WASTE - LANDFILL**

To cover equipment maintenance costs.

290-32122-00000-43780 (Building & Grounds Maintenance)		\$1,500.00
290-32122-00000-42360 (Motor Vehicle Repair Supplies)	\$1,500.00	

**SOLID WASTE - LANDFILL**

To cover estimated expenses for fuel and repairs for the rest of the fiscal year.

290-32122-00000-43610 (Public Utilities)		\$25,000.00
290-32122-00000-42310 (Repair & Maintenance Supplies)	\$10,000.00	
290-32122-00000-42230 (Fuel, Oils & Lubricants)	\$15,000.00	

**SOLID WASTE - MISC LANDFILLS/HAULING/WASTE**

To purchase a Conex for the Seward Transfer site.

290-32570-00000-43780 (Building & Grounds Maintenance)		\$5,700.00
290-32570-00000-48520 (Storage Building & Containers)	\$5,700.00	