

# Kenai Peninsula Borough

## Office of the Borough Mayor

---

### **MAYOR'S REPORT TO THE ASSEMBLY - NOTES**

**TO:** Brent Johnson, Assembly President  
Members, Kenai Peninsula Borough Assembly

**FROM:** Peter A. Micciche, Kenai Peninsula Borough Mayor

**DATE:** April 18, 2023

---

#### Assembly Request / Response

None

#### Agreements and Contracts

- a. Authorization to Award a Contract for ITB23-004 Gravel Road Projects FY2023 – North Region, Unit 5
- b. Authorization to Award a Contract for ITB23-005 Gravel Road Projects FY2023 – South Region, Units 3 & 5
- c. Authorization to Award a Contract for ITB23-006 Gravel Road Projects FY2023 – West Region, Unit 2
- d. Authorization to Award a Contract for ITB23-007 Gravel Road Projects FY2023 – Central Region, Units 2, 5 & 10
- e. Authorization to Award a Contract for ITB23-034 South Bend Paving & Road Improvements
- f. Authorization to Award a Contract for ITB23-042 Old Exit Glacier Culvert Replacement
- g. Authorization to Award a Contract for RFP23-014 Soldotna Elementary School Education

#### Other

- a. Budget Revisions – March 2023
- b. Revenue-Expenditure Report – March 2023
- c. Tax Adjustment Request Approval

### ASSEMBLY SCHEDULE

10:30 AM	Committee of the Whole
12:45 PM	Finance Committee
1:45 PM	Policies & Procedures Committee
2:45 PM	Legislative Committee
3:00 PM	Committee of the Whole
6:00 PM	Assembly

### MEETINGS – APRIL 4-APRIL 18

#### Wed. 4/5

- KSRM – Sound Off 9:00-10:00 AM
- Homer
  - South Peninsula Hospital 12:00-2:00 PM
    - lunch and meeting with CEO Ryan Smith and Board President Kelly Cooper
  - Kachemak Emergency Service Area 2:30-4:00 PM

#### Thurs. 4/6

- DNR Commissioner John Boyle – phone call 8:30-9:00 AM
- Robert Ruffner & Eric Ogren 10:00-10:30 AM
  - re: KPB code enforcement, observations, and approaches
- Rotary 12:00-1:00 PM
- Henry Kroll re: AK food sustainability 1:00-1:30 PM
- Michele Turner (Clerk) 1:45-2:00 PM
- Brandi Harbaugh & Chief Jon Marsh – phone call 2:15-2:45 PM
- Aaron Hughes & Robert Ruffner re: land exchange 3:00-3:30 PM
- Nikiski APC Meeting 6:00-7:00 PM

#### Fri. 4/7

- Samantha Lopez 9:20-9:50 AM
  - River Center re: Overview of FEMA floodplains maps
- Jena Petersen, Chair for Bear Creek Fire SA Board 10:00-10:30 AM
  - FY24 budget for additional half-time Deputy Chief
- Sean Kelley – Litigation Status Report 10:30-11:00 AM
- Joe Rizzo 1:00-2:00 PM
- Mitch Dickinson, Cooper Landing ES (FD/EMT) 2:00-3:00 PM
  - re: Cooper Landing/Moose Pass Service Agreement

Mon. 4/10

- *Peninsula Clarion* – Ashley O'Hara 12:30-1:30 PM
- KPB Fire Chiefs 1:30-2:30 PM
- Justen Huff (HR) and Sean Kelley (Legal) 2:30-3:30 PM
  - re: KPB Harassment Policy

Tues. 4/11

- To Seward
  - Point Lowell Landslide Meeting with Seward City Mgr. Janette Bower & Brenda Ahlberg 10:00 AM-Noon
  - Seward Housing Discussion with City of Seward 1:00-3:00 PM
  - (per Aaron Hughes' Invitation): Email list CC:
    - S. Thorn
    - S. Sowell
    - J. Bickling
    - Robert Ruffner – Planning
    - Marcus Mueller – Planning
  - Stephanie Presley - SBC Flood SA 4:30-5:30 PM
  - Bear Creek Fire Service Area 7:30-9:30 PM

Wed. 4/12

- KSRM – Sound Off 9:00-10:00 AM
- Adeena re: Assessment exemptions for review 10:30-11:00 AM
- Willy Dunne – Homer 11:00-11:45 AM
  - re: land management, hospital, opioids settlement
- Rachel re: 22VAC Grant Plan 2:00-2:30 PM
- Meeting with Justen (HR) and Sean (Legal) 3:00-4:00 PM
  - re: KPB Harassment Policy (cont'd)
- Joe Rizzo – finalize KPB survey 4:00-5:00 PM?
- WESA Board Meeting - Station 3 Anchor Point/Zoom 6:30-8:30 PM

Thurs. 4/13

- CIRI - Land Management (via phone) 8:15-9:00 AM
  - M. Schroeder - CIRI
  - S. Settle - CIRI
  - A. Jacuk – CIRI
  - Robert Ruffner
- Rep Sarah Vance re: Old Kasilof Landing/Roads 9:00-9:30 AM
  - Via phone
- Rotary Noon-1:00 PM?
- ASLC Board of Directors Meeting (via Zoom) 1:00-4:00 PM

Fri. 4/14

- CIRCAC Board Meeting per Mike Munger Invitation 9:00-10:00 AM
  - Share "State of the Borough" and welcome Board of Directors
- Joint Chamber & DNR Commissioner John Boyle Noon-1:15 PM
  - Luncheon @ Soldotna Sports Center
- DNR Commissioner Boyle and State Parks' Ricky Gease 1:30-2:00 PM
  - Meet & Greet KPB Department Directors and DNR-interactive employees
- Prom Decorations 2:00 PM-

Mon. 4/17

- Josiah with Martin Media 11:00 AM-Noon
  - publicity photos and KPB survey PSA
- Mayor's packet meeting for 5/2 Assembly 1:30-2:00 PM
- Glenda Feeken 3:00-3:30 PM
- SBCFSA – April Work Session? (*invitation not accepted*) 6:00-8:00 PM