

**FEDERAL FINANCIAL ASSISTANCE
AWARD OF DOMESTIC GRANT 23-DG-11100106-901
Between The
KENAI PENINSULA BOROUGH
And The
USDA, FOREST SERVICE
ALASKA REGION, STATE AND PRIVATE FORESTRY**

Project Title: Community Wildfire Protection Plan Implementation Project

Upon execution of this document, an award to Kenai Peninsula Borough, hereinafter referred to as "KPB," in the amount of **\$1,500,000.00**, is made under the authority of Consolidated Appropriations Act of 2023, P.L. 117-328. The Federal Assistance Listing (formerly Catalog of Federal Domestic Assistance - CFDA) number and name are 10.730 Community Project Funds-2023 Congressionally Directed Spending. KPB accepts this award for the purpose described in the application narrative. Your application for Federal financial assistance, dated 07/01/2023, and the attached Forest Service provisions, 'Forest Service Award Provisions,' are incorporated into this letter and made a part of this award.

This authority requires no match.

This is an award of Federal financial assistance. Prime and sub-recipients to this award are subject to the OMB guidance in subparts A through F of 2 CFR Part 200 as adopted and supplemented by the USDA in 2 CFR Part 400. Adoption by USDA of the OMB guidance in 2 CFR 400 gives regulatory effect to the OMB guidance in 2 CFR 200 where full text may be found.

Electronic copies of the CFRs can be obtained at the following internet site: www.ecfr.gov. If you are unable to retrieve these regulations electronically, please contact your Grants and Agreements Office at the email listed in Provision B, Principal Forest Service Contacts, (Administrative Contact).

The following administrative provisions apply to this award:

- A. **LEGAL AUTHORITY**. KPB shall have the legal authority to enter into this award, and the institutional, managerial, and financial capability to ensure proper planning, management, and completion of the project, which includes funds sufficient to pay the non-Federal share of project costs, when applicable.
- B. **PRINCIPAL CONTACTS**. Individuals listed below are authorized to act in their respective areas for matters related to this award.



Principal Cooperator Contacts:

Cooperator Program Contact	Cooperator Administrative Contact
Name: Robert Ruffner Address: Kenai Peninsula Borough 144 N. Binkley St., Soldotna AK 99669 Telephone: (907)714-2201 Email: ruffner@kpb.us	Name: Brenda Ahlberg Address: Kenai Peninsula Borough 144 N. Binkley St., Soldotna AK 99669 Telephone: (907)262-2098 Email: bahlberg@kpb.us

Principal Forest Service Contacts:

Forest Service Program Manager Contact	Forest Service Administrative Contact
Kristen Bowles 63095 Deschutes Market Rd Bend, OR 97701 Telephone: 541-903-2869 Email: kristen.bowles@usda.gov	Amanda Smerud Region 6 Grants & Agreements Email: amanda.smerud@usda.gov

- C. **SYSTEM FOR AWARD MANAGEMENT REGISTRATION REQUIREMENT (SAM).** KBP shall maintain current information in the System for Award Management (SAM) until receipt of final payment. This requires review and update to the information at least annually after the initial registration, and more frequently if required by changes in information or award term(s). Additional information about registration procedures may be found at the SAM Internet site at www.sam.gov.
- D. **ADVANCE AND REIMBURSABLE PAYMENTS – FINANCIAL ASSISTANCE.** Advance and Reimbursable payments are approved under this award. Only costs for those project activities approved in (1) the initial award, or (2) modifications thereto, are allowable. Requests for payment must be submitted on Standard Form 270 (SF-270), Request for Advance or Reimbursement, and must be submitted no more than monthly. In order to approve a Request for Advance Payment or Reimbursement, the Forest Service shall review such requests to ensure advances or payments for reimbursement are in compliance and otherwise consistent with OMB, USDA, and Forest Service regulations.

Advance payments must not exceed the minimum amount needed or no more than is needed for a 30-day period, whichever is less. If the Recipient receives an advance payment and subsequently requests an advance or reimbursement payment, then the request must clearly demonstrate that the previously advanced funds have been fully expended before the Forest Service can approve the request for payment. Any funds

advanced, but not spent, upon expiration of this award must be returned to the Forest Service.

The Program Manager reserves the right to request additional information prior to approving a payment.

The invoice must be sent by one of three methods:	Send a copy to:
EMAIL (preferred): SM.FS.asc_ga@usda.gov	Kristen Bowles at
FAX: 877-687-4894	kristen.bowles@usda.gov
POSTAL: Albuquerque Service Center Payments – Grants & Agreements 101B Sun Ave NE Albuquerque, NM 87109	

- E. INDIRECT COST RATES. KBP has elected to not assess indirect costs against this award.
- F. PRIOR WRITTEN APPROVAL. KBP shall obtain prior written approval pursuant to conditions set forth in 2 CFR 200.407.
- G. MODIFICATIONS. Modifications within the scope of this award must be made by mutual consent of the parties, by the issuance of a written modification signed and dated by all properly authorized signatory officials, prior to any changes being performed. Requests for modification should be made, in writing, at least 60 days prior to implementation of the requested change. The Forest Service is not obligated to fund any changes not properly approved in advance.
- H. PERIOD OF PERFORMANCE. This agreement is executed as of the date of the Forest Service signatory official signature. Pre-award costs are authorized as of 07/01/2023 pursuant to 2 CFR 200.458.
- The end date, or expiration date is **12/31/2026**. This instrument may be extended by a properly executed modification. *See Modification Provision above.*
- I. AUTHORIZED REPRESENTATIVES. By signature below, each party certifies that the individuals listed in this document as representatives of the individual parties are authorized to act in their respective areas for matters related to this award. In witness whereof the parties hereto have executed this award.

PETER A. MICCICHE, Borough Mayor
Kenai Peninsula Borough

Date

CHAD DAVIS, Director
U.S. Forest Service, State and Private Forestry

Date

The authority and the format of this award (23-DG-11100106-901) have been reviewed and approved for signature.

Ben Martin

Digitally signed by Ben Martin
Date: 2023.07.14 12:34:30 -07'00'

BEN MARTIN,
Forest Service Grants Management Specialist

Date

ATTACHMENT A: FOREST SERVICE AWARD PROVISIONS

- A. COLLABORATIVE ARRANGEMENTS. Where permitted by terms of the award and Federal law, KBP may enter into collaborative arrangements with other organizations to jointly carry out activities with Forest Service funds available under this award.
- B. FOREST SERVICE LIABILITY TO THE RECIPIENT. The United States shall not be liable to KBP for any costs, damages, claims, liabilities, and judgments that arise in connection with the performance of work under this award, including damage to any property owned by KBP or any third party.
- C. NOTICES. Any notice given by the Forest Service or KBP will be sufficient only if in writing and delivered in person, mailed, or transmitted electronically by e-mail or fax, as follows:

To the Forest Service Program Manager, at the address specified in the award.

To KBP, at the address shown in the award or such other address designated within the award.

Notices will be effective when delivered in accordance with this provision, or on the effective date of the notice, whichever is later.

- D. SUBAWARDS. Prior approval is required to issue subawards under this grant. The intent to subaward must be identified in the approved budget and scope of work and approved in the initial award or through subsequent modifications. Approval of each individual subaward is not required, however the cooperator must document that each sub-recipient does NOT have active exclusions in the System for Award Management (sam.gov).

The Cooperator must also ensure that they have evaluated each subrecipient's risk in accordance with 2 CFR 200.332 (b).

Any subrecipient under this award must be notified that they are subject to the OMB guidance in subparts A through F of 2 CFR Part 200, as adopted and supplemented by the USDA in 2 CFR Part 400. Any sub-award must follow the regulations found in 2 CFR 200.331 through .333.

All subawards \$30,000 or more must be reported at fsrs.gov in compliance with 2 CFR 170. See Attachment B for full text.

- E. FINANCIAL STATUS REPORTING. A Federal Financial Report, Standard Form SF-425 (and Federal Financial Report Attachment, SF-425A, if required for reporting multiple awards), must be submitted semi-annually. These reports are due 30 days after the reporting period ending June 30, December 31. The final SF-425 (and SF-425A, if applicable) must be submitted either with the final payment request or no later than 120

days from the expiration date of the award. These forms may be found at <https://www.grants.gov/web/grants/forms.html>.

- F. PROGRAM PERFORMANCE REPORTS. The recipient shall perform all actions identified and funded in application/modification narratives within the performance period identified in award.

In accordance with 2 CFR 200.301, reports must relate financial data to performance accomplishments of the federal award.

KBP shall submit semi-annual performance reports. These reports are due 30 days after the reporting period ending June 30, December 31. The final performance report shall be submitted either with KBP's final payment request, or separately, but not later than 120 days from the expiration date of the award.

- Additional pertinent information:

- G. NOTIFICATION. KBP shall immediately notify the Forest Service of developments that have a significant impact on the activities supported under this award. Also, notification must be given in case of problems, delays or adverse conditions that materially impair the ability to meet the objectives of the award. This notification must include a statement of the action taken or contemplated, and any assistance needed to resolve the situation.
- H. CHANGES IN KEY PERSONNEL. Any revision to key personnel identified in this award requires notification of the Forest Service Program Manager by email or letter.
- I. USE OF FOREST SERVICE INSIGNIA. In order for KBP to use the Forest Service insignia on any published media, such as a Web page, printed publication, or audiovisual production, permission must be granted by the Forest Service's Office of Communications (Washington Office). A written request will be submitted by Forest Service, Program Manager, to the Office of Communications Assistant Director, Visual Information and Publishing Services prior to use of the insignia. The Forest Service Program Manager will notify KBP when permission is granted.
- J. FUNDING EQUIPMENT. Federal funding under this award is not available for reimbursement of KBP's purchase of equipment. Equipment is defined as having a fair market value of \$5,000 or more per unit and a useful life of over one year. Supplies are those items that are not equipment.
- K. PUBLIC NOTICES. It is Forest Service's policy to inform the public as fully as possible of its programs and activities. KBP is encouraged to give public notice of the receipt of this award and, from time to time, to announce progress and accomplishments.

KBP may call on Forest Service's Office of Communication for advice regarding public notices. KBP is requested to provide copies of notices or announcements to the Forest Service Program Manager and to Forest Service's Office Communications as far in advance of release as possible.

- L. FOREST SERVICE ACKNOWLEDGED IN PUBLICATIONS, AUDIOVISUALS, AND ELECTRONIC MEDIA. KBP shall acknowledge Forest Service support in any publications, audiovisuals, and electronic media developed as a result of this award. Follow direction in USDA Supplemental 2 CFR 415.2.
- M. NONDISCRIMINATION STATEMENT – PRINTED, ELECTRONIC, OR AUDIOVISUAL MATERIAL. KBP shall include the following statement, in full, in any printed, audiovisual material, or electronic media for public distribution developed or printed with any Federal funding.

In accordance with Federal law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, disability, and reprisal or retaliation for prior civil rights activity. (Not all prohibited bases apply to all programs.)

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, and American Sign Language) should contact the responsible State or local Agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form, which can be obtained online at <https://www.ocio.usda.gov/document/ad-3027>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

- (1) Mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue SW, Washington, D.C. 20250-9410; or*
- (2) Fax: (833) 256-1665 or (202) 690-7442; or*
- (3) Email: program.intake@usda.gov.*

If the material is too small to permit the full Non-Discrimination Statement to be included, the material will, at a minimum, include the alternative statement:

"This institution is an equal opportunity provider."

N. DISPUTES.

1. Any dispute under this award shall be decided by the Signatory Official. The Signatory Official shall furnish KBP a written copy of the decision.
2. Decisions of the Signatory Official shall be final unless, within 30 days of receipt of the decision of the Signatory Official, KBP appeal(s) the decision to the Forest Service's Director, State & Private Forestry (SPF). Any appeal made under this provision shall be in writing and addressed to the Director, SPF, USDA, Forest Service, Washington, DC 20024. A copy of the appeal shall be concurrently furnished to the Signatory Official.
3. In order to facilitate review on the record by the Director, SPF, KBP shall be given an opportunity to submit written evidence in support of its appeal. No hearing will be provided.
4. A decision under this provision by the Director, SPF is final.
5. The final decision by the Director, SPF does not preclude KBP from pursuing remedies available under the law.

- O. AWARD CLOSEOUT. KBP must submit, no later than 120 calendar days after the end date of the period of performance, all financial, performance, and other reports as required by the terms and conditions of the Federal award.

Any unobligated balance of cash advanced to KBP must be immediately refunded to the Forest Service, including any interest earned in accordance with 2 CFR 200.344(d).

If this award is closed without audit, the Forest Service reserves the right to disallow and recover an appropriate amount after fully considering any recommended disallowances resulting from an audit which may be conducted later.

- P. TERMINATION. This award may be terminated, in whole or part pursuant to 2 CFR 200.340.

- Q. DEBARMENT AND SUSPENSION. KBP shall immediately inform the Forest Service if they or any of their principals are presently excluded, debarred, or suspended from entering into covered transactions with the federal government according to the terms of 2 CFR Part 180. Additionally, should KBP or any of their principals receive a transmittal letter or other official federal notice of debarment or suspension, then they shall notify the Forest Service without undue delay. This applies whether the exclusion, debarment, or suspension is voluntary or involuntary. The Recipient shall adhere to 2 CFR Part 180 Subpart C in regards to review of sub-recipients or contracts for debarment and suspension.

All subrecipients and contractors must complete the form AD-1048, Certification

Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion, Lower Tier Covered Transactions. Blank forms are available electronically. Completed forms must be kept on file with the primary recipient.

R. MEMBERS OF CONGRESS. Pursuant to 41 U.S.C. 22, no member of, or delegate to, Congress shall be admitted to any share or part of this award, or benefits that may arise therefrom, either directly or indirectly.

S. TRAFFICKING IN PERSONS.

1. Provisions applicable to a Recipient that is a private entity.

- a. You as the Recipient, your employees, Subrecipients under this award, and Subrecipients' employees may not:
 - (1) Engage in severe forms of trafficking in persons during the period of time that the award is in effect;
 - (2) Procure a commercial sex act during the period of time that the award is in effect; or
 - (3) Use forced labor in the performance of the award or subawards under the award.
- b. We as the Federal awarding agency may unilaterally terminate this award, without penalty, if you or a Subrecipient that is a private entity:
 - (1) Is determined to have violated a prohibition in paragraph a.1 of this award term; or
 - (2) Has an employee who is determined by the agency official authorized to terminate the award to have violated a prohibition in paragraph a.1 of this award term through conduct that is either:
 - i. Associated with performance under this award; or
 - ii. Imputed to you or the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, "OMB Guidelines to Agencies on Government wide Debarment and Suspension (Nonprocurement),".

2. Provision applicable to a Recipient other than a private entity. We as the Federal awarding agency may unilaterally terminate this award, without penalty, if a subrecipient that is a private entity:
- a. Is determined to have violated an applicable prohibition in paragraph a.1 of this award term; or
 - b. Has an employee who is determined by the agency official authorized to terminate the award to have violated an applicable prohibition in paragraph a.1 of this award term through conduct that is either—
 - (1) Associated with performance under this award; or
 - (2) Imputed to the subrecipient using the standards and due process for

imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, “OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement),”

3. Provisions applicable to any recipient.
 - a. You must inform us immediately of any information you receive from any source alleging a violation of a prohibition in paragraph a.1 of this award term.
 - b. Our right to terminate unilaterally that is described in paragraph a.2 or b of this section:
 - (1) Implements section 106(g) of the Trafficking Victims Protection Act of 2000 (TVPA), as amended (22 U.S.C. 7104(g)), and
 - (2) Is in addition to all other remedies for noncompliance that are available to us under this award.
 - c. You must include the requirements of paragraph a.1 of this award term in any subaward you make to a private entity.
4. Definitions. For purposes of this award term:
 - a. “Employee” means either:
 - (1) An individual employed by you or a subrecipient who is engaged in the performance of the project or program under this award; or
 - (2) Another person engaged in the performance of the project or program under this award and not compensated by you including, but not limited to, a volunteer or individual whose services are contributed by a third party as an in-kind contribution toward cost sharing or matching requirements.
 - b. “Forced labor” means labor obtained by any of the following methods: the recruitment, harboring, transportation, provision, or obtaining of a person for labor or services, through the use of force, fraud, or coercion for the purpose of subjection to involuntary servitude, peonage, debt bondage, or slavery.
 - c. “Private entity”:
 - (1) Means any entity other than a State, local government, Indian tribe, or foreign public entity, as those terms are defined in 2 CFR 175.25.
 - (2) Includes:
 - i. A nonprofit organization, including any nonprofit institution of higher education, hospital, or tribal organization other than one included in the definition of Indian tribe at 2 CFR 175.25(b).
 - ii. A for-profit organization.
 - d. “Severe forms of trafficking in persons,” “commercial sex act,” and “coercion” have the meanings given at section 103 of the TVPA, as amended (22 U.S.C. 7102).

T. DRUG-FREE WORKPLACE.

1. KBP agree(s) that it will publish a drug-free workplace statement and provide a copy to each employee who will be engaged in the performance of any project/program that receives federal funding. The statement must

- a. Tell the employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in its workplace;
- b. Specify the actions KBP will take against employees for violating that prohibition; and
- c. Let each employee know that, as a condition of employment under any award, the employee:

- (1) Shall abide by the terms of the statement, and
- (2) Shall notify KBP in writing if they are convicted for a violation of a criminal drug statute occurring in the workplace, and shall do so no more than 5 calendar days after the conviction.

2. KBP agree(s) that it will establish an ongoing drug-free awareness program to inform employees about
 - a. The dangers of drug abuse in the workplace;
 - b. The established policy of maintaining a drug-free workplace;
 - c. Any available drug counseling, rehabilitation and employee assistance programs; and
 - d. The penalties that you may impose upon them for drug abuse violations occurring in the workplace.
3. Without the Program Manager's expressed written approval, the policy statement and program must be in place as soon as possible, no later than the 30 days after the effective date of this instrument, or the completion date of this award, whichever occurs first.
4. KBP agrees to immediately notify the Program Manager if an employee is convicted of a drug violation in the workplace. The notification must be in writing, identify the employee's position title, the award number of each award on which the employee worked. The notification must be sent to the Program Manager within 10 calendar days after KBP learns of the conviction.
5. Within 30 calendar days of learning about an employee's conviction, KBP must either
 - a. Take appropriate personnel action against the employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973 (29 USC 794), as amended, or
 - b. Require the employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for these purposes by a Federal, State or local health, law enforcement, or other appropriate agency.

U. PROHIBITION AGAINST USING FUNDS WITH ENTITIES THAT REQUIRE CERTAIN INTERNAL CONFIDENTIALITY AGREEMENTS.

1. The recipient may not require its employees, contractors, or subrecipients seeking to report fraud, waste, or abuse to sign or comply with internal confidentiality

agreements or statements prohibiting or otherwise restricting them from lawfully reporting that waste, fraud, or abuse to a designated investigative or law enforcement representative of a Federal department or agency authorized to receive such information.

2. The recipient must notify its employees, contractors, or subrecipients that the prohibitions and restrictions of any internal confidentiality agreements inconsistent with paragraph (1) of this award provision are no longer in effect.
 3. The prohibition in paragraph (1) of this award provision does not contravene requirements applicable to any other form issued by a Federal department or agency governing the nondisclosure of classified information.
 4. If the Government determines that the recipient is not in compliance with this award provision, it;
 - a. Will prohibit the recipient's use of funds under this award in accordance with sections 743, 744 of Division E of the Consolidated Appropriations Act, 2016, (Pub. L. 114-113) or any successor provision of law; and
 - b. May pursue other remedies available for the recipient's material failure to comply with award terms and conditions.
- V. ELIGIBLE WORKERS. KBP shall ensure that all employees complete the I-9 form to certify that they are eligible for lawful employment under the Immigration and Nationality Act (8 U.S.C. 1324(a)). KBP shall comply with regulations regarding certification and retention of the completed forms. These requirements also apply to any contract or supplemental instruments awarded under this award.
- W. FREEDOM OF INFORMATION ACT (FOIA). Public access to award or agreement records must not be limited, except when such records must be kept confidential and would have been exempted from disclosure pursuant to Freedom of Information regulations (5 U.S.C. 552). Requests for research data are subject to 2 CFR 315(e).
- Public access to culturally sensitive data and information of Federally-recognized Tribes may also be explicitly limited by P.L. 110-234, Title VIII Subtitle B §8106 (2009 Farm Bill).
- X. TEXT MESSAGING WHILE DRIVING. In accordance with Executive Order (EO) 13513, "Federal Leadership on Reducing Text Messaging While Driving," any and all text messaging by Federal employees is banned: a) while driving a Government owned vehicle (GOV) or driving a privately owned vehicle (POV) while on official Government business; or b) using any electronic equipment supplied by the Government when driving any vehicle at any time. All Cooperators, their Employees, Volunteers, and Contractors are encouraged to adopt and enforce policies that ban text messaging when driving company owned, leased or rented vehicles, POVs or GOVs when driving while on official Government business or when performing any work for or on behalf of the Government.
- Y. PROMOTING FREE SPEECH AND RELIGIOUS FREEDOM. As a recipient of USDA financial assistance, you will comply with the following:

1. Do not discriminate against applicants for sub-grants on the basis of their religious character.
2. 7 Code of Federal Regulations (CFR) part 16.3(a), Rights of Religious Organizations.
3. Statutory and National policy requirements, including those prohibiting discrimination and those described in Executive Order 13798 promoting free speech and religious freedom, 2 CFR 200.300.

Z. PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT. The cooperator (including subrecipients) is responsible for compliance with the prohibition on certain telecommunications and video surveillance services or equipment identified in 2 CFR 200.216. See Public Law 115-232, Section 889 for additional information.

In accordance with 2 CFR 200.216, the grantee (including subrecipients) is prohibited from obligating or expending loan or grant funds for covered telecommunications equipment or services to:

- (1) procure or obtain, extend or renew a contract to procure or obtain;
- (2) enter into a contract (or extend or renew a contract) to procure; or
- (3) obtain the equipment, services or systems.

ATTACHMENT B: 2 CFR PART 170

Appendix A to Part 170—Award Term

I. Reporting Subawards and Executive Compensation

a. *Reporting of first-tier subawards.*

1. *Applicability.* Unless you are exempt as provided in paragraph d. of this award term, you must report each action that equals or exceeds \$30,000 in Federal funds for a subaward to a non-Federal entity or Federal agency (see definitions in paragraph e. of this award term).
2. *Where and when to report.*
 - i. The non-Federal entity or Federal agency must report each obligating action described in paragraph a.1. of this award term to <http://www.fsrs.gov>.
 - ii. For subaward information, report no later than the end of the month following the month in which the obligation was made. (For example, if the obligation was made on November 7, 2010, the obligation must be reported by no later than December 31, 2010.)
3. *What to report.* You must report the information about each obligating action that the submission instructions posted at <http://www.fsrs.gov> specify.

b. *Reporting total compensation of recipient executives for non-Federal entities.*

1. *Applicability and what to report.* You must report total compensation for each of your five most highly compensated executives for the preceding completed fiscal year, if—
 - i. The total Federal funding authorized to date under this Federal award equals or exceeds \$30,000 as defined in 2 CFR 170.320;
 - ii. in the preceding fiscal year, you received—
 - (A) 80 percent or more of your annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards), and
 - (B) \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and,
 - iii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/execomp.htm>.)
2. *Where and when to report.* You must report executive total compensation described in paragraph b.1. of this award term:
 - i. As part of your registration profile at <https://www.sam.gov>.
 - ii. By the end of the month following the month in which this award is made, and annually thereafter.

c. *Reporting of Total Compensation of Subrecipient Executives.*

1. *Applicability and what to report.* Unless you are exempt as provided in paragraph d. of this award term, for each first-tier non-Federal entity subrecipient under this award, you shall report the names and total compensation of each of the subrecipient's five most

highly compensated executives for the subrecipient's preceding completed fiscal year, if—

- i. in the subrecipient's preceding fiscal year, the subrecipient received—
 - (A) 80 percent or more of its annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards) and,
 - (B) \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts), and Federal financial assistance subject to the Transparency Act (and subawards); and
 - ii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/execomp.htm>.)
2. *Where and when to report.* You must report subrecipient executive total compensation described in paragraph c.1. of this award term:
- i. To the recipient.
 - ii. By the end of the month following the month during which you make the subaward. For example, if a subaward is obligated on any date during the month of October of a given year (*i.e.*, between October 1 and 31), you must report any required compensation information of the subrecipient by November 30 of that year.
- d. *Exemptions.* If, in the previous tax year, you had gross income, from all sources, under \$300,000, you are exempt from the requirements to report:
- i. Subawards, and
 - ii. The total compensation of the five most highly compensated executives of any subrecipient.
- e. *Definitions.* For purposes of this award term:
1. Federal Agency means a Federal agency as defined at 5 U.S.C. 551(1) and further clarified by 5 U.S.C. 552(f).
 2. Non-Federal *entity* means all of the following, as defined in 2 CFR part 25:
 - i. A Governmental organization, which is a State, local government, or Indian tribe;
 - ii. A foreign public entity;
 - iii. A domestic or foreign nonprofit organization; and,
 - iv. A domestic or foreign for-profit organization
 3. *Executive* means officers, managing partners, or any other employees in management positions.
 4. *Subaward:*
 - i. This term means a legal instrument to provide support for the performance of any portion of the substantive project or program for which you received this award and that you as the recipient award to an eligible subrecipient.
 - ii. The term does not include your procurement of property and services needed to carry out the project or program (for further explanation, see 2 CFR 200.331).
 - iii. A subaward may be provided through any legal agreement, including an agreement that you or a subrecipient considers a contract.

5. *Subrecipient* means a non-Federal entity or Federal agency that:
 - i. Receives a subaward from you (the recipient) under this award; and
 - ii. Is accountable to you for the use of the Federal funds provided by the subaward.
6. *Total compensation* means the cash and noncash dollar value earned by the executive during the recipient's or subrecipient's preceding fiscal year and includes the following (for more information see 17 CFR 229.402(c)(2)).

END OF ATTACHMENT B: 2 CFR PART 170

ATTACHMENT C: WHISTLEBLOWER NOTICE

Whistleblowers perform an important service to USDA and the public when they come forward with what they reasonably believe to be evidence of wrongdoing. They should never be subject to reprisal for doing so. Federal law protects federal employees as well as personal services contractors and employees of Federal contractors, subcontractors, grantees, and subgrantees against reprisal for whistleblowing. USDA bears the responsibility to ensure that nothing in a non-disclosure agreement which a contractor, subcontractor, grantee, or subgrantee requires their employees to sign should be interpreted as limiting their ability to provide information to the Office of Inspector General (OIG).

41 U.S.C. § 4712 requires the head of each executive agency to ensure that its contractors inform their workers in writing of the rights and remedies under the statute. Accordingly, it is illegal for a personal services contractor or an employee of a Federal contractor, subcontractor, grantee, or subgrantee to be discharged, demoted, or otherwise discriminated against for making a protected whistleblower disclosure. In this context, these categories of individuals are whistleblowers who disclose information that the individual reasonably believes is evidence of one of the following:

- Gross mismanagement of a Federal contract or grant;
- A gross waste of Federal funds;
- An abuse of authority relating to a Federal contract or grant;
- A substantial and specific danger to public health or safety; or
- A violation of law, rule, or regulation related to a Federal contract (including the competition for or negotiation of a contract) or grant.

To be protected under 41 U.S.C. § 4712, the disclosure must be made to one of the following:

- A Member of Congress, or a representative of a committee of Congress;
- The OIG;
- The Government Accountability Office (GAO);
- A Federal employee responsible for contract or grant oversight or management at USDA;
- An otherwise authorized official at USDA or other law enforcement agency;
- A court or grand jury; or
- A management official or other employee of the contractor, subcontractor, or grantee who has the responsibility to investigate, discover, or address misconduct.

Under 41 U.S.C. § 4712, personal services contractors as well as employees of contractors, subcontractors, grantees, or subgrantees may file a complaint with OIG, who will investigate the matter unless they determine that the complaint is frivolous, fails to allege a violation of the prohibition against whistleblower reprisal, or has been addressed in another proceeding. OIG's investigation is then presented to the head of the executive agency who evaluates the facts of the investigation and can order the contractor, subcontractor, grantee, or subgrantee

to take remedial action, such as reinstatement or back pay.

Federal Acquisition Regulation (FAR) Subpart 3.903, *Whistleblower Protections for Contractor Employees, Policy*, prohibits government contractors from retaliating against a contract worker for making a protected disclosure related to the contract. FAR Subpart 3.909-1 prohibits the Government from using funds for a contract with an entity that requires its employees or subcontractors to sign internal confidentiality statements prohibiting or restricting disclosures of fraud, waste, or abuse to designated persons. This prohibition does not contravene agreements pertaining to classified information. The regulation also requires contracting officers to insert FAR clause 52.203-17, *Contractor Employee Whistleblower Rights and Requirement to Inform Employees of Whistleblower Rights*, in all solicitations and contracts that exceed the Simplified Acquisition Threshold as defined in FAR Subpart 3.908. This clause requires notification to contractor employees that they are subject to the whistleblower rights and remedies referenced in 41 U.S.C. § 4712.

In order to make a complaint alleging any of the violations mentioned above, one should complete the OIG Hotline form located at: <https://www.usda.gov/oig/hotline>. For additional information, they may also visit the WPC's webpage at: <https://www.usda.gov/oig/wpc> or they may directly contact the WPC at OIGWPC@oig.usda.gov.



Office of the Borough Mayor

144 N. Binkley Street, Soldotna, Alaska 99669 • (907) 714-2150 • (907) 714-2377

Peter A. Micciche
Mayor

April 17, 2023

Sheila Walker
Cooperative Fire Program Specialist
U.S. Forest Service
1835 Black Lake Blvd., SW, Ste A
Olympia WA 98512-5607

Submitted electronically

Subject: Community Wildfire Protection Plan Implementation Project
Request for Funds

Dear Ms. Walker:

The Kenai Peninsula Borough (KPB) formally requests funds in the amount of \$1,500,000 to address borough-owned rights-of-way (ROWs) impacted by dead spruce trees, resulting from the resurgence of a spruce bark beetle infestation on the peninsula.

The borough road system encompasses 650 miles of roadways totaling 6,029 roads within 29 service districts. The 2022 KPB Community Wildfire Protection Plan (CWPP) identifies cleared ROWs as a priority to protect life and property by mitigating the potential for extreme fire behavior (CWPP excerpt page 71).¹ This fuels reduction project ensures safe ingress/egress for the public and first responders, utilizes ROWs as fuel breaks during wildfire operations, and lessens utility outages or fire starts caused by downed trees during wind events.

On behalf of our residents, we greatly appreciate the financial support for such a vital mitigation project to protect our communities. Please contact Robert Ruffner, KPB Planning Director should you need additional information at 907-714-2201 or ruffner@kpb.us.

Sincerely,

Peter A. Micciche
Mayor

ba/PA

CC: Robert Ruffner, KPB Planning Director
Brenda Ahlberg, KPB Emergency Manager
Abe Davis, Fuels Coordinator - USFS Region 10

¹ 2022 KPB Community Wildfire Protection Plan www.kpb.us/cwpp.

[View Burden Statement](#)

OMB Number: 4040-0004

Expiration Date: 11/30/2025

Application for Federal Assistance SF-424*** 1. Type of Submission:**

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

*** 2. Type of Application:**

- ☒ New
☐ Continuation
☐ Revision

*** If Revision, select appropriate letter(s):***** Other (Specify):***** 3. Date Received:****4. Applicant Identifier:****5a. Federal Entity Identifier:****5b. Federal Award Identifier:****State Use Only:****6. Date Received by State:****7. State Application Identifier:****8. APPLICANT INFORMATION:***** a. Legal Name:** Kenai Peninsula Borough*** b. Employer/Taxpayer Identification Number (EIN/TIN):**

92-0030894

*** c. UEI:**

LFW1BSEYK6H3

d. Address:*** Street1:** 144 N. Binkley Street**Street2:***** City:** Soldotna**County/Parish:***** State:** AK: Alaska**Province:***** Country:** USA: UNITED STATES*** Zip / Postal Code:** 99669-7520**e. Organizational Unit:****Department Name:**

Planning Department

Division Name:**f. Name and contact information of person to be contacted on matters involving this application:****Prefix:***** First Name:**

Robert

Middle Name:*** Last Name:**

Ruffner

Suffix:**Title:** Planning Director**Organizational Affiliation:***** Telephone Number:** 907-714-2201**Fax Number:***** Email:** rruffner@kpb.us

Application for Federal Assistance SF-424*** 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U.S. Forest Service

11. Catalog of Federal Domestic Assistance Number:

10.730

CFDA Title:

Community Project Funds - 2023 Congressionally Directed Spending

*** 12. Funding Opportunity Number:**

N/A

* Title:

13. Competition Identification Number:

N/A

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Kenai Peninsula Borough, Community Wildfire Protection Plan Implementation Project

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424**16. Congressional Districts Of:**

* a. Applicant 01

* b. Program/Project 01

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date: 07/01/2023

* b. End Date: 12/31/2026

18. Estimated Funding (\$):

* a. Federal	1,500,000.00
* b. Applicant	0.00
* c. State	0.00
* d. Local	0.00
* e. Other	0.00
* f. Program Income	0.00
* g. TOTAL	1,500,000.00

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on .
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☒ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: Mr.

* First Name: Peter

Middle Name: A.

* Last Name: Micciche

Suffix:

* Title: Mayor

* Telephone Number: 907-714-2150

Fax Number:

* Email: mayor@kpb.us

* Signature of Authorized Representative:



* Date Signed: 6/8/2023

BUDGET INFORMATION - Non-Construction ProgramsOMB Number: 4040-0006
Expiration Date: 02/28/2025**SECTION A - BUDGET SUMMARY**

Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1. Community Project Funds - 2023 Congressional Directed Spending	10.730	\$	\$	\$ 1,500,000.00	\$	\$ 1,500,000.00
2.						
3.						
4.						
5. Totals		\$	\$	\$ 1,500,000.00	\$	\$ 1,500,000.00

SECTION B - BUDGET CATEGORIES

6. Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY				Total (5)
	(1)	(2)	(3)	(4)	
	Community Project Funds - 2023 Congressional Directed Spending				
a. Personnel	\$ 219,000.00	\$	\$	\$	\$ 219,000.00
b. Fringe Benefits	42,936.00				42,936.00
c. Travel	48,816.00				48,816.00
d. Equipment	0.00				0.00
e. Supplies	1,500.00				1,500.00
f. Contractual	1,187,748.00				1,187,748.00
g. Construction	0.00				0.00
h. Other	0.00				0.00
i. Total Direct Charges (sum of 6a-6h)	1,500,000.00				\$ 1,500,000.00
j. Indirect Charges	0.00				\$ 0.00
k. TOTALS (sum of 6i and 6j)	\$ 1,500,000.00	\$	\$	\$	\$ 1,500,000.00
7. Program Income	\$ 0.00	\$	\$	\$	\$ 0.00

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Standard Form 424A (Rev. 7- 97)
Prescribed by OMB (Circular A -102) Page 1A

SECTION C - NON-FEDERAL RESOURCES						
(a) Grant Program		(b) Applicant	(c) State	(d) Other Sources	(e) TOTALS	
8.	Community Project Funds - 2023 Congressionally Directed Spending	\$ <input style="width: 100px;" type="text"/>	\$ <input style="width: 100px;" type="text"/>	\$ <input style="width: 100px;" type="text"/>	\$ <input style="width: 100px;" type="text"/>	
9.	<input style="width: 300px;" type="text"/>	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>	
10.	<input style="width: 300px;" type="text"/>	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>	
11.	<input style="width: 300px;" type="text"/>	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>	
12. TOTAL (sum of lines 8-11)		\$ <input style="width: 100px;" type="text"/>	\$ <input style="width: 100px;" type="text"/>	\$ <input style="width: 100px;" type="text"/>	\$ <input style="width: 100px;" type="text"/>	
SECTION D - FORECASTED CASH NEEDS						
		Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
13.	Federal	\$ <input style="width: 100px;" type="text" value="250,000.00"/>	\$ <input style="width: 100px;" type="text"/>	\$ <input style="width: 100px;" type="text"/>	\$ <input style="width: 100px;" type="text"/>	\$ <input style="width: 100px;" type="text" value="250,000.00"/>
14.	Non-Federal	\$ <input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>
15. TOTAL (sum of lines 13 and 14)		\$ <input style="width: 100px;" type="text" value="250,000.00"/>	\$ <input style="width: 100px;" type="text"/>	\$ <input style="width: 100px;" type="text"/>	\$ <input style="width: 100px;" type="text"/>	\$ <input style="width: 100px;" type="text" value="250,000.00"/>
SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT						
(a) Grant Program		FUTURE FUNDING PERIODS (YEARS)				
		(b) First	(c) Second	(d) Third	(e) Fourth	
16.	Community Project Funds - 2023 Congressionally Directed Spending	\$ <input style="width: 100px;" type="text" value="250,000.00"/>	\$ <input style="width: 100px;" type="text" value="500,000.00"/>	\$ <input style="width: 100px;" type="text" value="500,000.00"/>	\$ <input style="width: 100px;" type="text"/>	
17.	<input style="width: 300px;" type="text"/>	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>	
18.	<input style="width: 300px;" type="text"/>	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>	
19.	<input style="width: 300px;" type="text"/>	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>	
20. TOTAL (sum of lines 16 - 19)		\$ <input style="width: 100px;" type="text" value="250,000.00"/>	\$ <input style="width: 100px;" type="text" value="500,000.00"/>	\$ <input style="width: 100px;" type="text" value="500,000.00"/>	\$ <input style="width: 100px;" type="text"/>	
SECTION F - OTHER BUDGET INFORMATION						
21. Direct Charges:		<input style="width: 200px;" type="text" value="1,500,000"/>		22. Indirect Charges:		
23. Remarks:		<input style="width: 500px;" type="text" value="Request pre-award \$250,000 starting July 1, 2023."/>				

Kenai Peninsula Borough, Community Wildfire Protection Plan Implementation Project

Project Contact:

Robert Ruffner, Kenai Peninsula Borough Planning Director

rruffner@kpb.us

907-714-2201

1. Project Summary: This request is to clear hazardous trees along road right-of-ways (ROWs) within the Kenai Peninsula Borough (KPB) and utility easement corridors. The borough road system encompasses 650 miles of roadways totaling 6,029 roads within 28 service districts. The 2022 Community Wildfire Protection Plan (CWPP) identifies cleared ROWs as a priority to protect life and property by mitigating the potential for extreme fire behavior (CWPP excerpt page 71). This project will utilize the 28 service districts to employ private contractors to remove dead trees in borough ROWs. The borough planning department will work closely with the road service area and will establish priorities consistent with the CWPP. The KPB will create milestones and goals achieved by using contracts that have been competitively bid for each of the prioritized service area districts. This methodology will allow for the project to be quickly implemented with specific oversight to ensure milestones are met in a timely manner. This methodology will result in cleared ROWs that may also compliment other fuels mitigation projects in adjacent areas.

2. Duration: Three years; a no-cost time extension will be evaluated 2026 prior to performance period end.

3. Total Project Costs per Project Year:

TOTAL	Year 1	Year 2	Year 3	Year 4
\$1,500,000	\$500,000	\$500,000	\$500,000	

4. Measurable Goals and Objectives:

- a) Number and linear distance of mitigated ROWs completed to ensure safe ingress/egress for citizens and first responders.
- b) Number of trees removed.

5. Statement of Work:

Output 1 - Grant Management Procedures (on-going)

Timeline: Grant management and compliance is practiced from award notification to grant close-out. Initial steps for award execution include:

Task 1: Community & Fiscal Projects Manager reviews grant terms and conditions, program regulations and reporting requirements with the Project Manager (PM) - approximately two weeks post award notification;

Task 2: Community & Fiscal Projects and PM work with the Finance Department to set up project code to track all award activities; draft ordinance and memo for legal review - approximately three weeks post award notification, and;

Task 3: Schedule project kickoff meeting with appropriate personnel - approximately three weeks post award notification.

Outcome: PM and associated staff have a thorough understanding of responsibilities and reporting requirements associated with the grant program.

Output 2 - Complete Municipal Process

Timeline: ~45 days post award

Task 1: Submit an "Intent to Accept" email to USFS and concurrently schedule ordinance for introduction (dependent upon public hearing schedule);

Task 2: Assembly approves and appropriates the funds for the project by way of ordinance, authorizing the mayor to enter into the agreement after final negotiations;

Outcome: Municipal process completed and necessary communications are established between grantor and all relevant KPB departments.

Output 3 - Complete Geographic Assessment

Timeline: ~2 months post award

Task: Geographic Information Systems to assess, analyze and prioritize, in conjunction with prioritization criteria, the ROW/Utility corridors for treatment.

Outcome: Defined areas of treatment for project, and identified locations for contracts.

Output 4 - Complete Procurement Process

Timeline: ~3 months post award

Task: PM to work with Purchasing Department to establish RFP, solicit the market for a qualified vendor(s) and enter into a contract(s) to complete established milestones for project completion.

Outcome: Purchasing process is completed for approved contractor(s).

Output 5 - Project Initiation

Timeline: ~3 months post award

Task 1: PM and Roads Service Area (RSA) in collaboration with local utility providers and private property owners where relevant and appropriate, prioritize ROWs treatments;

Task 2: Develop and implement public campaign for project awareness and public input;

Task 3: RSA staff complete temporary ROW permits with adjacent property owners;

Output 6 - Project Oversight and Completion

Timeline: ~12 months post award

Task 1: PM to works with contractors to achieve milestones within established timeframes;

Task 2: Establish reporting requirements consistent with guidance provided by local governing body to track activity

Task 3: Submit annual report to granting authority on progress.

Task 4: Participate and report to the All Lands all Hands multiagency effort tracking spruce bark beetle activity. Use this venue for guidance on any necessary adaptive management for subsequent year activity.

Outcome: 1st year program objectives completed, and program evaluated to ensure timely start up of subsequent year's project objectives.

Output 7 - Project Continuation and Completion

Timeline: Project years 2 and 3

Task 1: Continue Outputs 1 - 6

Outcome: All program objectives finalized prior to performance period end.

6. Duration: Estimated three-year program starting June 2023, ending December 2026.

7. Scheduling factors: no identified scheduling challenges identified

8. Project Management Plan: Project manager will ensure oversight and completed in cooperation with KPB Departments: Finance, Procurement, Capital Projects, Planning, Land Management Division, and Roads Service Area.

9. Deliverables: Number and distance of ROWs within KPB Roads Service Area surveyed and cleared of hazardous trees. - Target 15,000 hazard trees removed from priority areas.

10. Additional Project Information (relevant to all phases)

1) **Compatibility/Synergy:** List of collaborating agencies. The project is supported by resolution of the Assembly of the Kenai Peninsula Borough. Collaboration will include local electrical utility providers and private property owners where appropriate.

2) **Bundling:** No bundling will occur.

4) **Program Income:** There will be no program income.

5) **Maps/Imagery:** we will produce maps over imagery highlighting areas of fuel mitigation, updated quarterly to demonstrate progress; we may utilize online mapping technology to keep all parties informed of progress

11. Relationship to Other Federal Programs: None

12. Project Information Questions:

1) Environmental Review

- i. Does the project require any Federal environmental review (e.g., environmental assessment, environmental impact statement, biological opinion)?
____ Yes __x__ No
- ii. Does the project require any State environmental review (e.g., Consistency Determination, State Historic Preservation Office)?
____ Yes __x__ No
- iii. Does the project require any local environmental review (e.g., zoning)?
____ Yes __x__ No

If the answer to any of these questions is "yes," provide a copy of the environmental review(s) with the grant application.

2) Permits

- i. Does the project require any Federal permits?
____ Yes __x__ No
- ii. Does the project require any State permits?
____ Yes __x__ No
- iii. Does the project require any local permits?
__x__ Yes ____ No

If the answer is "yes," provide an explanation of the local permitting requirements. Activities in a right of way require permit authorization by the local Road Service Area

3) Legal Proceedings

- i. Are there any pending legal proceedings that have been taken against any of the permits or related environmental analyses required for the project?
____ Yes __x__ No

If the answer is "yes," provide an explanation of the pending legal proceeding and the status of it as a separate document.

Project Timeline List tasks and time frames relative only to the scope of this grant, consultants or organization responsible for carrying out each task. Potential obstacles should be addressed.		
Tasks	Time Frame	Responsible Party
Review grant terms and conditions, establish reporting requirements and timelines	2 weeks post award	Community and Fiscal Project Manager
Work with financial department to set up accounting and project code to track all award activities; draft ordinance and legal review	3 weeks post award	Community and Fiscal Project Manager
Hold project kickoff meeting with all relevant intradepartmental personnel	3 weeks post award	Planning Director/ Project Manager
Submit an "intent to accept"	45 days post award; subject to assembly scheduling	Planning Director/ Project Manager
Follow municipal process to accept and appropriate award; mayor to enter into agreement subject to assembly approval	45 days post award; subject to assembly scheduling	Community and Fiscal Project Manager
Conduct Geographic Information analysis to prioritize ROW/ Utility corridors for treatment	2 months post award	Planning Director/ Project Manager
Work with procurement and purchasing department to solicit and award contract	3 months post award	Planning Director/ Project Manager
Initiate field treatment, concurrent with public outreach	~3 months post award	Planning Director/ Project manager
Project Oversight and Completion	07/01/2023 - 12/31/2026	

Expanded Project Budget					
Cost Category Description	Federal Agency (FS)	Applicant	Partner 1	Partner 2	Total
A) Personnel (position*rate*time)					-
Temp field (2 temps) 40hr/wk * 25wk/yr * \$28/hr*3yr	168,000.00				168,000.00
GIS Specialist \$50/hr*120hr/yr * 3 yr	18,000.00				18,000.00
Director of Planning - PM \$55/hr *200hrs/yr * 3 yr	33,000.00				33,000.00
Subtotal	219,000.00	-	-	-	219,000.00
B) Fringe Benefits - % Personnel					-
Temp field - rate * 7.7 %	12,936.00				12,936.00
GIS Specialist - \$45/hr * 120 hr/yr * 3 yr	16,200.00				16,200.00
Director of Planning - PM \$23/hr * 200hrs/yr * 3yrs	13,800.00				13,800.00
Subtotal	42,936.00	-	-	-	42,936.00
C) Travel					-
#people*#trips*perdiem/mileage					-
Vehicle Mileage (6 individual staff) *40 trips ea. * 80 miles RT (avg. est.) * 0.66/mile * 3 yrs	38,016.00				38,016.00
Per diem meals (lunch only) 6 staff * 40 days/yr * \$15/day * 3 years	10,800.00				10,800.00
Subtotal	48,816.00	-	-	-	48,816.00
D) Equipment[1]>\$5000 (inventory list)					-
NONE requested					-
Subtotal	-	-	-	-	-
E) Supplies type*qty*cost					-
Signage, misc hand and field tools, flagging tape \$500 yr * 3 yrs	1,500.00				1,500.00
Subtotal	1,500.00	-	-	-	1,500.00
F) Contractual eg. cost/acres					-
Surveyor \$15k/yr *3 yrs	45,000.00				
Tree removal - Apprx ~\$ 74.18/ hazard tree * 15000 trees	1,112,748.00				1,112,748.00
Public Outreach / Public relations \$10k/ year * 3 yrs	30,000.00				30,000.00
Subtotal	1,187,748.00	-	-	-	1,187,748.00
G) Construction detail					-
NONE requested					-
Subtotal	-	-	-	-	-
H) Other (specify) detail					-
NONE requested					-
Subtotal	-	-	-	-	-
Total Direct Costs	1,500,000.00	-	-	-	1,500,000.00
I) Indirect Charges - include federally approved cost agreement	-				-
Project Total	1,500,000.00	-	-	-	1,500,000.00
J) Program Income (using Deductive Alternative)					

[1] Equipment is single unit values of \$5,000 or greater with a useful life of more than 1 year. Please itemize equipment/costs.

[2] Program income is the gross revenue generated by a grant or cooperative agreement supported activity during the life of the grant. Program income can be earned from fees charged for conference or workshop attendance, from rental fees earned from renting out real property or equipment acquired with grant or cooperative agreement funds, or from the sale of commodities or items developed under the grant or cooperative agreement. The use of Program Income during the project period may require prior approval by the granting agency.



USDA Forest Service

OMB 0596-0217
FS-1500-22**FINANCIAL CAPABILITY QUESTIONNAIRE**

FISCAL YEAR: 2023

Adequate accounting systems should meet the following criteria as outlined in the Office of Management and Budget's (OMB) Circular of Uniform Administrative Requirements, Cost Principles, and Audit Requirements found in 2 CFR Part 200, as implemented by USDA regulations 2 CFR Part 400.

- (1) Accounting records should provide information needed to adequately identify the receipt of funds under each grant awarded and the expenditure of funds for each grant.
- (2) Entries in accounting records should refer to subsidiary records and/or documentation which support the entry and which can be readily located.
- (3) The accounting system should provide accurate and current financial reporting information.
- (4) The accounting system should be integrated with an adequate system of internal controls to safeguard the funds and assets covered, check the accuracy and reliability of accounting data, promote operational efficiency, and encourage adherence to prescribed management policies.

APPLICANT ORGANIZATIONAL INFORMATION

1. Name of Organization and Address:

Kenai Peninsula Borough
144 N. Binkley Street
Soldotna AK 99669

2. Authorized Representative's Name and Title: Peter A. Micciche, Mayor

3. Phone: 907 - 714 - 2150 ext.

4. Fax: 907 - 714 - 2377

5. Email: mayor@kpb.us

6. Year Established:
19697. Employer Identification Number (EIN):
92 - 00308948. DUNS Number:
071 - 84 - 5168

9. Type of Organization: municipal government

10. Approximate Number of Employees: 467

Full Time (Paid): 329

Full Time (Volunteer):

Part Time (Paid): 8

Part Time (Volunteer): 130

FEDERAL AUDIT DATA11. Have you been audited by a Federal agency?: ☒ Yes ☐ No

If yes, please indicate the type:

☒ OMB A-133 Single Audit (required of institutions that annually expend over \$750,000 in federal funds)☒ Incurred Cost ☒ Accounting System ☒ Timekeeping

12. Date of Last Federal Audit/Review (m/d/yyyy): 1/31/2023

Audit Agency/Firm:
BDO USA, LLP

If findings are reported, explain:

FINANCIAL STATEMENT AUDIT DATA

13. Date of Last Financial Statement Audit: 1/31/2023

Fiscal Period Audited: FY2022

Audit Firm: BDO USA, LLP

Auditor's Opinion on Financial Statement:

☐ Unqualified Opinion☒ Qualified, Disclaimer
or Adverse Opinions



USDA Forest Service

OMB 0596-0217
FS-1500-22

If other than unqualified, state reason:

<https://www.kpb.us/finance-dept/finance-documents>

https://www.kpb.us/component/easyfolderlistingpro/?view=download&format=raw&data=eNpFT8tqwzAQ_Jf9Acs2pOn61CQYSqCU9hByEht7bQvkB5LcBkr-PZJI05N2ZzSPJUxT_LO4Q2hGXbOBwmKelaieWrbJ-fOQlO8fSakGGiqWp7Gaex6cDf-8FGbLJiojhCA2qp3Zun_XFwQpFyxs-ygdqOewCoTw7FwiqmooFlooMqxcJ3JdoDOvWqso0vLbkeOITVJeMyHy1bhRmjfjNEclIDy-IV_ywrfIQAS-u3Wa6matx_dJGbZbdupLkXNUdSEDituCvnqF4R_Fv_EsX7kdx1b7tMcTBN5pDA,,

If you have not had an audit completed in the last two years, please submit a copy of your most recent tax forms (990 for non-profits). If you do not have a current tax form, please explain:

ACCOUNTING SYSTEM

14. Has any Government Agency rendered an official written opinion concerning the adequacy of the accounting system for the collection, identification and allocation of costs under Federal contracts/grants?

☐ Yes ☒ No

15. If yes, provide name and address of Agency performing review:

Attach a copy of the latest review and any subsequent correspondence, clearance documents, etc.

16. Which of the following best describes your accounting system:

☐ Manual ☐ Automated ☒ Combination

17. Does the accounting system identify the receipt and expenditure of program funds separately for each grant?

☒ Yes ☐ No ☐ Not Sure

18. Does the accounting system provide for the recording of expenditures for each grant/contract by budget cost categories shown in the approved budget?

☒ Yes ☐ No ☐ Not Sure

19. Does the accounting system provide for the recording of cost sharing or match for each grant? Can you ensure that documentation is available to support recorded match or cost share?

☒ Yes ☐ No ☐ Not Sure

20. Are time distribution records maintained for each employee that specifically identify effort charged to a particular grant or cost objective?

☒ Yes ☐ No ☐ Not Sure

21. Does the accounting/financial system include budgetary controls to preclude incurring obligations or costs in excess of total funds available for a grant?

☒ Yes ☐ No ☐ Not Sure

22. Does the accounting/financial system include budgetary controls to preclude incurring obligations or costs in excess of total funds available for a budget cost category (e.g. Personnel, Travel, etc.)?

☒ Yes ☐ No ☐ Not Sure

23. Is your organization generally familiar with the existing regulation and guidelines containing the Cost Principles and procedures for the determination and allowance of costs in connection with Federal grants?

☒ Yes ☐ No ☐ Not Sure

FUNDS MANAGEMENT

24. Is a separate bank account maintained for Federal grant funds?

☐ Yes ☒ No

25. If a separate bank account is not maintained, can the Federal grant funds and related expenses be readily identified?

☒ Yes ☐ No



USDA Forest Service

OMB 0596-0217
FS-1500-22

PROPERTY STANDARDS, PROCUREMENT STANDARDS, AND TRAVEL POLICIES

PROPERTY STANDARDS

26. Does your property management system(s) provide for maintaining: (1) a description of the equipment; (2) an identification number; (3) source of the property, including the award number; (4) where title vests; (5) acquisition date; (6) federal share of property cost; (7) location and condition of the property; (8) acquisition cost; & (9) ultimate disposition information? ☒ Yes ☐ No ☐ Not Sure

27. Does your property management system(s) provide for a physical inventory and reconciliation of property at least every two years? ☒ Yes ☐ No ☐ Not Sure

28. Does your property management system(s) provide controls to insure safeguards against loss, damage or theft of the property? ☒ Yes ☐ No ☐ Not Sure

PROCUREMENT STANDARDS

29. Does your organization maintain written procurement procedures which (1) avoid unnecessary purchases; (2) provide an analysis of lease and purchase alternatives; and (3) provide a process for soliciting goods and services? ☒ Yes ☐ No ☐ Not Sure

30. Does your procurement system provide for the conduct to ensure selection on a competitive basis and documentation of cost or price analysis for each procurement action? ☒ Yes ☐ No ☐ Not Sure

31. Does your procurement system include provisions for checking the "Excluded Parties List" system for suspended or debarred sub-grantees and contractors, prior to award? www.sam.gov ☒ Yes ☐ No ☐ Not Sure

TRAVEL POLICY

32. Does your organization maintain a standard travel policy or, if no policy exists, does your organization adhere to rates and amounts established under 5 U.S.C. 5701-11, ("Travel and Subsistence Expenses; Mileage Allowances"), and policies under the Federal Acquisition Regulations at 48 CFR 31.205- 46(a)? ☒ Yes ☐ No ☐ Not Sure

SUBRECIPIENT MANAGEMENT

33. (For Pass-through entities only). Does your organization have controls in place to monitor activities of subrecipients, as necessary, to ensure that Federal awards are used for authorized purposes in compliance with laws, regulations, and the provisions of the award and that performance goals are achieved. ☒ Yes ☐ No ☐ Not Sure

INDIRECT COSTS

34. My organization has an established indirect cost rate ☐ Yes ☒ No ☐ Not Sure

35. If my organization chooses to charge indirect costs to the Federal award or use indirect costs as a match, you understand that you must prepare an indirect cost rate proposal and submit it to your cognizant Federal agency for approval. Alternatively, you may use a de minimus rate of 10% of modified total direct costs (MTDC). ☐ Yes ☐ No ☐ Not Sure

STANDARDS FOR FINANCIAL MANAGEMENT SYSTEMS AND APPLICANT CERTIFICATION

I certify that the above information is complete and correct to the best of my knowledge.

Signature:

Name: Peter A. Micciche, Borough Mayor



KENAI PENINSULA BOROUGH

Unique Entity ID LFJ1BSEYK6H3	CAGE / NCAGE 3LFB7	Purpose of Registration All Awards
Registration Status Active Registration	Expiration Date Dec 6, 2023	
Physical Address 144 N Binkley ST Soldotna, Alaska 99669-7520 United States	Mailing Address Kenai Peninsula Borough 144 N Binkley ST Soldotna, Alaska 99669-7520 United States	

Business Information

Doing Business as (blank)	Division Name (blank)	Division Number (blank)
Congressional District Alaska 00	State / Country of Incorporation (blank) / (blank)	URL (blank)

Registration Dates

Activation Date Dec 12, 2022	Submission Date Dec 6, 2022	Initial Registration Date Oct 30, 2003
--	---------------------------------------	--

Entity Dates

Entity Start Date Jan 1, 1964	Fiscal Year End Close Date Jun 30
---	---

Immediate Owner

CAGE (blank)	Legal Business Name (blank)
------------------------	---------------------------------------

Highest Level Owner

CAGE (blank)	Legal Business Name (blank)
------------------------	---------------------------------------

Executive Compensation

Registrants in the System for Award Management (SAM) respond to the Executive Compensation questions in accordance with Section 6202 of P.L. 110-252, amending the Federal Funding Accountability and Transparency Act (P.L. 109-282). This information is not displayed in SAM. It is sent to USAspending.gov for display in association with an eligible award. Maintaining an active registration in SAM demonstrates the registrant responded to the questions.

Proceedings Questions

Registrants in the System for Award Management (SAM.gov) respond to proceedings questions in accordance with FAR 52.209-7, FAR 52.209-9, or 2. C.F.R. 200 Appendix XII. Their responses are displayed in the responsibility/qualification section of SAM.gov. Maintaining an active registration in SAM.gov demonstrates the registrant responded to the proceedings questions.

Exclusion Summary

Active Exclusions Records?

No

SAM Search Authorization

I authorize my entity's non-sensitive information to be displayed in SAM public search results:

Yes

Entity Types

Business Types

Entity Structure U.S. Government Entity	Entity Type US Local Government	Organization Factors (blank)
---	---	--

Profit Structure
(blank)

Socio-Economic Types

Check the registrant's Reps & Certs, if present, under FAR 52.212-3 or FAR 52.219-1 to determine if the entity is an SBA-certified HUBZone small business concern. Additional small business information may be found in the SBA's Dynamic Small Business Search if the entity completed the SBA supplemental pages during registration.

Government Types

U.S. Local Government

County

Financial Information

Accepts Credit Card Payments
No

Debt Subject To Offset
No

EFT Indicator
0000

CAGE Code
3LFB7

Taxpayer Information

EIN
920030894

Type of Tax
Applicable Federal Tax

Taxpayer Name
KENAI PENINSULA BOROUGH OF

Tax Year (Most Recent Tax Year)
2020

Name/Title of Individual Executing Consent
Finance Director

TIN Consent Date
Dec 6, 2022

Address

**144 N Binkley ST
Soldotna, Alaska 99669**

Points of Contact

Accounts Receivable POC

📧
**Brandi R Harbaugh
bharbaugh@kpb.us
9077142170**

Electronic Business

📧
**Chad Friedersdorff
cfriedersdorff@kpb.us
9077142194**

**144 North Binkley
Soldotna, Alaska 99669
United States**

Brandi R Harbaugh
bharbaugh@kpb.us
9077142170

144 North Binkley
Soldotna, Alaska 99669
United States

Government Business

📧
**Brandi R Harbaugh
bharbaugh@kpb.us
9077142170**

**144 North Binkley
Soldotna, Alaska 99669
United States**

Brandi R Harbaugh
bharbaugh@kpb.us
9077142170

144 North Binkley
Soldotna, Alaska 99669
United States

Security Information

Company Security Level
(blank)

Highest Level Employee Security Level
(blank)

Service Classifications

NAICS Codes

Primary NAICS Codes
Yes 921190

NAICS Title
Other General Government Support

Size Metrics

IGT Size Metrics

Annual Revenue (from all IGTs)
(blank)

Worldwide

Annual Receipts (in accordance with 13 CFR 121)	Number of Employees (in accordance with 13 CFR 121)
\$160,000,000.00	335

Location

Annual Receipts (in accordance with 13 CFR 121)	Number of Employees (in accordance with 13 CFR 121)
\$160,000,000.00	335

Industry-Specific

Barrels Capacity (blank)	Megawatt Hours (blank)	Total Assets (blank)
-----------------------------	---------------------------	-------------------------

Electronic Data Interchange (EDI) Information

This entity did not enter the EDI information

Disaster Response

This entity does not appear in the disaster response registry.

Introduced by:	Mayor
Date:	08/17/21
Action:	Adopted
Vote:	8 Yes, 0 No, 1 Absent

**KENAI PENINSULA BOROUGH
RESOLUTION 2021-064**

**A RESOLUTION ADOPTING JOINT RESOLUTION NO. 2021-002 OF THE
ASSEMBLY OF THE KENAI PENINSULA BOROUGH AND COUNCILS OF THE
CITIES OF HOMER, KACHEMAK, KENAI, SELDOVIA, SEWARD AND SOLDOTNA,
SUPPORTING A REQUEST FOR FEDERAL AID SUBMITTED BY THE KENAI
PENINSULA BOROUGH TO ALASKA'S U.S. CONGRESSIONAL DELEGATION FOR
THE PURPOSE OF SPRUCE BARK BEETLE MITIGATION**

WHEREAS, Southcentral Alaska is experiencing a forest crisis in the form of a resurgence of the 1990s spruce beetle outbreak where over one million acres were impacted on the Kenai Peninsula before the infestation was addressed; and

WHEREAS, the Borough, the Cities, and all residents and landowners within the Kenai Peninsula Borough share a common goal to mitigate the devastating impacts of this resurgent spruce bark beetle outbreak and find that it serves public interest to work together toward completing hazard mitigation projects across all lands; and

WHEREAS, federal assistance in addressing this critical forest crisis is necessary to mitigate the hazardous impacts on private and public property in the Kenai Peninsula Borough;

**NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE KENAI
PENINSULA BOROUGH:**

SECTION 1. That the Kenai Peninsula Borough Assembly approve and adopt Joint Resolution 2021-002.

SECTION 2. That Assembly President Brent Hibbert is authorized to sign Joint Resolution 2021-002 on behalf of the Kenai Peninsula Borough.

SECTION 3. That a copy of this resolution be sent to the Kenai Peninsula Borough State Legislative Delegation, the Governor of the State of Alaska, and the Alaska U.S. Congressional Delegation.

SECTION 4. That this resolution takes effect immediately upon adoption.

ADOPTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS 17TH DAY OF AUGUST, 2021.



Brent Hibbert, Assembly President

ATTEST:


Jonni Blankenship, MMC, Borough Clerk

Yes: Bjoikman, Carpenter, Chesley, Cox, Durne, E'am, Johnson, Hibbert

No: None

Absent: Derkevorkian

**KENAI PENINSULA BOROUGH
CITY OF HOMER
KACHEMAK CITY
CITY OF KENAI
CITY OF SELDOVIA
CITY OF SEWARD
CITY OF SOLDOTNA**

JOINT RESOLUTION NO. 2021-002

A JOINT RESOLUTION OF THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH AND COUNCILS OF THE CITIES OF HOMER, KACHEMAK, KENAI, SELDOVIA, SEWARD AND SOLDOTNA RESPECTIVELY, SUPPORTING A REQUEST FOR FEDERAL AID SUBMITTED BY THE KENAI PENINSULA BOROUGH TO ALASKA'S U.S. CONGRESSIONAL DELEGATION FOR THE PURPOSE OF SPRUCE BARK BEETLE MITIGATION

WHEREAS, Southcentral Alaska is experiencing a forest crisis in the form of a resurgence of the 1990s spruce beetle outbreak where over one million acres were impacted on the Kenai Peninsula before the infestation was addressed; and

WHEREAS, an aerial detection survey conducted in 2019 mapped 150,000 acres of spruce beetle damages revealing the initial beetle outbreak that the Kenai Peninsula is currently experiencing; and

WHEREAS, the outbreak spread is visibly apparent and impacts all lands, whether private or public; and

WHEREAS, the Borough has submitted a request for federal aid in the amount of \$35 million to Alaska's U.S. Congressional Delegation for spruce bark beetle mitigation; and

WHEREAS, the Borough, the Cities, and all residents and landowners within the Kenai Peninsula Borough share a common goal to mitigate the devastating impacts of this resurgent spruce bark beetle outbreak and find that it serves public interest to work together toward completing hazard mitigation projects across all lands; and

WHEREAS, federal assistance in addressing this critical forest crisis is necessary to mitigate the hazardous impacts on private and public property in the Kenai Peninsula Borough;

NOW, THEREFORE, BE IT RESOLVED BY THE KENAI PENINSULA BOROUGH ASSEMBLY AND THE COUNCILS OF THE CITY OF HOMER, KACHEMAK CITY, CITY OF KENAI, CITY OF SELDOVIA, CITY OF SEWARD AND CITY OF SOLDOTNA:

SECTION 1. That the borough administration and administrations for the Cities of Homer, Kenai, Seldovia, Seward, and Soldotna, respectively, support the request submitted by the Kenai Peninsula Borough for the purpose of spruce bark beetle mitigation in the amount of \$35,000,000.00 and the respective administrations are authorized to execute letters of support or other necessary documentation in

support of the borough's request for federal assistance to address the spruce bark beetle forest crisis.

SECTION 2. That this resolution takes effect immediately upon adoption of the Kenai Peninsula Borough Assembly and the City Councils of the City of Homer, Kachemak City, City of Kenai, City of Seldovia, City of Seward and the City of Soldotna.

APPROVED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS
17th DAY OF AUGUST, 2021.

ATTEST:

Johni Blankenship
Johni Blankenship, MMC, Borough Clerk



Brian Gabriel Assembly President

APPROVED BY THE COUNCIL OF THE CITY OF HOMER THIS ____ DAY OF
_____, 2021.

ATTEST:

Ken Castner, Mayor

Melissa Jacobsen, MMC, City Clerk

APPROVED BY THE COUNCIL OF KACHEMAK CITY THIS ____ DAY OF
_____, 2021.

ATTEST:

William Overway, Mayor

Erica Fitzpatrick, City Clerk

APPROVED BY THE COUNCIL OF THE CITY OF KENAI THIS ____ DAY OF
_____, 2021.

ATTEST:

Brian Gabriel Sr., Mayor

support of the borough's request for federal assistance to address the spruce bark beetle forest crisis.

SECTION 2. That this resolution takes effect immediately upon adoption of the Kenai Peninsula Borough Assembly and the City Councils of the City of Homer, Kachemak City, City of Kenai, City of Seldovia, City of Seward and the City of Soldotna.

APPROVED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS _____ DAY OF _____, 2021.

Brent Hibbert, Assembly President

ATTEST:

Johni Blankenship, MMC, Borough Clerk

APPROVED BY THE COUNCIL OF THE CITY OF HOMER THIS 9th DAY OF August, 2021.

Ken Castner, Mayor

ATTEST:

Melissa Jacobsen, MMC, City Clerk

APPROVED BY THE COUNCIL OF KACHEMAK CITY THIS _____ DAY OF _____, 2021.

William Overway, Mayor

ATTEST:

Wendy Wayne, City Clerk

APPROVED BY THE COUNCIL OF THE CITY OF KENAI THIS _____ DAY OF _____, 2021.

Brian Gabriel Sr., Mayor

ATTEST:

support of the borough's request for federal assistance to address the spruce bark beetle forest crisis.

SECTION 2. That this resolution takes effect immediately upon adoption of the Kenai Peninsula Borough Assembly and the City Councils of the City of Homer, Kachemak City, City of Kenai, City of Seldovia, City of Seward and the City of Soldotna.

APPROVED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS _____ DAY OF _____, 2021.

Brent Hibbert, Assembly President

ATTEST:

Johni Blankenship, MMC, Borough Clerk

APPROVED BY THE COUNCIL OF THE CITY OF HOMER THIS _____ DAY OF _____, 2021.

Ken Castner, Mayor

ATTEST:

Melissa Jacobsen, MMC, City Clerk

APPROVED BY THE COUNCIL OF KACHEMAK CITY THIS 11th DAY OF August, 2021.

William Overway, Mayor

ATTEST:

Erica Fitzpatrick, City Clerk

APPROVED BY THE COUNCIL OF THE CITY OF KENAI THIS _____ DAY OF _____, 2021.

Brian Gabriel Sr., Mayor

ATTEST:

Jamie Heinz, MMC, City Clerk

support of the borough's request for federal assistance to address the spruce bark beetle forest crisis.

SECTION 2. That this resolution takes effect immediately upon adoption of the Kenai Peninsula Borough Assembly and the City Councils of the City of Homer, Kachemak City, City of Kenai, City of Seldovia, City of Seward and the City of Soldotna.

APPROVED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS _____ DAY OF _____, 2021.

Brent Hibbert, Assembly President

ATTEST:

Johni Blankenship, MMC, Borough Clerk

APPROVED BY THE COUNCIL OF THE CITY OF HOMER THIS _____ DAY OF _____, 2021.

Ken Castner, Mayor

ATTEST:

Melissa Jacobsen, MMC, City Clerk

APPROVED BY THE COUNCIL OF KACHEMAK CITY THIS _____ DAY OF _____, 2021.

William Overway, Mayor

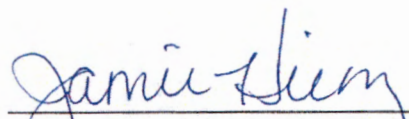
ATTEST:

Wendy Wayne, City Clerk

APPROVED BY THE COUNCIL OF THE CITY OF KENAI THIS 12th DAY OF August, 2021.

Brian Gabriel Sr., Mayor

ATTEST:



Jamie Heinz, MMC, City Clerk



APPROVED BY THE COUNCIL OF THE CITY OF SELDOVIA THIS _____ DAY OF _____, 2021.

Jeremiah Campbell, Mayor

ATTEST:

Heidi Geagel, City Clerk

APPROVED BY THE COUNCIL OF THE CITY OF SEWARD THIS _____ DAY OF _____, 2021.

Christy Terry, Mayor

ATTEST:

Brenda Ballou, MMC, City Clerk

APPROVED BY THE COUNCIL OF THE CITY OF SOLDOTNA THIS _____ DAY OF _____, 2021.

Paul Whitney, Mayor

ATTEST:

Michelle M. Saner, MMC, City Clerk

APPROVED BY THE COUNCIL OF THE CITY OF SELDOVIA THIS 16th DAY OF August, 2021.

Jeremiah D. Campbell
Jeremiah Campbell, Mayor

ATTEST:

Heidi Geagel
Heidi Geagel, City Clerk



APPROVED BY THE COUNCIL OF THE CITY OF SEWARD THIS ____ DAY OF _____, 2021.

Christy Terry, Mayor

ATTEST:

Brenda Ballou, MMC, City Clerk

APPROVED BY THE COUNCIL OF THE CITY OF SOLDOTNA THIS ____ DAY OF _____, 2021.

Paul Whitney, Mayor

ATTEST:

Michelle M. Sancer, MMC, City Clerk

APPROVED BY THE COUNCIL OF THE CITY OF SELDOVIA THIS _____ DAY OF _____, 2021.

Jeremiah Campbell, Mayor

ATTEST:

Heidi Geagel, City Clerk

APPROVED BY THE COUNCIL OF THE CITY OF SEWARD THIS 23rd DAY OF August, 2021.

Christy Terry, Mayor

ATTEST:

Brenda Ballou, MMC, City Clerk

APPROVED BY THE COUNCIL OF THE CITY OF SOLDOTNA THIS _____ DAY OF _____, 2021.

Paul Whitney, Mayor

ATTEST:

Michelle M. Saner, MMC, City Clerk

APPROVED BY THE COUNCIL OF THE CITY OF SELDOVIA THIS _____ DAY OF _____, 2021.

Jeremiah Campbell, Mayor

ATTEST:

Heidi Geagel, City Clerk

APPROVED BY THE COUNCIL OF THE CITY OF SEWARD THIS _____ DAY OF _____, 2021.

Christy Terry, Mayor

ATTEST:

Brenda Ballou, MMC, City Clerk

APPROVED BY THE COUNCIL OF THE CITY OF SOLDOTNA THIS 11th DAY OF August, 2021.

Paul G. Whitney, Mayor

ATTEST:

Michelle M. Sauer, MMC, City Clerk

