

Kenai Peninsula Borough

Office of the Borough Clerk

MEMORANDUM

TO: Members of the Borough Assembly

THRU: Brent Johnson, Assembly President *BJ*
 Brandi Harbaugh, Finance Director *BH*
 Tom Nelson, Maintenance Director *TN*

FROM: Michele Turner, Borough Clerk *(MT)*

DATE: August 24, 2023

RE: Ordinance 2023-19-15, Appropriating \$39,755 from the General Fund to Replace the Control Panel on the Fire Suppression System at the Records Center (Johnson)

On December 13, 2022, the heat went out in the main vault of the Records Center. The Maintenance Department suggested the heater be replaced as they were unsure if they could get parts for the old unit. A new heater was installed and as they were powering up the new unit, the fumes set off the fire suppression system. Ordinance 2022-19-61 appropriated funds to recharge/refill the fire suppression system to make it operational again.

It has since been determined that the control panel is not operational and needs to be replaced. When the fire suppression system released the agent, it damaged a component inside the panel's circuitry. It was also determined that the panel is obsolete and it is necessary to update the system in order to be brought up to current code requirements.

Chinook Fire Protection, Inc. is the contractor that recharged the system. They provided pricing of a new panel and a cellular communicator that will allow off premise monitoring in the amount of \$34,755. An RFQ was presented to other fire suppression companies with no additional bids received.

Due to the age of the current fire suppression system and its components, this request also includes a \$5,000 contingency for any unforeseen items that may be discovered during the project.

This appropriation is necessary to ensure there is an operational fire suppression system, that meets all code requirements, at the Records Center.

Your consideration is appreciated.

| FINANCE DEPARTMENT FUNDS/ACCOUNT VERIFIED | |
|--|---|
| Account: | <u>100.27910</u> |
| Amount: | <u>\$39,755</u> |
| By: | <u><i>CT</i></u> Date: <u>8/24/2023</u> |