



# Kenai Peninsula Borough Assembly

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## MEMORANDUM

**TO:** Brent Johnson, Assembly President  
Members, Kenai Peninsula Borough Assembly

**FROM:** Peter A. Micciche, Mayor   
Richard Derkevorkian, Assembly Member 

**DATE:** September 7, 2023

**SUBJECT:** **Derkevorkian Amendment** to Substitute Ordinance 2022-36, Amending KPB 21.29, KPB 21.25, and KPB 21.50.055 Regarding Conditional Land Use Permits and Material Site Permits, Updating Notice, Applicability, Permit Types, Application Requirements, Standards and Permits Conditions (Johnson, Chesley)

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[Please note the bold underlined language is new and the strikeout language in brackets is to be deleted.]

➤ Amend KPB 21.29.050(A) as follows:

**21.25.050. Permit considerations—Public hearing required.**

- A. Within **30** days of receiving an application, the planning director or designee shall review the submitted application for completeness and compliance with this chapter. If it is incomplete or does not meet the requirements of this chapter, the planning director shall notify the applicant in writing. The planning director shall thereafter either return the application to the applicant or schedule the application to be considered by the planning commission at the next appropriate scheduled meeting. ~~[UPON RECEIVING AN APPLICATION, THE PLANNING DIRECTOR OR DESIGNEE WILL FORWARD A COPY OF THE APPLICATION TO THE KACHEMAK BAY NATIONAL ESTUARINE RESEARCH RESERVE (“KBNERR”) FOR REVIEW AND COMMENT. KBNERR WILL HAVE THIRTY DAYS TO PROVIDE ITS REVIEW AND COMMENT PRIOR TO SUBMISSION OF THE APPLICATION TO THE PLANNING COMMISSION IF THE APPLICATION IS OTHERWISE COMPLETE.]~~

Your consideration is appreciated.