

Kenai Peninsula Borough

Solid Waste Department

MEMORANDUM

TO: Assembly President
Members, Kenai Peninsula Borough Assembly

THRU: Peter A. Micciche, Mayor *PM*
Justen Huff, Human Resources Director *JH*

FROM: Lee Frey, Solid Waste Director *LF*

DATE: October 12, 2023

RE: Resolution 2023-067, Adding an Additional Landfill Laborer Position at Central Peninsula Landfill (Mayor)

In response to frequent requests from the public often only able to utilize landfill services on weekends, the Central Peninsula Landfill (CPL) has changed operational hours at the facility to be open seven days a week year-round instead of being closed on Sundays during the winter as in the recent past. To accommodate this change, the Scale Attendant / Clerk position that was eliminated due to the past decision to be closed on Sundays in winter, will be reinstated. This position has been revised to a Landfill Laborer to primarily operate the scale house, but also to increase job responsibilities during crew overlap days and to reduce overtime at the facility.

Currently CPL only has one full-time Landfill Laborer position that covers 40 of the 70 weekly operational hours needed for seven day a week operations. Adding the position would cover the remaining 30 hours needed for scale house operations and provide an additional 10 hours during the Wednesday crew overlap to accomplish other tasks onsite and reduce overtime.

The annual cost of adding an addition Range J employee at CPL is \$122,088.71 with expected overtime and benefits. The current operating budget for CPL is expected to cover the wages for this position for the remainder of the fiscal year and the position would be fully budgeted for FY25.

These changes are needed for the year-round Sunday opening at CPL, but will also be beneficial to operations at the facility by having this as a fully staffed position on both crew shifts. Additionally, it will help with staffing during vacations, the reduction of overtime and reduce reliance on temporary labor and retraining of a position that is vital to gathering accurate data on the waste coming into CPL.

Your consideration is appreciated.