

Kenai Peninsula Borough

Finance Department

MEMORANDUM

TO: Brent Johnson, Assembly President
Members of the Kenai Peninsula Borough Assembly

THRU: Peter A. Micciche, Borough Mayor *AM*

THRU: Brandi Harbaugh, Finance Director *DBX*

FROM: Sarah Hostetter, Payroll Accountant *SH*

DATE: January 9, 2024

RE: Budget Revisions – December 2023

Attached is a budget revision listing for December 2023. The attached list contains budget revisions between major expenditure categories (i.e., maintenance & operations and capital outlay). Other minor transfers were processed between object codes within major expenditure categories.

DECEMBER 2023**INCREASE****DECREASE****FINANCE - PROPERTY TAX & CASH MANAGEMENT**

To purchase privacy screens for the front counter computers.

100-11440-00000-43410 (Printing)		\$250.00
100-11440-00000-48710 (Minor Office Equipment)	\$250.00	

MAYOR'S OFFICE

To cover past FY23 printer expenses and the FY24 contract.

100-11210-00000-40110 (Regular Wages)		\$1,200.00
100-11210-00000-43720 (Equipment Maintenance)	\$1,200.00	

MAYOR'S OFFICE

To secure supplies for the KPB Christmas Party.

100-11210-00000-40110 (Regular Wages)		\$350.00
100-11210-00000-43810 (Rents & Operating Leases)	\$350.00	

SOLID WASTE - LANDFILL

To purchase a HydroFlow unit for the leachate concentrator. Budgeted utilities are higher than current projections.

290-32122-00000-43610 (Public Utilities)		\$13,397.00
290-32122-00000-48311 (Machinery & Equipment)	\$13,397.00	

SOLID WASTE - LANDFILL

To replace drive gears on the D8T transmission.

290-32122-00000-42210 (Operating Supplies)		\$10,000.00
290-32122-00000-43750 (Vehicle Maintenance)	\$10,000.00	