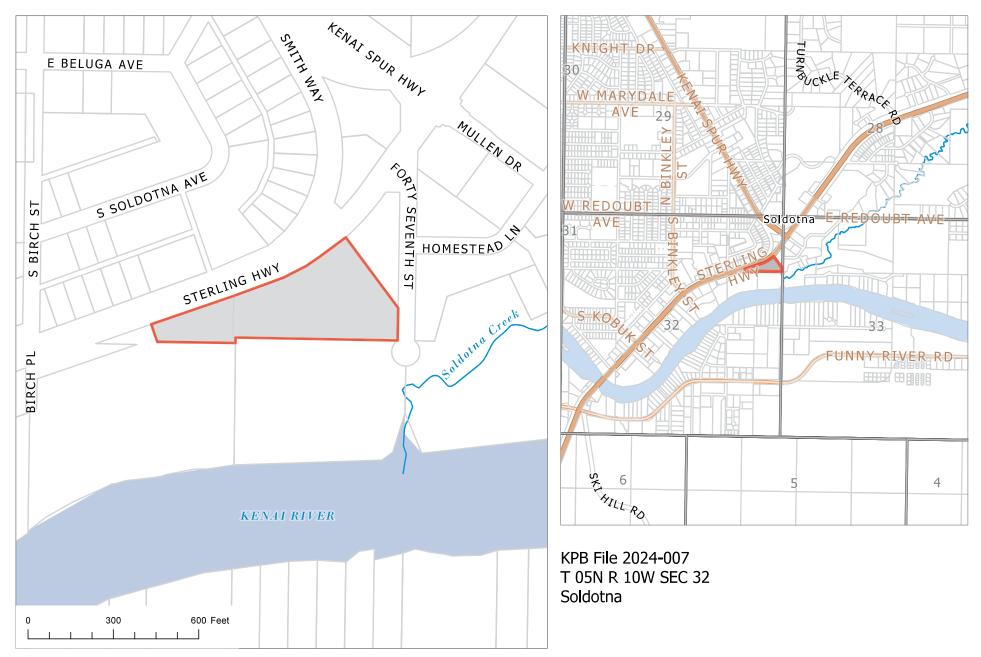
# E. NEW BUSINESS

 Soldotna Creek The Pointe Addition KPB File 2024-007 McLane Consulting Group / Hutchings Location: Sterling Hwy. & Forty Seventh St. City of Soldotna



## Kenai Peninsula Borough Planning Department

Vicinity Map



1/18/2024

The information depicted hereon is for a graphical representation only of best available sources. The Kenai Peninsula Borough assumes no responsibility for any errors on this map.



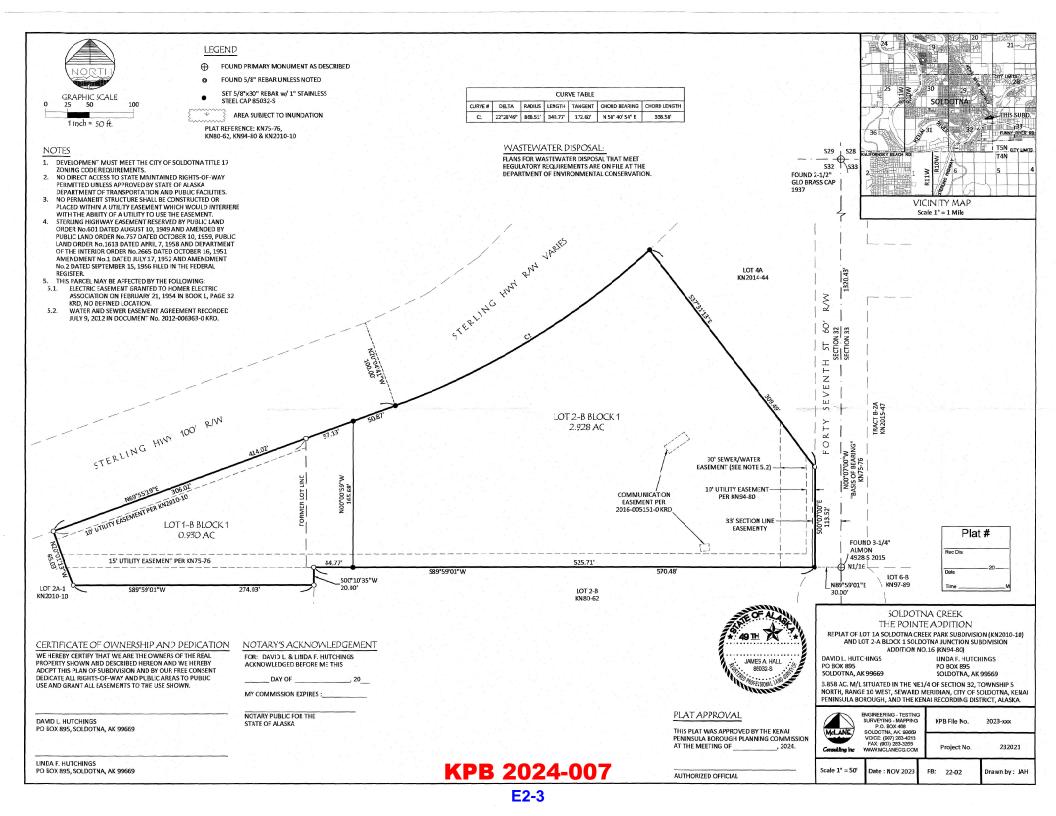
## Kenai Peninsula Borough Planning Department



## KPB File 2024-007



The information depicted hereon is for a graphical representation only of best available sources. The Kenai Peninsula Borough assumes no responsibility for any errors on this map.



#### AGENDA ITEM E. NEW BUSINESS

#### ITEM #2 - PRELIMINARY PLAT SOLDOTNA CREEK THE POINTE ADDITION

KPB File No.	2024-007		
Plat Committee Meeting:	February 12, 2024		
Applicant / Owner:	David L & Linda Hutchings of Soldotna		
Surveyor:	James Hall / McLane Consulting Inc.		
General Location:	Sterling Highway and Forty-Seventh St in Soldotna		
060-410-06	060-410-05 & 060-410-06		
Legal Description:	Lot 1A Block 1 Soldotna Creek Park Subdivision KN 2010-10 & Lot 2-A Block 1		
	Soldotna Junction Subdivision Addition No 18 KN 94-80		
Assessing Use:	Commercial		
Zoning:	Commercial		
Water / Wastewater	City supplied		
Exception Request	none		

#### **STAFF REPORT**

<u>Specific Request / Scope of Subdivision</u>: The proposed plat will reconfigure the lot line between the two lots shown on the plat, moving the line 44.77 feet east of the current location.

#### Location and Legal Access (existing and proposed):

Existing legal access is by the Sterling Highway to both lots and to Forty Seventh Street to Lot 2-A, this will remain the same when the plat is complete.

There will be no new dedication or a vacation done by this plat. There is a section line easement on the east side of the plat, which 3' remains on this plat leftover from the dedication of Forty Seventh St 30 foot dedication this side of the section line.

There is an access easement in the corner of the subdivision below proposed Lot 1-B Block 1 near the expansion of the lot that needs shown. This easement is listed in the certificate to plat at item 13 and serial 2010-002954-0. *Staff recommends:* the surveyor show the easement on the drawing and add a plat note also for the easement.

Block length is compliant.

KPB Roads Dept. comments	Out of Jurisdiction: Yes
	Roads Director: Griebel, Scott
	Comments:
	No RSA comments
SOA DOT comments	ROW of Sterling Highway appears to be shown correctly

#### Site Investigation:

The terrain of the plat is relatively flat, with a slight slope to the south for drainage purposes.

There are structures and improvements on the lots. With the relocation of the lot line to the east, this will give structure on Lot 1-B Block 1 access to parking spaces on the structures east side and a driving lane to complete access around the building.

KWF Wetland Assessment indicates the southeast corner to be a wetland. The surveyor should verify with the City

of Soldotna any concern for flooding and drainage issues.

KPB River Center review	A. Floodplain
	Reviewer: Hindman, Julie Floodplain Status: Within City of Soldotna Comments: No comments
	B. Habitat Protection
	Reviewer: Aldridge, Morgan Habitat Protection District Status: Is NOT within HPD Comments: No comments
	C. State Parks
	Reviewer: Comments:
State of Alaska Fish and Game	

#### Staff Analysis

The land was originally part of the property of Jack Farnsworth in the NE1/4 of the NE1/4 of Section 32, T5N, R10W SM, Alaska. This aera was then subdivided by Soldotna Junction Subd addition No 6 KN 75-76 into four lots. Then lots 2 and 3 of Soldotna Junction Subd Addition No 6 we combined as Lot 2-A by Soldotna Junction Subdivision Addition No 18 KN 94-80. Soldotna Creek Park Subdivision KN 2010-10 Combine Lot 1 with part of vacated States Ave to create Lot 1A. Lot 1A and 2-4 are currently being resubdivided with this proposed plat.

Notice of the proposed plat was mailed to the beneficial interest holders on January 19, 2024. The beneficial interest holder will be given 30 days from the date of the mailing of the notification to respond. They are given the opportunity to notify staff if their beneficial interest prohibits or restricts subdivision or requires their signature on the final plat. If no response is received within 30 days, staff will assume they have no requirements regarding the subdivision and it may be finalized.

The subdivision was reviewed by the City of Soldotna Planning and Zoning Commission at the regular meeting of January 3, 2024. The Commission approved Resolution PZ 2024-004 recommending the Kenai Peninsula Borough Planning Commission approve the Soldotna Creek the Pointe Addition subject to the finding stated in the resolution. Resolution PZ 2024-004 can be found in the packet along with City Minutes and City Packet from the meeting.

Water and wastewater are currently available onsite as municipal supply. They were not shown on the preliminary plat, but the buildings are existing structures and have been in use for several years.

Encroachment of structures do not appear to be an issue. It does appear there may be some pavement over the property line on the east side. *Staff recommends:* the surveyor verify any issues and identify them on the final if found.

#### Utility Easements

HEA has sent in a comment and a request for a location with concern to a power line. This request is included in the packet.

There are utility easements listed in the certificate to plat. the one that could be defined has been shown.

The affected utility providers were emailed the subdivision plat public hearing notice as part of the routine notification process. **Staff recommends** to grant utility easements requested by the utility providers or work with the utility providers to obtain approval.

#### Utility provider review:

HEA	See Comments in packet
ENSTAR	No comments
ACS	
GCI	Approved as shown
SEWARD	
ELECTRIC	
CHUGACH	
ELECTRIC	
TELALASKA	

#### KPB department / agency review:

KPB uepartiment / agency review	
Addressing	Reviewer: Leavitt, Rhealyn
	Affected Addresses:
	44109 STERLING HWY, 44075 STERLING HWY
	Existing Street Names are Correct: Yes
	5
	List of Correct Street Names:
	STERLING HWY, FORTY SEVENTH ST
	Existing Street Name Corrections Needed:
	5
	All New Street Names are Approved: No
	List of Approved Street Names:
	List of Street Names Denied:
	Comments:
	CITY OF SOLDOTNA WILL ADVISE ON AFFECTED ADDRESSES.
Code Compliance	Reviewer: Ogren, Eric
	Comments: No comments
Planner	Reviewer: Raidmae, Ryan
	There are not any Local Option Zoning District issues with this proposed
	plat.
	Material Site Comments:
	There are not any material site issues with this proposed plat.
	Review Not Required
Assessing	Reviewer: Windsor, Heather
	Comments: No comment
Advisory Planning Commission	
Advisory Planning Commission	

## STAFF RECOMMENDATIONS

CORRECTIONS / EDITS

#### KPB 20.25.070 – Form and contents required

**Staff recommendation**: final plat submittals must comply with 20.25.070. Additional information, revisions, and/or corrections are required as noted below.

A. Within the Title Block

1. Name of the subdivision which shall not be the same as an existing city, town, tract, or subdivision of land in the borough, of which a plat has been previously recorded, or so nearly the same as to mislead the public or cause confusion. The parent plat's name shall be the primary name of the preliminary plat.

2. Legal description, location, date, and total area in acres of the proposed subdivision;

3. Name and address of owner(s), as shown on the KPB records and the certificate to plat, and registered land surveyor.

#### Staff recommendation:

Revise the plat number of Soldotna Junction Subdivision Addition No 16 to <u>18</u> in the legal description. Change the KPN File No to 2024-007

D. A vicinity map, drawn to scale showing location of proposed subdivision, north arrow if different from plat orientation, township and range, section lines, roads, political boundaries, and prominent natural and manmade features, such as shorelines or streams;

#### Staff recommendation:

Reduce scale for better visibility Add north arrow to vicinity map

F. The location, width and name of existing and platted streets and public ways, railroad rights-of-way, easements, and travel ways existing and proposed, within the subdivision;

#### Staff recommendation:

Correct the spelling of easement on the 33' section line easement near east line of plat.

G. The status of adjacent lands within 100 feet of the proposed subdivision boundary or the land status across from any dedicated rights-of-way that adjoin the propose subdivision boundary, including names of subdivisions, lot lines, block numbers, lot numbers, rights-of-way; or an indication that the adjacent land is not subdivided;

#### Staff recommendation:

To the west change Lot 2A-1 to Tract To the northeast add Block 1to Lot 4A KN2014-44

H. Approximate locations of low wet areas, areas subject to inundation, areas subject to flooding or storm water overflow, and the line of ordinary high water. This information may be provided on an additional sheet if showing these areas causes the preliminary plat to appear cluttered and/or difficult to read; **Staff recommendation:** 

Per KWF Wetlands Assessment there is a wetland crossing the southeast corner of the plat that needs to be shown, please verify and show.

#### KPB 20.30 – Subdivision Design Requirements

**Staff recommendation**: final plat submittals must comply with 20.30. Additional information, revisions, and/or corrections are required as noted below.

#### KPB 20.40 – Wastewater Disposal

**Staff recommendation**: final plat submittals must comply with 20.40. Additional information, revisions, and/or corrections are required as noted below.

20.40.010 Wastewater disposal. Platting Staff Comments: Staff recommendation: comply with 20.40.

#### KPB 20.60 – Final Plat

**Staff recommendation**: final plat submittals must comply with 20.60. Additional information, revisions, and/or corrections are required as noted below.

20.60.190. Certificates, statements, and signatures required. **Staff recommendation**: comply with 20.60.190. Add the date of February 12, to the Plat Approval

20.60.200. Survey and monumentation.

Staff recommendation: comply with 20.60.200

Verify the cap label on the N1/16 at SE corner of plat. Other survey data shows a 1972 cap being there and no indication of being replaced in 2015. KN2014-44 shows 610-S 1972 cap, please verify.

#### **RECOMMENDATION:**

#### STAFF RECOMMENDS:

- GRANT APPROVAL OF THE PRELIMINARY PLAT SUBJECT TO STAFF RECOMMENDATIONS, AND
- COMPLIANCE WITH KPB 20.25.070 (FORM AND CONTENTS), KPB 20.25.080 (PETITION REQUIRED), KPB 20.30 (DESIGN REQUIREMENTS); AND KPB 20.40 (WASTEWATER DISPOSAL), AND
- COMPLIANCE WITH KPB 20.60 TO ENSURE ADMINISTRATIVE APPROVAL OF THE FINAL PLAT.

NOTE: 20.25.120. - REVIEW AND APPEAL.

A PARTY OF RECORD MAY REQUEST THAT A DECISION OF THE PLAT COMMITTEE BE REVIEWED BY THE PLANNING COMMISSION BY FILING A WRITTEN REQUEST WITHIN 15 DAYS OF NOTIFICATION OF THE DECISION IN ACCORDANCE WITH KPB 2.40.080.

A DECISION OF THE PLANNING COMMISSION MAY BE APPEALED TO THE HEARING OFFICER BY A PARTY OF RECORD WITHIN 15 DAYS OF THE DATE OF NOTICE OF DECISION IN ACCORDANCE WITH KPB 21.20.250.

#### END OF STAFF REPORT



5

## Kenai Peninsula Borough Planning Department

Aerial Map



KPB File 2024-007

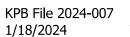


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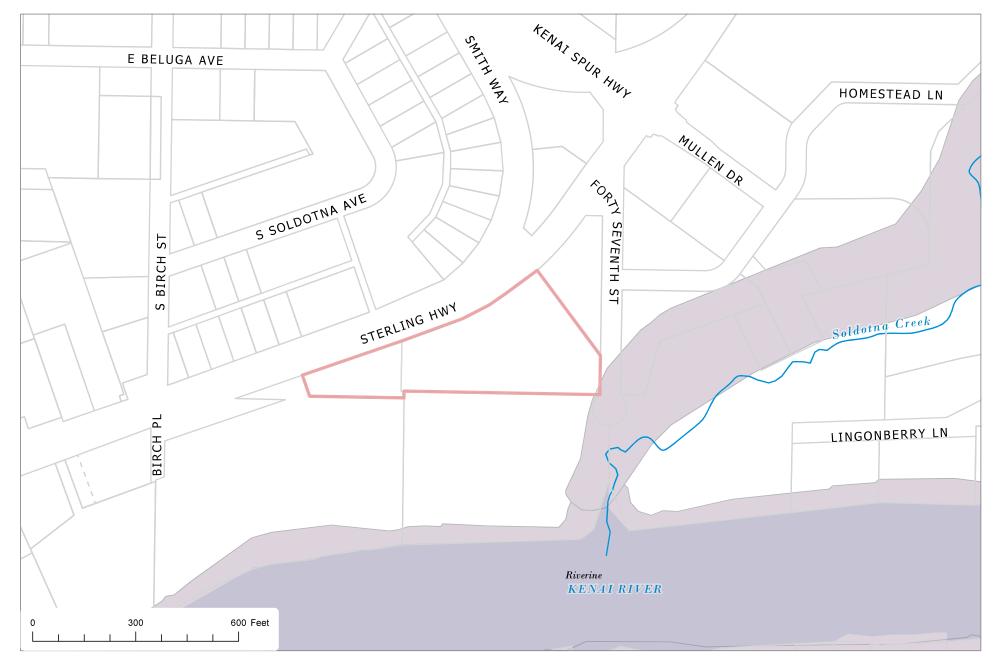


## Kenai Peninsula Borough Planning Department

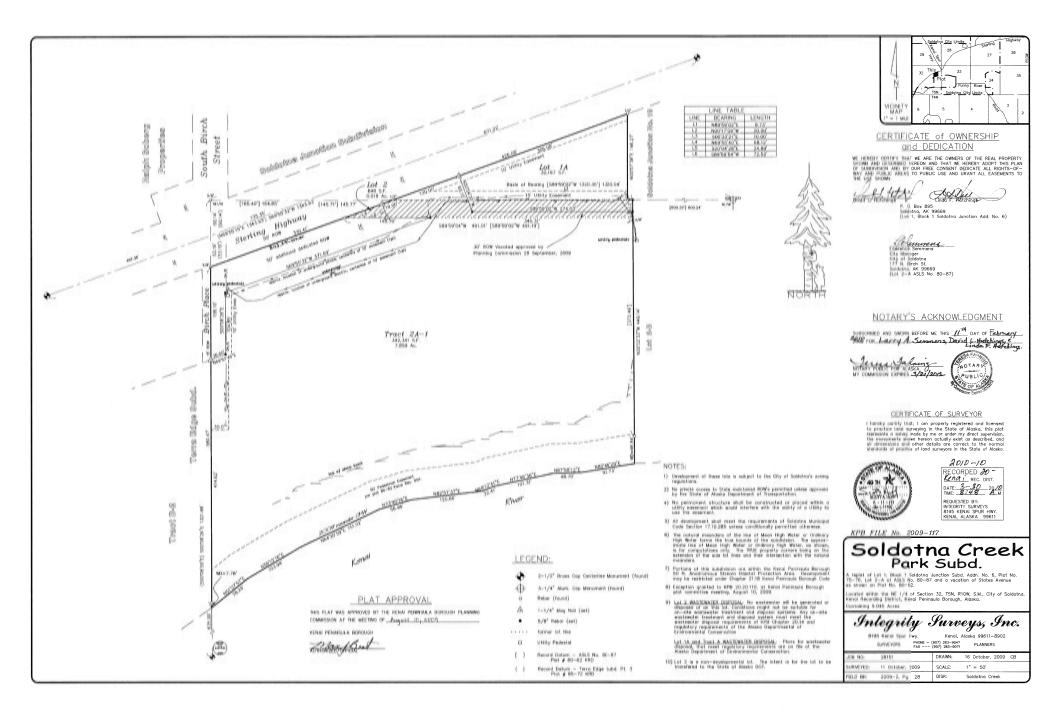
Wetlands

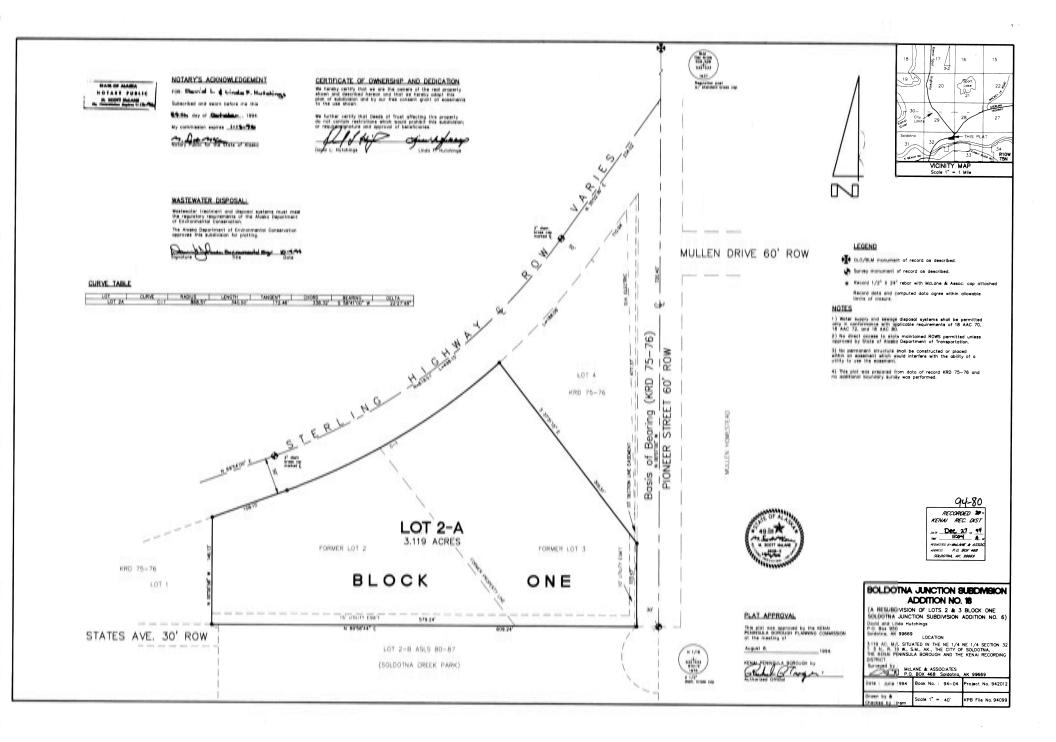


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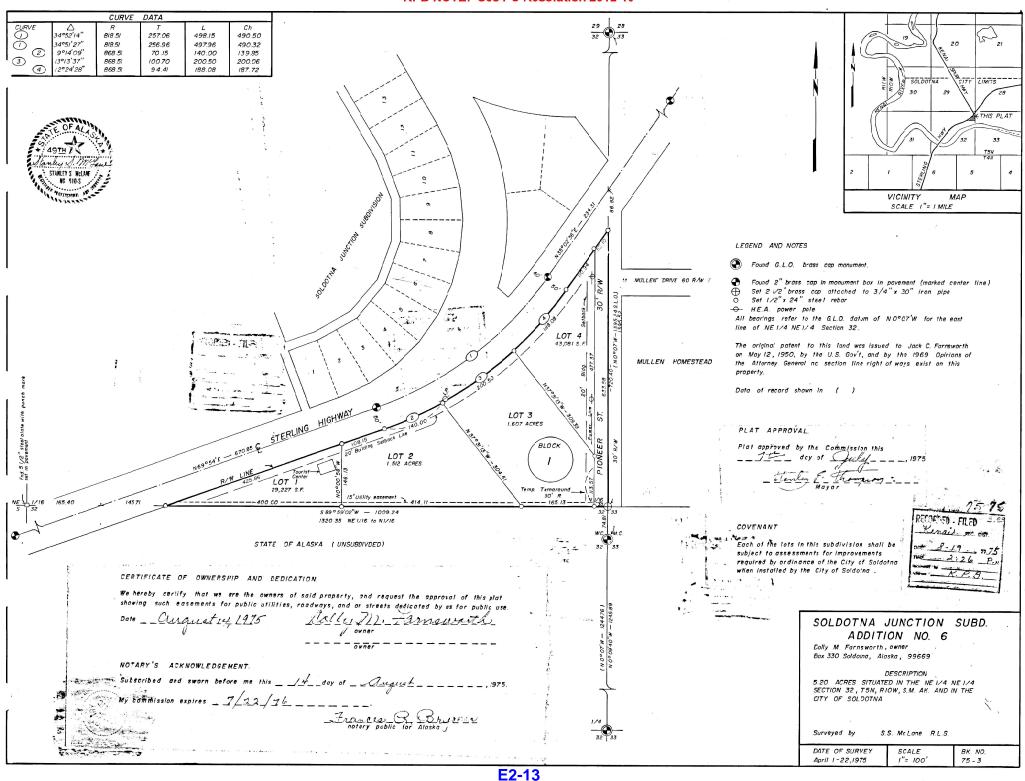


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KPB NOTE: See PC Resolution 2012-19



Date: Action: Vote:

#### CITY OF SOLDOTNA PLANNING AND ZONING COMMISSION RESOLUTION NO. PZ 2024-004

### RECOMMENDING APPROVAL OF SOLDOTNA CREEK THE POINTE ADDITION

WHEREAS, the attached plat for Soldotna Creek the Pointe Addition was referred to the City of Soldotna Planning and Zoning Commission, and received from McLane Consulting, LLC on December 5, 2023; and

WHEREAS, the Soldotna Planning and Zoning Commission find:

- 1. The plat reconfigures the property line between two lots;
- The parent parcels are legally described as KN 0940080 Soldotna Junction Sub Addn No 18 Lot 2-A Blk 1 and KN 2010010 Soldotna Creek Park Subd Lot 1A;
- 3. The parent parcels are owned by David and Linda Hutchings, represented by the applicant, McLane Consulting Inc.;
- 4. The preliminary plat subdivides Lot 1A into Lot 1-B, which will be 0.930 acres in size, and Lot 2-A into Lot 2-B, which is 2.928 acres in size;
- 5. Both lots contain a principal structure;
- 6. The properties are zoned Commercial;
- 7. The surrounding zoning to the north and to the east is Commercial. The land to the south and west is zoned Parks & Recreational;
- 8. Municipal water and sewer are available to these properties;
- 9. Both lots have constructed access to the Sterling Highway. Lot 2-B also has access to Forty Seventh St;
- 10. The plat does not subdivide property within a public improvement district subject to special assessments. There is not a delinquency amount owed to the City of Soldotna for the referenced property;
- 11. An installation or subdivision agreement is not required;
- 12. The replat meets all other general standards of Soldotna Municipal Code; and,

WHEREAS, in accordance with SMC 16.10.040.E the City mailed 24 notices to property owners within 300 feet, and within the subdivision, notifying them of the proposed action.

NOW, THEREFORE, BE IT RESOLVED BY THE PLANNING AND ZONING COMMISSION OF THE CITY OF SOLDOTNA, ALASKA:

- <u>Section 1</u>. That the Commission recommends the Kenai Peninsula Borough Planning Commission approve the Soldotna Creek the Pointe Addition subject to the findings as stated above.
- <u>Section 2</u>. A copy of this resolution shall be forwarded to the Kenai Peninsula Borough Planning Department for their consideration.

<u>Section 3</u>. This resolution shall become effective immediately upon its adoption.

PASSED BY THE PLANNING AND ZONING COMMISSION THIS 3<sup>RD</sup> DAY OF JANUARY, 2024.

ATTEST:

Kaitlin Vadla, Chair

Jennifer Hester, Associate Planner

Yes: No: Absent:



177 North Birch Street Soldotna, AK 99669 Phone: 907.262.9107 Fax: 907.262.1245 planning@soldotna.org www.soldotna.org

TO:	Planning and Zoning Commission
THROUGH:	John Czarnezki, Director ED+P
FROM:	Jennifer Hester, Associate Planner
DATE:	December 13, 2023
SUBJ:	Resolution PZ 2024-004. Recommending Approval of Soldotna Creek The
	Pointe Addition

## **GENERAL INFORMATION**

Applicant(s):	David & Linda Hutching PO Box 895 Soldotna, AK 99669	<u>zs</u>	James Hall McLane Consulting Inc P.O. Box 895 Soldotna, AK 99669
Legal Descriptions:	KN 0940080 Soldotna Junction Sub Addn No 18 Lot 2-A Blk 1 KN 2010010 Soldotna Creek Park Subd Lot 1A		
Parcel IDs:	060-410-05 (Lot 2-A) 060-410-06 (Lot 1A)		
Size of Lots:	3.12 acres (Lot 2-A) 0.74 acres (Lot 1A)		
Addresses:	44075 Sterling Hwy (Lot 2-A) 44109 Sterling Hwy (Lot 1A)		
Location:	South of mile 94.4 of the	e Sterling Hwy	
Size of Proposed Lots:	Lot 2-B 2.928 Lot 1-B 0.930		
Zoning:	Commercial		
Existing Land Uses:	Automotive Dealership (Lot 2-A) Eating & Drinking Establishment; retail & office (Lot 1A)		

Surrounding Zoning and Land Uses:	North:	Commercial	Automotive Sales & Service Retail Eating & Drinking Establishment		
	South:	Parks & Recreational	Soldotna Creek Park		
	East:	Commercial	Retail		
	West:	Parks & Recreational	Residential Dwellings		
Kenai River Overlay District (KROD):	Proposed subdivision is not subject to KROD.				
Utilities:	Municipal sewer and water are available within 300 ft. of the proposed				
Access:	lots. Both lots 2-A and 1A are accessed by the Sterling Hwy. Lot 2-A also has access from Forty Seventh St.				

## **BACKGROUND INFORMATION**

The petitioner, McLane Consulting Inc., submitted the application on behalf of the owners of record, David and Linda Hutchings, on December 5, 2023. The proposed preliminary plat for the Soldotna Creek the Pointe Addition intends to reconfigure the property line that separates Lot 1A from Lot 2-A by a distance of 44.77 ft. to the east. This redistribution of land will make Lot 1A 8,276 ft<sup>2</sup> larger.

Both lots are developed. Lot 1A currently has a variety of uses: an office, retail space and an eating and drinking establishment. Lot 2-A was most recently automotive sales, but now lies vacant. Both lots are zoned Commercial. The surrounding zoning to the north and east is Commercial. The zoning to the south and west is Parks & Recreational. Lot 1A, which will become Lot 1-B, and Lot 2-A, which will become Lot 2-B, meet all the general standards for the Commercial Zoning District. These standards can be found under 17.10.265.

Legal access to proposed Lots 1-B and 2-B are dedicated and constructed from the Sterling Highway. The Sterling Highway is paved and maintained by the State. Additionally, Lot 2-B will have access from Forty Seventh Street.

Municipal water and sewer are both available.

Authority to review and approve proposed vacations, abbreviated subdivision plats, subdivision plat waivers, and preliminary plats showing a subdivision of land within the corporate boundary of the City of Soldotna is provided by AS 29.40.010 and Kenai Peninsula Borough (KPB) code 20.25.050, and is codified within SMC 16.10.040. No parent plat exists for the preliminary plat.



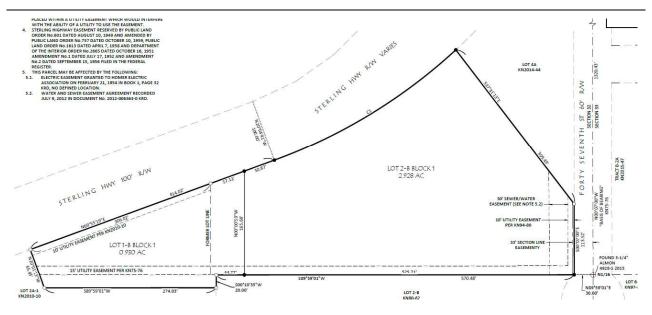


Figure 1. Preliminary plat intends to reconfigure a property line between Lot 1A and Lot 2-A.

## ANALYSIS

## General Standards

### **Commercial District**

The intent of the Commercial District is to provide an area that is convenient, visually pleasing, contributes to the economic welfare of the community, and allows a wide range of general business and other compatible uses. The preliminary plat meets all the following general standards for the Commercial District, which can be found under Section 17.10.265 of the SMC and are summarized in the table below:

Commercial District						
Standard		Dequired	Provided		Standard	Codo Defenence
		Required	Lot 1-B	Lot 2-B	Met?	Code Reference
Minimum Lot Size	.,	See note*	40,511 ft <sup>2</sup>	127,544 ft <sup>2</sup>	YES	17.10.265.E.1
Minimum Lot Wi	lth	See note*	115 ft.	261 ft.	YES	17.10.265.E.2
Maximum Lot Co	verage	30%	12%	14%	YES	17.10.265.E.3
Maximum Buildin	g Height	48 ft.	<48 ft.	< 48 ft.	YES	17.10.265.E.4
Minimum	Front:		30 ft.	45 ft.		
Yard Setback	Back:	See note*	30 ft.	155 ft.	YES	17.10.265.E.5
	Side:		50 ft.	30 ft.		

\*area, width, coverage and yard setback requirements shall be governed by off-street parking, loading, landscaping, building, and fire code requirements



Figure 2. Lots 1A and 2-A are zoned within the Commercial District.

## STAFF COMMENTS

This replat moves the lot line 44.77 ft to the east to redistribute land between Lots 1A and 2-A. No exceptions are being requested.

Twenty-four notices were mailed on December 15, 2023 to neighboring property owners within 300 feet. No comments had been received at the time this report was drafted.

The plat was circulated to City Staff for review and comments.

## STAFF RECOMMENDATION

Staff finds that the Soldotna Creek The Point Addition meets the general standards of the Soldotna Municipal Code, and therefore recommends approval. Resolution PZ 2024-004 has been provided for your use, and would recommend approval to the Kenai Peninsula Borough.

### Attachments:

- A. Location Map
- B. Preliminary Plat

PZ Resolution 2024-004





## Planning Department

144 N. Binkley Street, Soldotna, Alaska 99669 \* (907) 714-2200 \* (907) 714-2378 Fax

#### PRELIMINARY PLAT SUBMITTAL FORM

PRELIMINARY PLAT
REVISED PRELIMINARY PLAT (no fee required)
PHASED PRELIMINARY PLAT
PRELIMINARY PLAT FOR PRIVATE STREETS/GATED SUBDIVISION – all requirements of chapter 20, excluding
20.30.210 and 20.50 apply and must be met.

SUBDIVISION PLAT NAME: must be a unique name, contact staff for assistance if needed.

	Soldotna Cre	ek The P	ointe Addition	1
PROPERTY INFORMATI	ION:			
Legal description: Repl	at of Lot 1A KN2010-10 a	and Lot 2-	A Block 1 KN	94-80
Section: 32	Township:5	Township:5N Range:10W		
General area descriptio	on STERLING HWY & FC	DRTY SEV	/ENTH ST	
City (if applicable): SOL	DOTNA		Total Acrea	ge: 3.858 AC
SURVEYOR				
Company: McLane Con	sulting, Inc.	Cor	ntact Person:	James Hall
Mailing Address: PO BO	DX 468	City	, State, Zip S	oldotna, AK 99669

#### PROPOSED WASTEWATER AND WATER SUPPLY

WASTEWATER: 
on site City community

WATER: 
on site City 
community

e-mail: jhall@mclanecg.com

#### SUBMITTAL REQUIREMENTS

A preliminary plat application will be scheduled for the next available plat committee meeting after a complete application has been received.

1 – full size paper copy

Phone: 907-283-4218

3 – reduced sized drawing (11 x 17)

Preliminary plat NON-REFUNDABLE submittal fee 5400

E City Planning Commission minutes when located within city limits or Bridge Creek Watershed District

Certificate to plat for <u>ALL</u> parcels included in the subdivision

Documentation showing proof of signatory authority (partnerships, corporations, estates, trusts, etc.)

ALL requirements of KPB 20.25.070 (see page 2 for checklist) and KPB 20.25.080

EXCEPTIONS REQUESTED TO PLATTING CODE: Complete the EXCEPTION REQUEST APPLICATION and attach to the preliminary plat submittal.

APPLICANT: <u>SIGNATURES OF ALL LEGAL PROPERTY OWNERS ARE REQUIRED</u>. Additional signature sheets can be attached. When signing on behalf of another individual, estate, corporation, LLC, partnership, etc., documentation is required to show authority of the individual(s) signing. Contact KPB staff for clarification if needed.

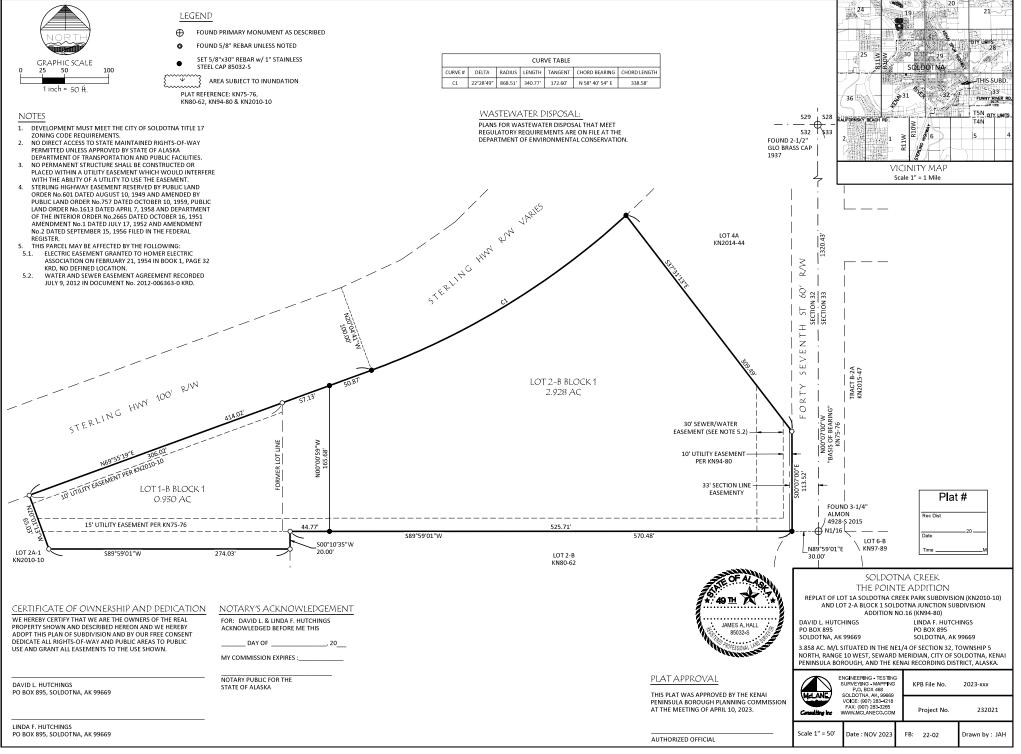
OWNER(S)	DocuSigned by:			
Name (printed): Autoling S	Signature: David Hutchings			
Phone: 907-252-6393	e-mail: dovid @ massagesserecs, Com Docusigned by:			
Name (printed): F. Hutchings	Signature: Linda Hutchings			
Phone: 907-252-6390	e-mail: Inda Orber DOA32495 trucks. com			
Name (printed);	Signature:			
Phone:	e-mail:			
Name (printed):	Signature:			
Phone:	e-mail:			

#### FOR OFFICE USE ONLY

RECEIVED BY

DATE SUBMITTED

KPB FILE #





177 N. Birch St. Soldotna, AK 99669 Phone: 907.262.9107 Fax: 907.262.1245 www.soldotna.org

## CITY OF SOLDOTNA PLANNING AND ZONING COMMISSION

## NOTICE OF PRELIMINARY PLAT SUBMISSION

Notice is hereby given that a preliminary plat has been received by the City of Soldotna to reconfigure a lot line between two parcels. You are being sent this notice in accordance with Section 17.10.425 of the Soldotna Municipal Code (SMC) and Soldotna Public Notification Policy, because you are a property owner within 300 feet of the proposed plat.

The preliminary plat moves the lot line 44.77 ft. to the west, and redistributes an area of 8,276 ft<sup>2</sup> from Lot 2-A to Lot 1A. Access to both parcels is from the Sterling Highway. The properties are zoned Commercial, and are located at 44075 and 44109 Sterling Hwy (KN 0940080 Soldotna Junction Sub Addn No 18 Lot 2-A Blk 1 and KN 2010010 Soldotna Creek Park Subd Lot 1A).

## The plat is being recommended for approval by the following resolution:

## Resolution PZ 2024-004.

Recommending Approval of Soldotna Creek The Pointe Addition.

Although final approval lies with the Kenai Peninsula Borough, the City of Soldotna Planning & Zoning Commission has first review of any platting applications. The Planning & Zoning Commission meeting is an opportunity for any individual to submit commentary on this plat in person or via other communication methods (see below).

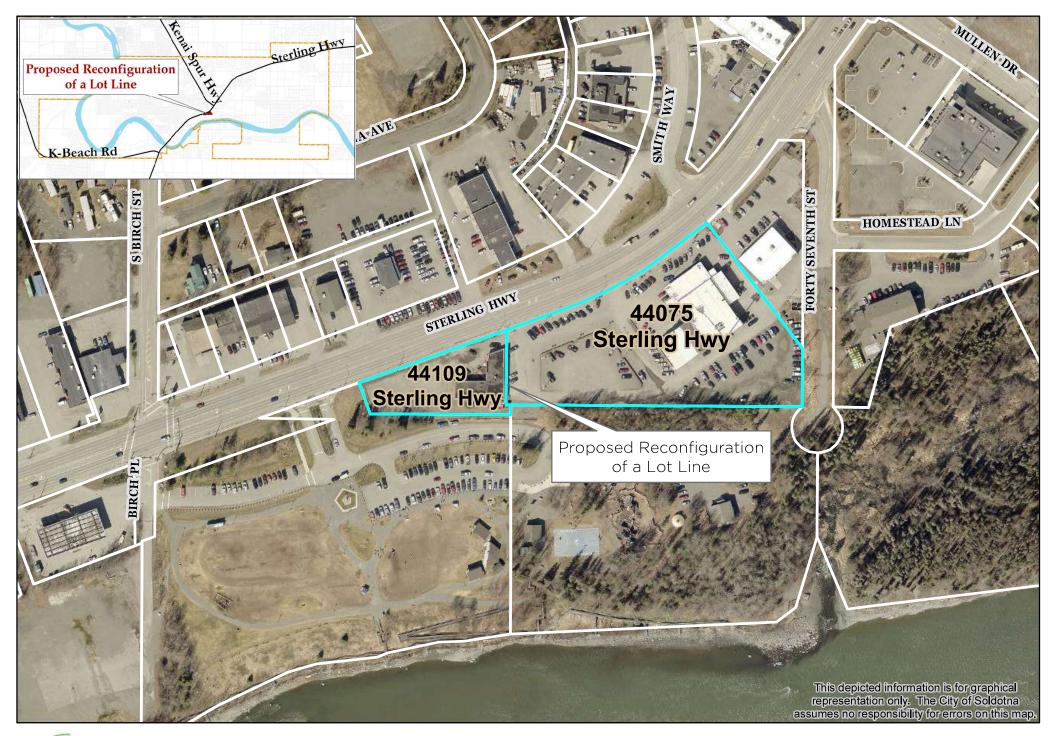
A meeting will be held by the City of Soldotna Planning and Zoning Commission on **Wednesday**, **January 3, 2024**, commencing at 5:30 p.m. The meeting will be held at 177 N. Birch Street, Soldotna, Alaska 99669.

Anyone wishing to testify may come to the above meeting to give testimony; or may submit a written statement to the attention Jennifer Hester, Associate Planner, City of Soldotna, 177 N. Birch Street, Soldotna, Alaska 99669; fax to 907-714-1234; or email to <u>ihester@soldotna.org</u>

The Zoom Webinar ID is: 845 1108 3895. To join the webinar from a computer visit <u>https://us02web.zoom.us/j/84511083895</u> or to join by telephone call 1-669-900-6833

### A MAP SHOW ING THE PARCEL REPLAT LOCATION IS ON THE BACK OF THIS NOTICE.

### A COPY OF THE PROPOSED PLAT IS INCLUDED.



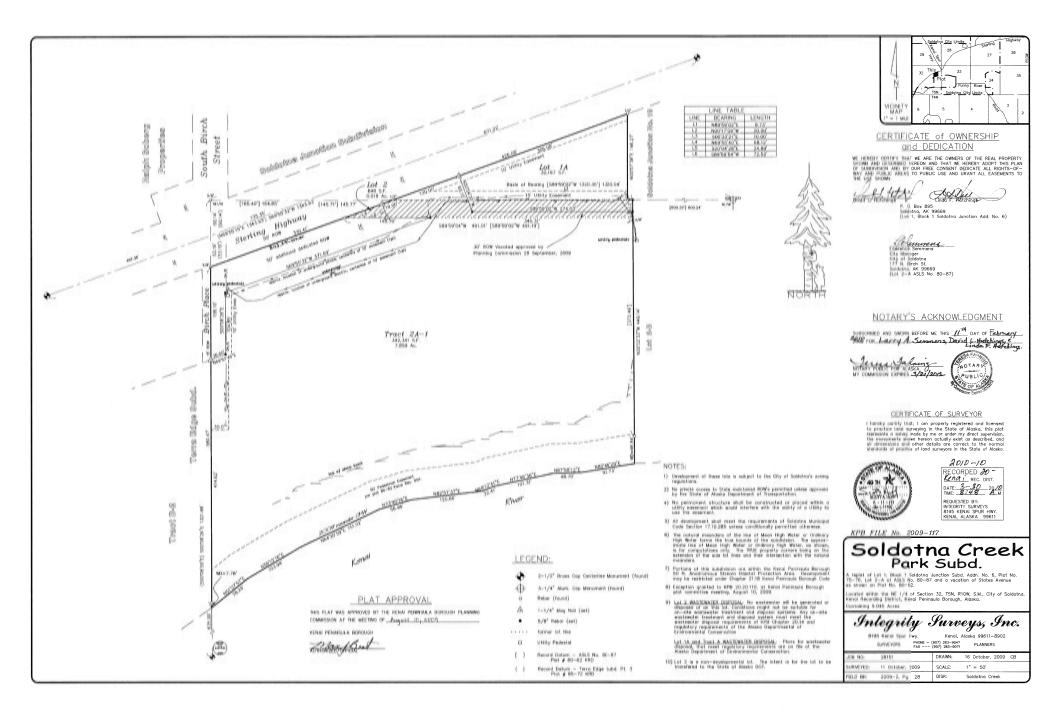


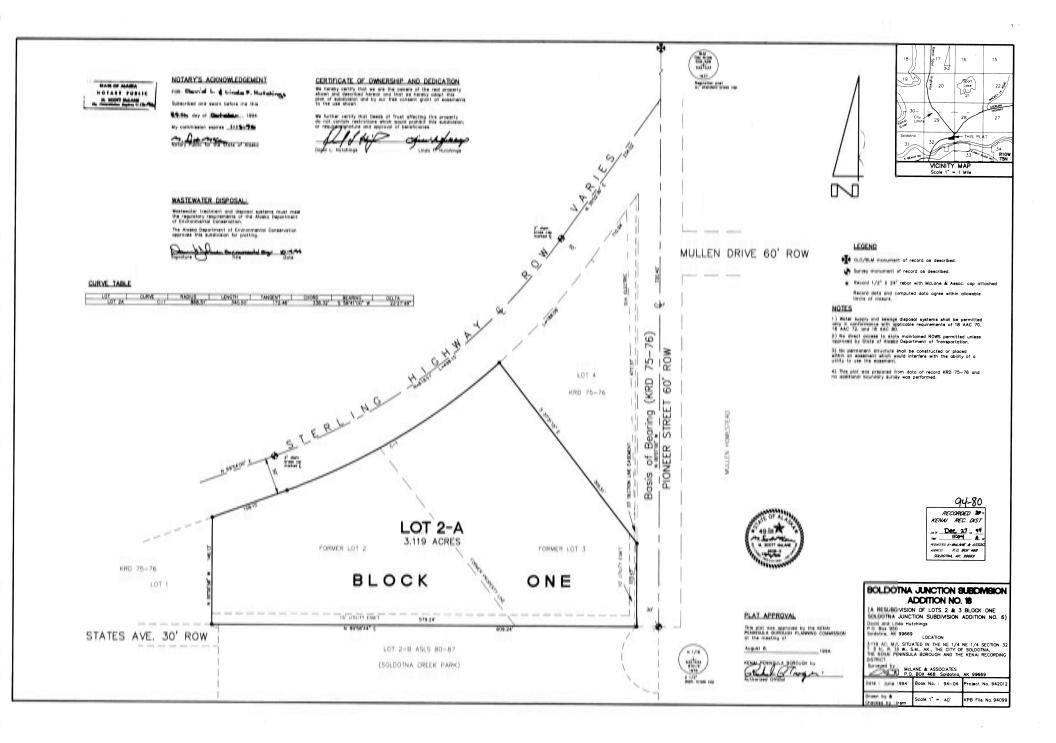
Location Map for Soldotna Creek the Pointe Addn PZ - Resolution 2024-005

## Notification List of Property Owners within 300 ft.

OWNER	ADDRESS	CITY, STATE ZIP
HOYT ADAM E & LARSEN CHELLINE	PO BOX 1722	SOLDOTNA, AK 99669
HOYT ADAM E & LARSEN CHELLINE	PO BOX 1722	SOLDOTNA, AK 99669
OEHLER KIM A & RHONDA L FAMILY TRUST	44176 STERLING HWY	SOLDOTNA, AK 99669
THOMPSON BILLY JO	44224 STERLING HWY STE 1	SOLDOTNA, AK 99669
THOMPSON BILLY JO	44224 STERLING HWY STE 1	SOLDOTNA, AK 99669
THOMPSON BILLY JO	44224 STERLING HWY STE 1	SOLDOTNA, AK 99669
THOMPSON BILLY JO	44224 STERLING HWY STE 1	SOLDOTNA, AK 99669
COOK TYLER	1960 E INDUSTRIAL DR	WASILLA, AK 99654
COOK TYLER	1960 E INDUSTRIAL DR	WASILLA, AK 99654
HUTCHINGS DAVID L & LINDA F	PO BOX 895	SOLDOTNA, AK 99669
NORTHERN OUTDOORS LLC	3000 ALTAMESA BLVD STE 300	FORT WORTH, TX 76133
NORTHERN OUTDOORS LLC	3000 ALTAMESA BLVD STE 300	FORT WORTH, TX 76133
NORTHERN OUTDOORS LLC	3000 ALTAMESA BLVD STE 300	FORT WORTH, TX 76133
NORTHWEST DEVELOPMENT INC	PO BOX 3293	KENAI, AK 99611
NORTHWEST DEVELOPMENT INC	PO BOX 3293	KENAI, AK 99611
SOLDOTNA Y CHEVRON INCORPORATED	44024 STERLING HWY	SOLDOTNA, AK 99669
SOLDOTNA CITY OF	177 N BIRCH ST	SOLDOTNA, AK 99669
SOLDOTNA CITY OF	177 N BIRCH ST	SOLDOTNA, AK 99669
ALASKA STATE D N R	550 W 7TH AVE STE 650	ANCHORAGE, AK 99501
URGENT CARE OF SOLDOTNA INC	44009 STERLING HWY	SOLDOTNA, AK 99669
KENAI RIVER BREWING COMPANY	308 HOMESTEAD LN	SOLDOTNA, AK 99669
HUTCHINGS DAVID L & LINDA	PO BOX 895	SOLDOTNA, AK 99669
HUTCHINGS DAVID L	PO BOX 895	SOLDOTNA, AK 99669
AUTOZONE DEVELOPMENT CORP	123 S FRONT ST	MEMPHIS, TN 38103

At least seven days prior to the meeting, a copy of the subdivision request and meeting information shall be mailed to the applicant and owners of real property within 300 feet of the property to be acted upon, as shown on the Borough Assessor's public parcel information records. SMC 16.10.040





## CITY OF SOLDOTNA PLANNING & ZONING MINUTES

Wednesday, January 3, 2024, 5:30 PM Council Chambers, Sodotna, Alaska Regular Meeting

Page

## 1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

## 2. APPROVAL OF AGENDA

Motion to amend agenda by updating "Mark Burton, Seat F" as "Vacant, Seat F"

Moved by: Thomas Anderson

Approved

## 3. APPROVAL OF MINUTES

3.1 Planning & Zoning Commission Meeting of December 6, 2023 6 - 12
 <u>23PM1206.pdf</u> Ø

Approved by unanimous consent

## 4. PRESENTATION WITH PRIOR NOTICE

## 5. PUBLIC HEARINGS

5.1 Resolution PZ 2024-001 - Recommending that Hillcrest 13 - 30
Subdivision's Lots 5, 8, 9 and 10 of Block 3; Airport
Subdivision's Lot 1 of the Emergency Center Replat; Airport
Subdivision's Lots 0, 1 and 2 of Block 2 be Rezoned from
Commercial to Institutional on the Official Zoning Map.

PRS 2024-001 Packet Item.pdf Ø

Commissioner Anderson stated he resides within 300 ft. of the proposed action.

- Chair Vadla stated that the City's attorney determined Commissioner Anderson does not have a conflict of interest. Determination of impartiality was conducted.
- Commissioner Anderson stated he can be impartial.

- Director Czarnezki stated that Commissioner Anderson should be further questioned.
- 1. Chair Vadla asked Commissioner Anderson to describe his property. Commissioner Anderson stated he resides at 159 Hillcrest Ave and owns the neighboring lot.
- 2. Chair Vadla asked if Commissioner Anderson has prejudged the merits of the matter. Commissioner Anderson stated he has not prejudged anything until he hears what's presented.
- 3. Chair Vadla asked if Commissioner Anderson believes the permissions that are granted tonight may positively or negatively impact Commissioner Anderson's property. Commissioner Anderson said he does not know and it depends.
- 4. Chair Vadla asked if the effect will be minor or significant. Commissioner Anderson stated the building is large and will be significant in the City.
- 5. Chair Vadla asked if there are previously undisclosed concerns relating to his ability to fairly evaluate the application. Commissioner Anderson there are not.
- Chair Vadla asked if there is any reason for Commissioner Anderson can not promise to be fair and impartial and not base the decision on a personal bias. Commissioner Anderson stated he can promise that.
- Chair Vadla determined Commissioner Anderson is allowed to participate in the three agenda items.

Director Czarnezki summarized the staff report.

Chair Vadla opened the public hearing, asking for public comments. The following people spoke in opposition to Resolution 2024-001:

- Linda Lansing, 199 Hillcrest. Mrs. Lansing spoke in opposition.
- Vince Simac, 157 Hillcrest. Mr. Simac spoke in opposition.

Chair Vadla closed the public hearing and asked for Commissioner comments and questions.

• Chief Roy Browning spoke in support and answered

commissioner questions.

Commission Member Murray moved to adopt PRS 2024-001 13 - 30

Moved by: Dennis Murray Seconded by: Thomas Anderson

## Approved

Motion to amend PRS 2024-001 Section 4. This resolution13 - 30shall be contingent and become effective immediately uponthe adoption of PRS Resolution 2024-002

*Moved by:* Thomas Anderson *Seconded by:* Jenny Smithwick Aley

Yes Charlene Tautfest, Kaitlin Vadla, Jenny Smithwick Aley, Thomas Anderson, and Dennis Murray

## **Approved 5-0**

5.2 Resolution PZ 2024-002 - Granting Approval of a Conditional 31 - 67
 Use Permit for the Development of a Fire Station located at 273 Wilson Lane.

PRS 2024-002 Packet Item.pdf Ø

Chair Vadla opened the public hearing, asking for public comments. The following people spoke in opposition to Resolution 2024-002:

- Jennifer Hester, 159 & 165 Hillcrest. Miss. Hester spoke in opposition.
- Linda Lansing, 199 Hillcrest. Mrs. Lansing spoke in opposition.
- Vince Simac, 157 Hillcrest. Mr. Simac spoke in opposition.

Chair Vadla closed the public hearing and asked for Commissioner comments and questions.

- **Chief Roy Browning** spoke in support and answered commissioner questions.
- Chris Parker spoke in support and answered

		Draft
	commissioner questions.	
	Commission Member Murray moved to adopt PRS 2024-002	31 - 67
	<i>Moved by:</i> Dennis Murray	
	Seconded by: Jenny Smithwick Aley	
	Commissioner Murray moved to amend PRS 2024-002. "The applicant shall install lighting that is required to minimize glare to the surrounding residential properties	31 - 67
	Moved by: Dennis Murray	
	Seconded by: Jenny Smithwick Aley	
	Approve	d
	Commission Member Murray moved to postpone PRS 2024- 002 to February 7, 2024	31 - 67
	<i>Moved by:</i> Dennis Murray	
	Seconded by: Jenny Smithwick Aley	
	Approve	d
SHE	DBUSINESS	
ISIN	ESS	
	Resolution PZ 2024-003 - Recommending Approval of the Airport Subdivision 2023 Replat	68 - 85
	PRS 2024-003 Packet Item.pdf 🕖	
	Commissioner Member Murray moved to approve PRS 2024-	68 - 85

## 6. UNFINISHED BUSINES

## 7. NEW BUSINESS

7.1	Resolution PZ 2024-003 - Recommending Approval of the Airport Subdivision 2023 Replat <u>PRS 2024-003 Packet Item.pdf</u> Ø	68 - 85
	Commissioner Member Murray moved to approve PRS 2024- 003	68 - 85
	<i>Moved by:</i> Dennis Murray <i>Seconded by:</i> Jenny Smithwick Aley <b>Approved</b>	
7.2	Resolution PZ 2024-004 - Recommending Approval of Soldotna Creek The Pointe Addition <u>PRS 2024-004 Packet Item.pdf</u> <i>?</i>	86 - 98

## Page 4 of 98



Commission Member Smithwick-Aley moved to approve PRS 86 - 98 2024-004

*Moved by:* Jenny Smithwick Aley *Seconded by:* Dennis Murray

Approved

## 8. PUBLIC COMMENTS WITHOUT PRIOR NOTICE

## 9. INFORMATIONAL ITEMS

## 10. **REPORTS**

- 10.1 Mayor and Council Reports
- 10.2 City Manager Report
- 10.3 Director of ED&P / Associate Planner Report
- 10.4 Commission Comments

## **11. PENDING LEGISLATION**

 11.1 Resolution PZ 2023-025 - Recommending that Section 17.10.335 Landscaping be Amended to Provide Consistency with Standards in the Commercial Zoning District NOTE: Postponed on December 6, 2023 for research and refinement of language. Tentatively scheduled to be addressed on March 6, 2024

## 12. ADJOURNMENT

Date: Action: Vote:

#### CITY OF SOLDOTNA PLANNING AND ZONING COMMISSION RESOLUTION NO. PZ 2024-004

## RECOMMENDING APPROVAL OF SOLDOTNA CREEK THE POINTE ADDITION

WHEREAS, the attached plat for Soldotna Creek the Pointe Addition was referred to the City of Soldotna Planning and Zoning Commission, and received from McLane Consulting, LLC on December 5, 2023; and

WHEREAS, the Soldotna Planning and Zoning Commission find:

- 1. The plat reconfigures the property line between two lots;
- 2. The parent parcels are legally described as KN 0940080 Soldotna Junction Sub Addn No 18 Lot 2-A Blk 1 and KN 2010010 Soldotna Creek Park Subd Lot 1A;
- 3. The parent parcels are owned by David and Linda Hutchings, represented by the applicant, McLane Consulting Inc.;
- 4. The preliminary plat subdivides Lot 1A into Lot 1-B, which will be 0.930 acres in size, and Lot 2-A into Lot 2-B, which is 2.928 acres in size;
- 5. Both lots contain a principal structure;
- 6. The properties are zoned Commercial;
- 7. The surrounding zoning to the north and to the east is Commercial. The land to the south and west is zoned Parks & Recreational;
- 8. Municipal water and sewer are available to these properties;
- 9. Both lots have constructed access to the Sterling Highway. Lot 2-B also has access to Forty Seventh St;
- 10. The plat does not subdivide property within a public improvement district subject to special assessments. There is not a delinquency amount owed to the City of Soldotna for the referenced property;
- 11. An installation or subdivision agreement is not required;
- 12. The replat meets all other general standards of Soldotna Municipal Code; and,

WHEREAS, in accordance with SMC 16.10.040.E the City mailed 24 notices to property owners within 300 feet, and within the subdivision, notifying them of the proposed action.

NOW, THEREFORE, BE IT RESOLVED BY THE PLANNING AND ZONING COMMISSION OF THE CITY OF SOLDOTNA, ALASKA:

- <u>Section 1</u>. That the Commission recommends the Kenai Peninsula Borough Planning Commission approve the Soldotna Creek the Pointe Addition subject to the findings as stated above.
- <u>Section 2</u>. A copy of this resolution shall be forwarded to the Kenai Peninsula Borough Planning Department for their consideration.

Section 3. This resolution shall become effective immediately upon its adoption.

PASSED BY THE PLANNING AND ZONING COMMISSION THIS 3RD DAY OF JANUARY, 2024.

Kaitlin Vadla, Chair

ATTEST:

Jennifer Hester, Associate Planner

Yes: Murray, Smithwick-Aley, Tautfest, Vadla No: None Absent: Anderson

