

Kenai Peninsula Borough  
Finance Department

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**MEMORANDUM**

**TO:** Michele Turner, Borough Clerk  
**THRU:** Sean Kelley, Borough Attorney *SK*  
Brandi Harbaugh, Finance Director *BH*  
**FROM:** Nolan Scarlett, Property Tax & Collections Manager *NS*  
**DATE:** 02/05/2024

**SUBJECT:** Gateway Liquor & Food Mart – Transfer of Controlling Interest

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The Finance Department has reviewed all relevant State of Alaska licensing and tax accounts related to the following business and has found the following State of Alaska Business Corporation Officials do not reflect the applicant's name. The request for a transfer of controlling interest has been received to change from James Pruitt (deceased) to Tracie Williams; however, Tracie Williams is not listed as an official on the State of Alaska records.

Please be advised that the Finance Department recommends, pursuant to KPB 7.10.020(A)(1) that the Assembly cause a protest to be filed with the Transfer of Controlling Interest for the liquor license listed above due to the inaccurate licensing officials. The Finance Department further recommends that the Assembly authorize the Borough Clerk to withdraw the protest, in writing and prior to any final hearing before AMCO on the Transfer of Controlling Interest application, on the condition that all state records for licensing and sales tax accounts become accurate.

Please forward a copy of the Assembly approval/objection letter for our records. Thank you for your consideration in this matter.